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25 May 2016

North Stainley with Sleningford Parish Council
Mrs Iona Taylor

Re Internal Audit 2016

I have undertaken the internal audit of the accounts and documents for North Stainley with Sleningford Parish Council and am satisfied that the Responsible Financial Officer has carried out the work throughout the year in a highly efficient manner. The regular financial information and comparison of expenditure with budget is particularly good. She has presented the documents for audit in a very organised way, making it easy to carry out the necessary checks, and should be commended for this clarity.

I am pleased to note that the recommendations from the 2015 Internal Audit have been acted upon and am satisfied that all payments are now properly authorised. Relevant regulations have been reviewed and amended as necessary. I urge the Council to continue to review them regularly.

Recommendations

SLCC Membership

The Society for Local Council Clerks is a useful organisation that provides advice and training to Clerks which therefore benefits Councils by keeping the Clerk updated.

It is recommended that SLCC membership is considered

Data Protection Registration

YLCA advocate that Parish Councils do collect, store and use personal data, so should be registered as Data Controllers. It is an easy process, with a fee of £35 per year.

It is recommended that this registration is considered

I trust that the above recommendations are helpful to the Council

I am happy to discuss any matters further with the Responsible Financial Officer

Kind regards



Susan Welch BSc