

Cambridge Pond Committee Meeting 3

06 February 2012

18:20

Agenda

1. Introductions
2. Update on where we are now
3. What help can the new groups/WLC provide
4. Scouts weekend - TBC
5. Constitution
6. Project name
7. Funding update
8. Bank account
9. AOB

Action Items

- 1 Arrange Spring Clean Up - PL
- 2 Post request on FB re plants
- 3 Email Jerry re Scout day
- 4 Arrange Scout day - who, what where and when
- 5 Contact Deep re business plan
- 6 Find out about envelopes, rubber stamp
- 7 Complete sections 6 + 8 of bank forms - KV, PL, JK
- 8 Contact Nets team re Spring Clean Up, put up posters and deliver leaflets.

Meeting Details

- ▶ 19:00 Hour, 6th February 2012
- ▶ Location: 7 Lyon Drive, Murieston
- ▶ Attendees: Kim Vance (Chair), Paula Lee (Minutes), June Keddie, Becky Plunkett
- ▶ Apologies: Graeme

Actions from last meeting

- ▶ Bank Account sources - Co-Op - ethical and environmentally aware. Free
- ▶ Forms sourced for HMRC registration
- ▶ OSCR Forms sourced plus info booklet
- ▶ Contacted Oatridge but no success yet, another contact will find someone to respond.
- ▶ Boardwalks council have replaced broken slats all the way along
- ▶ Graeme is going to investigate changes to outlet
- ▶ Quotes sources but consensus is that job too big for them
- ▶ No progress on survey - need to make survey and then advertise with posters at Entrance Gates
PL to progress - JK will laminate posters.

Discussion/ Agenda

- ▶ Scouts want to do their team day before Easter and therefore the days need to be confirmed as well as what they need from us and what we want them to do. Visit with Gerry to explain work. Also, make sure that they have their own insurance.
- ▶ The spring clean up will focus on the area of the Cambridge Pond this year and needs to be organised soon
- ▶ We need to contact the fishing group again by telephone and find out what they can offer and what they need - perhaps meet them on Saturday morning - 9.30 since we will all be there!
- ▶ Becky Plunkett explained friends of the park and can also put us in touch with some groups that could help us.
- ▶ She had contacted Froglife who said that we could have some more marginal plants. We could collect seeds from those plants already present and cultivate them. We can use hessian sacking (which Kim may be able to get from work). We can also take large logs out of the pond and put at the side to use as cover and also create small areas of cover.
- ▶ Becky also suggested that we contact RSPB, Bat Conservation people, Central Scotland Forest Trust (Owls). She will pass on any info that she gets on available funding.
- ▶ CONSTITUTION: Kim, Paula and June went through the constitution and suggested amendments. Paula agreed to progress so that we can send to OSCR.
- ▶ PROJECT NAME: Murieston Environmental Group (MEG) was adopted by the group as the name for the charity. Kim/Paula/June all agreed.
- ▶ FUNDING UPDATE: Funding applications were stopped pending charity registration but asked Councillor Johnston to help - await confirmation of official funding offer
- ▶ BANK ACCOUNT: Group accepted co-op as the bank to apply for an account and also, Kim/Paula + June will all be signatories
- ▶ AOB:
 - OFFICE BEARERS: Kim Vance nominated as Chair by Paula Lee and Seconded by June
 - Paula Lee - was nominated as Secretary by June Keddie and seconded by Kim

- June was nominated as Treasurer by Kim Vance and seconded by Paula Lee
All Officer bearers accepted in post until AGM in June 2012.
- SPRING CLEAN: Event needs to be organised to be ready for April in line with WLC Spring Clean up week. Paula agreed to progress. June and Kim agreed to help with leaflets and Kim suggested that Murieston Community Council members be asked to deliver leaflets in their streets.

Next Meeting

- ▶ Date and Time: 5 March, 19:00
- ▶ Location: 7 Lyon Drive
- ▶ Agenda:
- ▶ Notes: