

2. DIOCESAN SPIRITUAL DIRECTOR

1. Receive from the Bishop any instructions and share with the Secretariat any Pastoral Plan.
2. Participate in national meetings of BACC in line with BACC constitution.
3. Participate in the Secretariat.
4. Monitor and encourage the spiritual life of the Diocesan Cursillo movement.
5. Give support and encouragement to the Diocesan Lay Director.
6. Write articles for the Imp-sheet as required.
7. Arrange Spiritual Advisors for the Weekends and provide them with the Spiritual Advisor's Manual and Workbook and the Lay Talk Workbook. Give them any advice or training needed.
8. Receive clergy sponsor forms regarding the Pilgrims, and advise the Lay Rector where necessary.
9. Ensure Bishops of Lincoln, Grimsby and Grantham are informed of Weekends and Pilgrims.
10. Participate in the 1st Training Day with "Team Building" and a talk on the "Authority of the Lay Rector."
11. Preside at the Staff Eucharist for the Weekend
12. Plan the closing Clausura service with the Lay Rector, deciding on Eucharistic prayer, hymns, readings and Collect.
Invite Bishop or other senior cleric to preside.
Preach at the service, or arrange a delegate.
Preside over the hand-over from one Lay Rector to the next.
Arrange for the Bishop or presiding senior cleric to bless and present crosses to the new Cursillistas.
Arrange for the printing of the service-sheets. Include 3 large-print versions for the clergy, to be put into the yellow folders.
Arrange for the Weekend Rep to have these folders at Wake-up if not before!
13. Receive feed-back forms from staff members on the weekend. Attend "What Next?" meetings and bring appropriate recommendations to the Secretariat.
14. Liaise with Publicity Rep to promote Cursillo in the diocese and encourage clergy participation.
15. Liaise with Lay Rector to arrange Clergy Taster Days, and pass information to Publicity Rep.
16. Arrange to meet with Group Convenors at least once a year, and attempt to visit each Reunion Group at least once during your 4-year term of office.