

**Company Registration No. 05385120**

**Charity Registration No. 1110968**

**HILLSIDE RURAL ACTIVITIES PARK**  
(a company limited by guarantee)

**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2013**

**Baines Jewitt**  
CHARTERED ACCOUNTANTS  
AND BUSINESS ADVISERS

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**HILLSIDE RURAL ACTIVITIES PARK  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2013**

<b>CONTENTS</b>	<b>PAGES</b>
Report of the Trustees	1 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7 to 11

**HILLSIDE RURAL ACTIVITIES PARK**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2013**

The trustees are pleased to present their report, together with the financial statements of the charity, for the year ended 31 March 2013.

**REFERENCE AND ADMINISTRATIVE INFORMATION**

**Charity Name:** Hillside Rural Activities Park

**Working Name:** HRAP

**Charity Registration No:** 1110968

**Company Registration No:** 05385120

**Principal Office:** Bank Foot Farm  
Moor Road  
Knayton  
Thirsk  
North Yorkshire  
YO7 4BR

**Trustees/Directors:** R. Morrice  
Mrs. J.E. Peckitt  
A. Peckitt (resigned 19.11.12)  
N. Laws (appointed 19.11.12)

**Council of Management:** R. Morrice  
Mrs. J.E. Peckitt  
J. Thorpe (appointed 01.04.12)  
A. Peckitt - representing Leake Cricket Club  
S. Dredge - representing Borrowby Show  
S. Hogg - representing Knayton Football Club  
J. Densley - representing Leake Tennis Club (resigned 01.04.12)  
N. Laws - representing Leake Tennis Club  
P. Reynard - representing Hillside Football Club (appointed 01.04.12)

**Independent Examiner:** Mr. J. Lester  
Baines Jewitt LLP  
Barrington House  
41-45 Yarm Lane  
Stockton-on-Tees  
TS18 3EA

**Bankers:** Barclays Bank plc  
193 High Street  
Northallerton  
North Yorkshire  
DL7 8LJ

**Solicitors:** Hunt & Wrigley  
The Old Post Office  
83 High Street  
Northallerton  
North Yorkshire  
DL7 8PX

# HILLSIDE RURAL ACTIVITIES PARK

## REPORT OF THE TRUSTEES

### FOR THE YEAR ENDED 31 MARCH 2013

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing Document**

Hillside Rural Activities Park is a company limited by guarantee, governed by a Memorandum and Articles of Association dated 8th March 2005, as amended by Special Resolution dated 10th August 2005. It is also a charity registered with the Charity Commission with effect from 22 August 2005.

##### **Recruitment and Appointment of Trustees**

The initial members of the charity were the subscribers to the Memorandum and Articles of Association. New members are appointed from time to time at the discretion of the existing members, such that the number of members is not less than three. Every member must be at least 18 year of age and reside within the boundary of the Hillside Parishes.

In relation to the Companies Act 2006, members are also directors of the limited company.

##### **Day to Day Management**

The day to day operations of the charity are overseen by the Council of Management. The Council of Management consists of the three trustees, together with representatives from Borrowby Show, Knayton Football Club, Leake Tennis Club and Leake Cricket Club. In total, the Council of Management comprises 7 members. The Memorandum and Articles of Association indicate that the Council of Management should have a minimum of 7 and maximum of 14 members.

#### **OBJECTIVES AND ACTIVITIES**

The objects of the charity are to promote, for the residents of the Hillside Parishes, the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances, or for the public at large in the interests of social welfare, and with the object of improving the condition of life of the said residents.

The charity acquired an area of land which now provides a permanent home for the annual Borrowby Show. It also includes a cricket pitch, football pitch, tennis courts, children's play area, jogging/walking track and an open grassed area suitable for pony club rallies and shows.

The trustees regularly review the objectives and activities of the charity and as part of this review, they have considered the Charity Commission's general guidance on public benefit.

#### **ACHIEVEMENTS AND PERFORMANCE**

Since its inception in 2005, the site development project has progressed well with the completion of the required facilities together with the development of additional facilities and events to meet ongoing community and stakeholder group demand.

During the period from April 2012 to March 2013, Hillside Rural Activities Park continued to be well used by both the local community and those from further afield. The size and number of the member clubs continues to grow and the geographical location, parking facilities and size of the facility is proving popular with those planning events.

The continued focus for this year has been on completing the construction of the changing rooms, toilets and groundsman's store, together with maintaining our existing facilities. The construction work, which commenced on site in 2011, was completed sufficiently to enable use of the facilities with effect from 1 April 2013. We continue to raise funds for the completion of the external cladding and landscaping works and are optimistic that these will be completed within the forthcoming financial year.

**HILLSIDE RURAL ACTIVITIES PARK**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2013**

**FINANCIAL REVIEW AND RESERVES**

A summary of our income, expenditure and reserve fund balances is reflected within the Statement of Financial Activities on page 5. Net outgoing resources for the year under review amounted to £21,207 but this was after charging non-cash depreciation of fixed assets in the sum of £19,412 and hence we incurred a small cash deficit for the year of £1,795. Corresponding figures for the previous year were net outgoing resources of £18,568 after non-cash depreciation of £19,412 i.e. a small cash surplus of £844.

The trustees have considered a relevant reserves policy going forward having regard to ongoing annual cash expenditure (i.e. before depreciation provision for replacement of fixed assets) which is expected to be in the region of £7,500 to £10,000. The ultimate aim of the trustees is to maintain unrestricted cash reserves at a level which will cover anticipated expenditure for the following 12 months.

This report was approved on behalf of the Board of Trustees on 21 November 2013 and signed on its behalf by:

R. MORRICE  
Trustee

**HILLSIDE RURAL ACTIVITIES PARK**  
**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**  
**HILLSIDE RURAL ACTIVITIES PARK**  
**FOR THE YEAR ENDED 31 MARCH 2013**

I report on the accounts of the company for the year ended 31 March 2013 which are set out on pages 5 to 11.

**Respective Responsibilities of Trustees and Examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**J. Lester FCA**  
**Baines Jewitt LLP**  
**Barrington House**  
**41-45 Yarm Lane**  
**Stockton-on-Tees**  
**TS18 3EA**

**Dated: 21 November 2013**

**JL/AJD**

**HILLSIDE RURAL ACTIVITIES PARK**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**(including Income and Expenditure Account)**  
**FOR THE YEAR ENDED 31 MARCH 2013**

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2013 £	Total Funds 2012 £
<b>INCOMING RESOURCES</b>					
<b>Incoming Resources from Generated Funds</b>					
<i>Voluntary Income:</i>					
Grants and donations	3	1,950	-	1,950	5,876
Investment Income	4	7,022	-	7,022	2,920
<b>TOTAL INCOMING RESOURCES</b>		<u>8,972</u>	<u>-</u>	<u>8,972</u>	<u>8,796</u>
<b>RESOURCES EXPENDED</b>					
Charitable Activities	5	28,469	-	28,469	25,646
Governance Costs	5	1,710	-	1,710	1,718
<b>TOTAL RESOURCES EXPENDED</b>		<u>30,179</u>	<u>-</u>	<u>30,179</u>	<u>27,364</u>
<b>NET OUTGOING RESOURCES FOR THE YEAR</b>	6	(21,207)	-	(21,207)	(18,568)
Transfers between funds	11&12	1,500	(1,500)	-	-
<b>TOTAL FUNDS BROUGHT FORWARD</b>	11&12	<u>387,913</u>	<u>193,977</u>	<u>581,890</u>	<u>600,458</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	11&12	<u>368,206</u>	<u>192,477</u>	<u>560,683</u>	<u>581,890</u>

The Statement of Financial Activities includes all gains and losses recognised in the period.

All incoming resources and resources expended derive from continuing activities.

**HILLSIDE RURAL ACTIVITIES PARK**  
Company Registration No. 05385120

**BALANCE SHEET**

**AS AT 31 MARCH 2013**

	Notes	£	2013 £	£	2012 £
<b>FIXED ASSETS</b>					
Tangible assets	8		557,524		534,508
<b>CURRENT ASSETS</b>					
Debtors	9	1,652		842	
Cash at bank		5,215		55,873	
		<u>6,867</u>		<u>56,715</u>	
<b>CREDITORS: Amounts falling due within one year</b>	<b>10</b>	<b>(3,708)</b>		<b>(9,333)</b>	
<b>NET CURRENT ASSETS</b>			<b><u>3,159</u></b>		<b><u>47,382</u></b>
<b>TOTAL NET ASSETS</b>			<b><u>560,683</u></b>		<b><u>581,890</u></b>
<b>FUNDS</b>	<b>11&amp;12</b>				
Unrestricted			368,206		387,913
Restricted			192,477		193,977
<b>TOTAL FUNDS</b>			<b><u>560,683</u></b>		<b><u>581,890</u></b>

The trustees are satisfied that the charitable company is entitled to exemption from audit under section 477 of the Companies Act 2006 for the year ended 31 March 2013.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2013 in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- (i) ensuring that the charitable company keeps accounting records which comply with sections 386 and 387 of the Companies Act 2006, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of sections 394 and 395, and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as they are applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Approved by the Trustees on 21 November 2013 and signed on their behalf by:

R. MORRICE  
Trustee



**HILLSIDE RURAL ACTIVITIES PARK  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2013**

**1. ACCOUNTING POLICIES**

**(a) Basis of Accounting**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006, and the Statement of Recommended Practice on "Accounting and Reporting by Charities" (SORP 2005) issued in March 2005.

**(b) Incoming Resources**

Income received by way of grants and donations is included in the Statement of Financial Activities when receivable.

Income from legacies and bequests are accounted for as incoming resources either upon receipt or where the receipt is virtually certain in that confirmation has been received from the representatives of the estate that payment will be made.

**(c) Resources Expended**

Resources expended are recognised in the period in which they are incurred and are shown inclusive of any attributable VAT, which cannot be recovered.

**(d) Unrestricted and Restricted Funds**

Unrestricted funds comprise income received or generated by reference to the general objects of the charity without further specified purpose. Such funds may however be designated by the trustees for specific purposes from time to time.

Restricted funds are those donated for a specified purpose as laid down by the donor or as the result of a specific appeal or application. Such funds are kept separate from the unrestricted funds of the charity and only related expenditure is charged against them.

**(e) Fixed Assets and Depreciation**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at the following annual rates so as to write off the cost, less estimated residual value, of fixed assets over their expected useful lives:

Freehold land	- nil
Improvements to freehold property	- 4% straight line commencing when the assets are brought into use
Plant and machinery	- 20% straight line
Playground equipment	- 10% straight line

**2. LEGAL STATUS OF THE CHARITY**

The charity is a company limited by guarantee and having no share capital. The liability of each member in the event of winding up is limited to £1.

**HILLSIDE RURAL ACTIVITIES PARK**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2013**

**3. GRANTS AND DONATIONS**

	Unrestricted	Restricted	Total 2013	Total 2012
	£	£	£	£
Grants	-	-	-	3,341
Donations	1,950	-	1,950	2,535
	<u>1,950</u>	<u>-</u>	<u>1,950</u>	<u>5,876</u>

**4. INVESTMENT INCOME**

	2013	2012
	£	£
Rental, subscriptions and other project income	7,000	2,875
Bank deposit interest	14	45
Other interest	8	-
	<u>7,022</u>	<u>2,920</u>

**5. RESOURCES EXPENDED**

	Charitable Activities:		Governance Costs	Total 2013	Total 2012
	Unrestricted Funds	Restricted Funds			
	£	£	£	£	£
Ground maintenance	1,813	-	-	1,813	746
Accountancy and related fees	-	-	1,710	1,710	1,650
Insurance	954	-	-	954	1,276
Sundry expenses	226	-	-	226	62
Depreciation	19,412	-	-	19,412	19,412
Rates and water	691	-	-	691	587
Hire of equipment	1,340	-	-	1,340	3,497
Machinery repairs and expenses	3,334	-	-	3,334	66
Other repairs and renewals	699	-	-	699	-
Bank charges	-	-	-	-	30
Bank interest	-	-	-	-	38
	<u>28,469</u>	<u>-</u>	<u>1,710</u>	<u>30,179</u>	<u>27,364</u>

**6. NET OUTGOING RESOURCES FOR THE YEAR**

	2013	2012
	£	£
This is stated after charging:		
Depreciation	19,412	19,412
Independent Examiner's fees	890	860
- external scrutiny		
- other services	820	790
	<u>820</u>	<u>790</u>

**HILLSIDE RURAL ACTIVITIES PARK**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2013**

**7. TAXATION**

H.M. Revenue & Customs Charities Division have approved the charitable status of Hillside Rural Activities Park and its income is therefore exempt from tax, under Sections 505 and 506 of the Taxes Act 1988, provided that it is applied for charitable purposes only.

**8. TANGIBLE FIXED ASSETS**

	Freehold Land	Improve- ments to Freehold Property	Plant and Machinery and Playground Equipment	Total
<b>COST</b>				
Balance at beginning of year	195,674	324,954	103,736	624,364
Additions	-	42,428	-	42,428
Balance at end of year	<u>195,674</u>	<u>367,382</u>	<u>103,736</u>	<u>666,792</u>
<b>DEPRECIATION</b>				
Balance at beginning of year	-	40,606	49,250	89,856
Charge for year	-	10,166	9,246	19,412
Balance at end of year	<u>-</u>	<u>50,772</u>	<u>58,496</u>	<u>109,268</u>
<b>NET BOOK VALUE</b>				
At beginning of year	<u>195,674</u>	<u>284,348</u>	<u>54,486</u>	<u>534,508</u>
At end of year	<u>195,674</u>	<u>316,610</u>	<u>45,240</u>	<u>557,524</u>

**9. DEBTORS**

	2013 £	2012 £
Prepayments	223	274
Gift aid and income tax recoverable	-	568
Other debtors	1,429	-
	<u>1,652</u>	<u>842</u>

**10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2013 £	2012 £
Bank overdraft	258	-
Other creditors and accruals	2,350	8,233
Unsecured loans	1,100	1,100
	<u>3,708</u>	<u>9,333</u>

The above unsecured loans, which were provided by benefactors, are interest-free and were repayable in 2010. At the balance sheet date, the loans remained outstanding.

**HILLSIDE RURAL ACTIVITIES PARK**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2013**

**11. ANALYSIS OF MOVEMENT IN FUNDS**

	Funds at 31.3.2012 £	Incoming Resources £	Resources Expended £	Transfers £	Funds at 31.3.2013 £
Unrestricted	387,913	8,972	30,179	1,500	368,206
Restricted	193,977	-	-	(1,500)	192,477
	<u>581,890</u>	<u>8,972</u>	<u>30,179</u>	<u>-</u>	<u>560,683</u>

**12. ANALYSIS OF RESTRICTED FUND MOVEMENTS**

	Funds at 1.4.2012 £	Incoming Resources £	Revenue Resources Expended £	Transfers £	Funds at 31.3.2013 £
Land purchase	191,000	-	-	-	191,000
Cricket pavilion	1,477	-	-	-	1,477
Changing room facilities	1,500	-	-	(1,500)	-
	<u>193,977</u>	<u>-</u>	<u>-</u>	<u>(1,500)</u>	<u>192,477</u>

**Name of Fund****Description, Nature and Purpose of the Fund**

## Land purchase:

The terms attaching to funds from Hambleton District Council and Evolve EB, for the purchase of land, are such that the purchase of the land did not extinguish the restriction and thus the funds remain restricted.

## Cricket pavilion:

Funds brought forward from Leake Cricket Club are to be used toward future costs and upkeep of the cricket pavilion.

## Changing room facilities:

Funds brought forward from Borrowby and Knayton Parish Councils were specifically for the provision of disabled toilet facilities. These facilities were completed during the year under review and hence the opening balance has been transferred from restricted to unrestricted funds.

**13. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted £	Restricted £	Total 2013 £	Total 2012 £
Tangible fixed assets	368,919	191,000	559,919	534,508
Cash at bank	2,238	2,977	5,215	55,873
Other net current liabilities	(2,056)	-	(2,056)	(8,491)
	<u>369,101</u>	<u>193,977</u>	<u>563,078</u>	<u>581,890</u>

**HILLSIDE RURAL ACTIVITIES PARK**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2013**

**14. CONTINGENT LIABILITY**

The following amounts remain repayable throughout the life of the project if the terms of the grants are no longer being met:

Hambleton District Council	£ 145,000
Evolve EB	<u>46,000</u>

In addition:

A grant (including tax recoverable) of £20,000 from The Foundation for Sport and the Arts is potentially repayable for a period of 12 years from February 2008 in the event that the terms of the grant are not met.

A Big Lottery Fund grant of £49,282 under the Community Spaces Project is potentially repayable for a period of 5 years from November 2009 in the event that the terms of the grant are not met.

**15. TRUSTEES REMUNERATION**

No trustee was paid any remuneration or reimbursed any expenses during the year.

**16. RELATED PARTY TRANSACTIONS**

Throughout the current and previous financial year, the charity was under the control of the trustees.

The financial statements include the following transactions with other clubs/societies with whom certain members of the Council of Management are connected:

	2013	2012
	£	£
<b>Rent, subscriptions and other project income receivable:</b>		
Knayton Football Club	200	200
Borrowby Agricultural and Horticultural Society	500	500
Leake Cricket Club	200	200
Leake Tennis Club	<u>200</u>	<u>200</u>

In addition to the above, a total of £1,378.50 was receivable from Hillside Football Club, which now has representation on the Council of Management.

At 31 March 2013, amounts of £500 (2012: £nil) and £291 (2012: £nil) were outstanding from Borrowby Agricultural and Horticultural Society and Hillside Football Club respectively.