

# NORTH STAINLEY WITH SLENINGFORD PARISH COUNCIL

## MINUTES OF A PARISH COUNCIL MEETING

DATE: Tuesday 19<sup>th</sup> March 2013  
TIME: 19.30 hrs  
LOCATION: North Stainley Village Hall  
PRESENT: Councillors Glenys Bailey (Chair), Margaret Goddard (Vice-Chair), Ian Alston, David Bryant, Paul Reynolds (from item 2), James Stuart-Mills and Steven Tordoff.  
IN ATTENDANCE: Iona Taylor (Clerk)  
County Councillor Paul Richardson  
Richard Plummer (Chair of Governors, North Stainley C of E School)

### 1. DECLARATIONS OF INTEREST

Councillors Bailey and Alston declared personal interests in agenda item 10 (North Stainley Sport & Recreation Trust) as they are members of the Trust.

Councillor Stuart-Mills declared an interest in agenda item 6 (provision of a new school) as he is the parent of a child at the school.

### 2. VACANCY ON THE PARISH COUNCIL

It was resolved that Paul Reynolds, of 12 Roseberry Green, be co-opted on to the Council. His declaration of acceptance of office was received.

### 3. APOLOGIES

Apologies were received from District Councillor Margaret Atkinson and James Staveley.

### 4. MINUTES OF THE LAST MEETINGS

The minutes of the last meetings held on 22<sup>nd</sup> January and 19<sup>th</sup> February 2013 were agreed and signed.

### 5. ITEMS CARRIED FORWARD FROM THE LAST MEETINGS

#### 5.1 Dog fouling in North Stainley.

It was noted that the situation has improved in the last few weeks, mainly due to pressure during pertinent conversations on the North Stainley Village Hub Facebook page.

### 6. PROVISION OF A NEW SCHOOL IN NORTH STAINLEY

#### 6.1 Progress report on developments since last meeting.

Richard Plummer, Chair of Governors, updated the meeting on developments since the last meeting. The following points were noted:

- Marketing of the school has ceased as it is now full following the intake of a number of new pupils.
- North Yorkshire County Council, to build on the work already carried out by the governors, commissioned a desktop survey which supported the school's opinion that a new school building is required.
- Feedback from North Yorkshire County Council indicates that they would support provision of a new school with a capacity of 90 pupils.
- The project is currently out of the school governors' hands and with the County Council who are also liaising with the planning and highways departments.
- The County Council is also engaging with the school to conduct a more detailed analysis of the its needs and the current situation with, and limitations of, the existing building.
- An allocation of capital funding for the new building is being sought, hoped to be in the 2014/15 financial year.
- It is not yet known when a detailed survey of Front Field will be undertaken and as a result, when it will be known if allotments could also be sited in that field.
- It was noted that although Front Field is the site currently being looked at in detail other sites are also being considered.
- Councillors were invited to visit the school to see the current situation for themselves.

#### 6.2 Survey of public opinion.

After consideration it was agreed not to conduct a survey of public opinion at the present time as any attempt at consultation would be overshadowed by the unresolved question of the proposed location for the new building.

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### 6.3 Any other issues relating to the provision of a new school and allotments.

County Councillor Paul Richardson was asked to make enquiries on behalf of the Parish Council to try and ensure that the detailed investigations are progressed at the earliest opportunity (forthcoming elections notwithstanding).

## 7. PARISH CARETAKER

### 7.1 Outcome from shortlisting / interview process and appointment of caretaker.

It was noted that eleven applications had been received for the 2013/14 caretaker contract, which is for 8 hours per month.

Councillor Bailey and the Clerk had shortlisted these to three candidates to be interviewed. The results of this process were circulated to all Councillors prior to the interviews which were conducted before to this meeting and on 16<sup>th</sup> March by Councillors Bailey, Bryant, Alston and the Clerk.

The recommendations of the interview panel were accepted and it was resolved that Farm & Land Services Ltd from Knaresborough be appointed as the Council's caretaker for the 2013/14 period.

### 7.2 Tasks for inclusion on list.

- Maintenance tasks in play area.

## 8. HIGHWAYS

### 8.1 Outcome of draw for participation in North Yorkshire County Council's Temporary Vehicle Activated Signs (VAS) scheme.

It was noted that North Stainley has not been selected to take part in the first, trial, phase of the County Council's scheme. Councillors and the Clerk expressed their disappointment at this outcome.

It was agreed that the Council should lodge a Freedom of Information request for all details relating to the draw process with North Yorkshire County Council.

### 8.2 Provision of additional traffic calming measures in North Stainley.

It was agreed that investigations should be made into the provision of privately funded Speed Indicator Devices which are not believed to be highways signs, and therefore not necessarily requiring permission from Highways North Yorkshire.

It was also agreed that Highways North Yorkshire should be asked to provide suggestions for traffic calming measures that could be funded with the Rural Safety Scheme money accrued by the Parish Council.

### 8.3 Updated highways fault sheet.

The following points were noted:

Ref:	Description	Current Status
NS 1/12	Overhanging vegetation on Watermill Lane.	15.3.13 – Still not done, so followed up with Highways North Yorkshire (HNY). Also comment made about their felling of tree near pond without prior notification to Parish Council.
NS 2/12	Potholes at end of Watermill Lane.	15.3.13 – Asked HNY when going to be repaired. Now 8 months since first advised would be repaired. Told on 3.1.13 would be with 'no further delay'.
NS 5/12	Speeding near Springhill School.	15.3.13 – poles for new signage in situ. Asked HNY when signs can be expected.
NS 6/12	Inadequate repairs to A6108 near The Shepherdies.	To be taken up with developer who will make good and Parish Council will be kept informed.
NS 3/13	Pothole, standing surface water and road degradation near Chimneysweeper Wood.	Reported to HNY.

### 8.4 New faults to be reported.

It was resolved that the following be reported to Highways North Yorkshire:

- Recurring ponding opposite Golf Club entrance.
- Recurring ponding opposite entrance to the Walled Garden Scheme.

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- Pothole at 30mph sign near Lightwater House.
- A number of new faults were reported by Councillor Bryant, with particular reference to the back roads away from North Stainley centre.

### 9. MAINTENANCE

9.1 Transfer of ownership of communal areas – no progress to be reported.

9.2 Specification for maintenance of newly adopted communal areas.

Further to the recent site visit, a draft specification prepared by the Clerk was received by Councillors. This will be considered at the next meeting.

9.3 Update on maintenance works in the play area.

The Clerk advised that the commissioned with Playdale Playgrounds Ltd are due to be carried out within the next week.

The issue of moles in the playground were discussed, with quotes ranging from £100 in total to £10 per mole being considered. A further quotation from the contractor who deals with the problem in the neighbouring fields is to be sought and it was resolved that the Clerk should proceed with the contractor offering best value for money.

9.4 Control of Himalayan Balsam in parish.

Councillor Stuart-Mills expressed his concern about the invasion of Himalayan Balsam in the parish and his opinion that efforts should be made to control its spread.

It was agreed that advice should be sought from the Nidderdale AONB who are currently launching a project to tackle this issue in their area. The caretaker can be asked to carry out control of the weed along the paths in the parish, especially through Beats Wood.

9.5 Inclusion of Lavender Lane in 2013 grasscutting contract.

It was noted that after consultation with Councillors, and at the request of Chris Grundy, the verge alongside Lavender Lane is to be cut by the Council's contractor. This is at a cost of £4 per cut.

### 10. NORTH STAINLEY SPORT AND RECREATION TRUST

Iona Taylor, Chair of the Trust, provided an interim report on the work of the Trust. It was noted that the new community website [www.northstainley.org.uk](http://www.northstainley.org.uk) is now up and running and Councillors were encouraged to visit and use it.

### 11. PLANNING AND DEVELOPMENT

11.1 Consultations on applications.

It was agreed that the Parish Council has no objections to the following applications:

- 6.12.172.A.FUL 13/006085/FUL – Erection of first floor rear extension at 24 Watermill Lane.
- 6.12.135.E.LB 13/00497/LB & 13/00494/FUL – Listed Building & full application for erection of single storey extension and enclosing covered area of outbuilding to form reception and guest lounge area at The Old Coach House, North Stainley.

11.2 Decision and updates on applications, appeals and enforcement investigations.

<i>Reference</i>	<i>Proposal</i>	<i>Decision / Update</i>
6.12.106.F.FUL 12/04808/FUL	Conversion of first floor store to form dwelling with new entrance lobby and access stairs at Old Sleningford Farm, North Stainley.	Passed
6.12.118.C.FUL 12/04813/FUL	Erection of two and single storey extensions and detached garage to replace conservatory at Woodside, 9 Beatswell Lawn.	Passed
6.12.1.C.FUL 13/00213/FUL	Erection of orangery at The Fold, North Stainley.	Passed

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### 12. CORRESPONDENCE

The Clerk reported on items received, including:

#### 12.1 County Council elections.

It was noted that elections to the County Council will be taking place on 2<sup>nd</sup> May 2013. District Councillor Margaret Atkinson is standing for election in this ward.

#### 12.2 North Yorkshire County Council Area Committee.

It was noted that there are vacancies for Parish Council representatives on the Harrogate Area Committee. Any member interested in standing for election should obtain nomination papers from the Clerk.

#### 12.3 Visit to parish by Julian Smith MP.

It was noted that Julian Smith MP will be holding an informal meeting at North Stainley Village Hall, to discuss the Tour de France, on 27<sup>th</sup> March 2013 at 12.30pm.

#### 12.4 White Rose Update from YLCA.

The latest edition of the White Rose Update, including further details about the localisation of Council Tax Support was noted. There will be no impact on the 2013/14 precept, but it is unclear how future years will be affected.

#### 12.5 Consultation on Police and Crime Plan.

A copy of this was passed to Councillor Bryant for consideration.

### 13. FINANCIALS

#### 13.1 Financial report.

It was resolved that the following report be approved and recorded:

##### *Bank Balances as at 19/3/13:*

Santander Business Current a/c - ****7955 (Day to Day Banking)	£5,257.87
Santander Business Reserve a/c - ****8255	£50.00
HSBC Current a/c - ****9511	£100.00
HSBC Savings a/c - ****2358	£250.19
<b>TOTAL</b>	<b>£5,658.06</b>

##### *Payments to be approved and recorded:*

<i>Payee</i>	<i>Details</i>	
North Stainley Sport & Recreation Trust	Hall Hire (Oct 2012 - March 2013)	£36.40
Iona Taylor	Clerk - January 2013	£200.77
Iona Taylor	Clerk - February 2013	£129.73
<b>TOTAL</b>		<b>£330.50</b>

##### *Receipts to be recorded:*

<i>Received From</i>	<i>Details</i>	
North Yorkshire County Council	LEADER Grant Instalment	£240.33
	Newsletter Contribution (Feb 2013)	
North Stainley Sport & Recreation Trust		£22.63
<b>TOTAL</b>		<b>£262.96</b>

#### 13.2 Appointment of Internal Auditor for the 201/13 accounts.

It was agreed that Mr A H Place of Mallorie Court, Ripon be appointed as the Council's auditor for the 2012/13 financial year. His charge for this service will be £40.

### 14. NEXT MEETINGS

The next meetings were confirmed as being on 16<sup>th</sup> April (Annual Parish Meeting and a planning meeting) and 21<sup>st</sup> May (Annual Parish Council Meeting and a Parish Council meeting).

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15. ITEMS TO BE CONSIDERED AT THE NEXT MEETING – none.

Meeting closed at 21.25 hrs.

These minutes were recorded and prepared by Iona Taylor, Clerk to the Parish Council.

**SIGNED:** ..... (Chairman)

**DATE:** .....