

# NORTH STAINLEY WITH SLENINGFORD PARISH COUNCIL

## MINUTES OF A PARISH COUNCIL MEETING

DATE: Tuesday 17<sup>th</sup> September 2013  
TIME: 19.30 hrs  
LOCATION: North Stainley Village Hall  
PRESENT: Councillors Glenys Bailey (Chair), Ian Alston, James Stuart-Mills and Steve Tordoff.  
IN ATTENDANCE: Iona Taylor (Clerk)  
Steve Taylor  
5 members of the public.

### 1. DECLARATIONS OF INTEREST

Councillors Bailey and Alston declared interests in agenda item 10 (North Stainley Sport & Recreation Trust) as they are both Trustees.

### 2. APOLOGIES

Apologies were received and accepted from Councillors Bryant due to a holiday and from Councillor Goddard due to another engagement.  
Apologies were also received from District and County Councillor Margaret Atkinson.

### 3. VILLAGE DEVELOPMENT

A report was received from a prior meeting held between Parish Councillors and representatives of North Stainley Estate.

Discussions had been held about the possibility of developing a Neighbourhood Plan to guide and deliver development in North Stainley.

The public's appetite for this, and for further development in the village, will be tested via an initial consultation programme consisting of a questionnaire, meetings and mailshots in a variety of formats.

The consultation will be carried out by North Stainley Estate in discussion with the Parish Council.

The Parish Council will also make investigations into the process of preparing a Neighbourhood Plan.

### 4. MINUTES FROM PREVIOUS MEETINGS

It was resolved that the minutes of the meetings held on 23<sup>rd</sup> July and 20<sup>th</sup> August 2013 be agreed and signed.

### 5. ITEMS CARRIED FORWARD FROM THE LAST MEETINGS – none.

### 6. PLAY AREA

#### 6.1 Anti-social behaviour.

Reports of late night anti-social behaviour by youths in the playground were considered.

It was agreed that local residents should be advised to contact the police if they have any immediate concerns about future incidents as they take place and that the sign at the entrance to the facility should be updated to reflect the Council's new contact details.

#### 6.2 Cradle swings.

It was noted that one of the cradle swing seats has recently failed. The Clerk has arranged for it to be removed and replaced by the caretaker, at an approximate cost of £150. This action was approved by the Council.

#### 6.3 Annual inspections.

It was resolved that Wicksteed be appointed to carry out the annual inspection of the playgrounds at a cost of £45 plus VAT.

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### 7. MAINTENANCE

#### 7.1 Maintenance around ponds / meeting with Mr and Mrs Nichols of 1 Watermill Lane.

A discussion was held with members of the public attending about the maintenance of the areas around the ponds. It was noted that North Stainley Estate remains responsible for control of the invasive weeds in the ponds.

Those present at the meeting expressed disappointment with the current condition and appearance of the communal areas around the Watermill ponds.

Whilst it was acknowledged that there have been some recent issues with grasscutting, it was also noted that there is a degree of personal preference in relation to this matter.

The following key points were noted:

- A site meeting will be convened with Farm & Land Services Ltd to discuss recent issues with the grasscutting and their proposals for the autumn maintenance of the areas around the pond and the central island.
- The caretaker's credentials for carrying out tree inspections will be verified.

#### 7.2 Treatment of invasive weeds in ponds.

It was generally acknowledged that the recently used UV dye has not worked.

North Stainley Estate will be contacted and asked to advise on how they propose to proceed with this issue.

### 8. PARISH CONSULTATION MEETING WITH HARROGATE BOROUGH COUNCIL

It was resolved that the following question be submitted for inclusion on the agenda of this meeting, to be held at 6pm on 11<sup>th</sup> November 2013:

- Please can this Parish Council be advised as to the success of the County Council's trial Temporary Vehicle Activated Sign scheme, including information as to whether the scheme will be extended in future years?

### 9. HIGHWAYS

#### 9.1 Traffic calming on the A6108.

It was noted that the Clerk is in the process of booking an appointment at one of Julian Smith MP's surgeries so that she and Councillor Bailey can discuss traffic calming with him.

#### 9.2 Highways Capital Programme 2013/14 and 2014/15.

Minor improvement works to the A6108 through the parish, as part of the Tour De France programme, were noted.

#### 9.3 Provision of children playing sign.

It was noted that the previously agreed sign will be installed as the road is adopted and will be erected on the lamppost opposite the Maisey's house.

### 10. NORTH STAINLEY SPORT & RECREATION TRUST

#### 10.1 Update on work of the Trust.

It was noted that the Trust continues the work of maintaining its assets, predominantly running the Village Hall. It was noted that, at Highways North Yorkshire's insistence, the pedestrian gate on to the Recreation Ground opposite school has had to be permanently closed.

The main focus of the Trust's activities in the immediate future is going to be the recruitment of new Trustees.

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### 10.2 Parish Council nomination for Trustees for 2013-2017.

It was noted that, under the terms of the Trust's scheme, the Parish Council is able to nominate three representatives to serve four-year terms as Trustees.

It was resolved that the Parish Council should nominate Councillors Bailey and Alston and Steve Taylor for the forthcoming term.

### 11. **BUS SERVICES**

A North Yorkshire County Council consultation on proposed reductions to bus service subsidies was noted. It was agreed that provided the Council does not reduce the 159 service to less than a two-hourly service the Parish Council has no objections to the proposals.

It was noted that it would be useful if the first service of the day could arrive in Ripon prior to 9am.

### 12. **PARISH CARETAKER**

A number of tasks, identified in item 7 will be included on the next tasklist. The caretaker will also be asked to ensure that the trees adjacent to paths in Beats Wood are safe and remove any that aren't. Clearing overgrown vegetation from the pavement near the entrance to Dunkirks field will also be included on the task list.

### 13. **PLANNING AND DEVELOPMENT**

#### 13.1 Consultations on applications - none.

#### 13.2 Updates and decisions on applications, appeals and enforcement investigations.

<i>Ref.</i>	<i>Proposal</i>	<i>Update / Decision</i>
6.152.B.PDU CO 13/02301/PDU CO	Replacement roof and glazing to conservatory and installation of roof light at 7 Watermill Close.	Passed
6.12.37.AR.LB 13/02780/LB	Listed building application for retention of staircase at The Old Chapel, 10 The Old Palace.	Passed
6.12.3.H.PND 13/01338/PND FUL	Prior notification for the demolition of garage and redundant buildings at North Stainley Garage.	Refused

### 14. **CORRESPONDENCE**

The Clerk reported on items received, including:

#### 14.1 On-street parking restrictions.

It was noted that North Yorkshire County Council have now taken over responsibility for the enforcement of parking restrictions across the whole of North Yorkshire. The system will still be administered by Harrogate Borough Council in this area. Fines will be £70 for contraventions in a parking, loading or waiting area where failure to comply with the requirements in designated parking areas will be £50.

#### 14.2 Making the most of the Tour de France.

An invitation to a workshop on making the most of the Tour de France was passed to Councillor Bailey.

#### 14.3 Rural Action Yorkshire (RAY) networking event.

An invitation to a networking event for anyone living or working in a rural community, such as parish councillors and village hall representatives was noted. This will take place on 12<sup>th</sup> October 2013 at Pannal Village Hall.

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### 14.4 Yorkshire Local Councils Associations – Branch Meetings

The Clerk informed members of the system of branch meetings which offer Councillors from local parishes the opportunity to meet and discuss issues of common interest. Guest speakers are sometimes invited to meetings and it was noted that the Leader and Chief Executive of Harrogate Borough Council will be attending the next Harrogate Branch Meeting on 7th October 2013.

### 15. FINANCIALS

#### 15.1 Financial report.

It was resolved that the following report be approved and recorded:

<i>Bank Balances as at 12/9/13:</i>		
Santander Business Current a/c - ****7955 (Day to Day Banking)		£5,798.66
Santander Business Reserve a/c - ****8255		£50.00
HSBC Current a/c - ****9511		£100.00
HSBC Savings a/c - ****2358		£250.24
<b>TOTAL</b>		<b>£6,198.90</b>
<i>Payments to be approved and recorded:</i>		
<i>Payee</i>	<i>Details</i>	
Iona Taylor	Clerk, July 2013	£350.07
HMRC	PAYE July 2013	£67.20
Farm & Land Services	Grasscutting, Invoice 3877	£542.40
Iona Taylor	Contribution to Planning Training	£23.00
Iona Taylor	Clerk, August 2013	£177.46
Farm & Land Services	Caretaker, May 2013 (Invoice 3916)	£108.00
Farm & Land Services	Caretaker, June 2013 (Invoice 3917)	£103.50
Farm & Land Services	Grasscutting, Invoice 3918	£406.80
Farm & Land Services	Caretaker, July & August 2013 (Invoice 3919)	£265.50
<b>TOTAL</b>		<b>£1,693.86</b>
<i>Receipts to be recorded:</i>		
<i>Received From</i>	<i>Details</i>	
Correction to 12-13 PAYE	Not 80p as per July Meeting	£0.93
HMRC	VAT (1.6.13 - 31.8.13) - Applied For	£238.12
<b>TOTAL</b>		<b>£239.05</b>

#### 15.2 Bank signatories.

It was resolved that all serving Councillors should be signatories on all the Council's accounts and that the correspondence address should be changed to Morningside, Grewelthorpe, RIPON, HG4 3BT.

### 16. NEXT MEETINGS

The next meetings were confirmed as being on 16<sup>th</sup> October (planning) and 19<sup>th</sup> November (ordinary). Meetings will start at 19.30 hrs and be held in North Stainley Village Hall.

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### 17. ITEMS TO BE CONSIDERED AT THE NEXT MEETING

- Tour de France
- Report from Clerk's appraisal.
- Winter weather toolkit.
- Feedback from P.C. Gareth Jones on issue of man sleeping in car in lay-by near The Walled Garden.

### 18. QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC

- Comment was passed on previous correspondence with Mr Tim Nichols of The White House, North Stainley about work he'd carried out in and around the ponds.

Meeting closed at 21.17 hrs.

These minutes were recorded and prepared by Iona Taylor, Clerk to the Parish Council.

**SIGNED:** .....(Chairman)

**DATE:** .....