

# NORTH STAINLEY WITH SLENINGFORD PARISH COUNCIL

## MINUTES OF A PARISH COUNCIL MEETING

DATE: Tuesday 16<sup>th</sup> September 2014  
TIME: 19.30 hrs  
LOCATION: North Stainley Village Hall  
PRESENT: Councillors Glenys Bailey (Chair), Margaret Goddard (Vice-Chair), Ian Alston, David Bryant, Dawn Levine, Steve Taylor and Steve Tordoff.  
IN ATTENDANCE: Iona Taylor (Clerk)  
District and County Councillor Margaret Atkinson

### 1. DECLARATIONS OF INTEREST

- Councillor Bailey declared an interest in items 6 and 9 as she was a member of the Tour de France organising committee and is a Trustee on North Stainley Sport & Recreation Trust.
- Councillor Alston declared an interest in item 9 as he is a member and Chair of North Stainley Sport & Recreation Trust. Councillor Alston also declared an interest in item 6 as he constructed the bridge under consideration.
- Councillor Levine declared an interest in item 11.5 as one of the trees covered by the Preservation Order is on her property.

### 2. CO-OPTION OF A COUNCILLOR

It was resolved that Dawn Levine of 15, Watermill Lane be co-opted on to the Council. Her Declaration of Acceptance of Office and Agreement to Abide by the Council's Code of Conduct was duly signed and received.

### 3. APOLOGIES – none.

### 4. MINUTES OF THE LAST MEETING

After the correction of one minor spelling mistake it was resolved that the minutes of the meeting held on 1<sup>st</sup> July 2014 be approved and signed.

### 5. ITEMS CARRIED FORWARD FROM THE LAST MEETING

#### 5.1 Questions for inclusion on agenda of parish consultation meeting with Harrogate Borough Council.

*Please can the Parish Council be given breakdown of, and explanation about, the timescale for the preparation of a new Local Plan? How can this process be expedited given the current lack of adopted policies in relation to the provision of new housing?*

### 6. REVIEW OF TOUR DE FRANCE CELEBRATIONS

#### 5<sup>th</sup> July 2014

It was noted that the celebrations had been enjoyed by village residents, but that visitor numbers had been grossly over estimated by Welcome to Yorkshire and Harrogate Borough Council. This had a massively negative impact on the businesses in the village, especially the pub, who had catered for several thousand visitors attending.

#### Bridge on Pond

It was resolved that the bridge should be removed by the end of October. A purchaser will be sought through the Council's newsletter.

### 7. ASSET REGISTER

An updated register, including the new bench in the play area, was approved.

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### 8. HIGHWAYS

#### 8.1 Feedback on Vehicle Activated Sign (VAS) scheme.

It was noted that feedback has been sought by North Yorkshire County Council now that the first year trial of the temporary VAS scheme has come to an end. Positive feedback was submitted by this Council, as well as an indication that it would be interested in participating in a future scheme subject to being advised of the terms and conditions.

#### 8.2 Update on previously reported faults.

Ref.	Issue	Update / Status
NS 14-13	Provision of playground warning sign, Watermill Lane.	Still waiting for completion of adoption of Watermill Lane.
NS 2-14	Problems with recently re-surfaced pavement near Beatswell Lawn.	Full response not yet received from Highways North Yorkshire. To be pursued by Clerk.
NS 4-14	Fallen sign at Musterfield road junction.	Not yet replaced, despite promise of being done by July 5 <sup>th</sup> . To be pursued by Clerk.

### 9. NORTH STAINLEY SPORT & RECREATION TRUST

Councillor Alston, Trust Chairman, reported on the following points:

- Mal Lee has been welcomed on to the Trust. Mr Lee has taken up the post of Treasurer.
- The suites of side rooms in the hall have been painted over the summer.
- The kitchen renovation will begin on 27<sup>th</sup> October and should be completed by 14<sup>th</sup> November.
- The Arts Society have asked to raise the height of the stage to 0.9m to enable better visibility for the audience. The Trust has agreed to this project which will be funded on a 50/50 basis by the Trust and Arts Society.
- Christmas party bookings in the hall are beginning to be taken.
- The Arts Society is beginning to prepare for its Jack & The Beanstalk pantomime.
- The Trust's AGM will be held on 9<sup>th</sup> October 2014. All are welcome to attend.

### 10. MAINTENANCE

#### 10.1 Reporting by caretaker.

It was noted that the caretaker has still not returned any completed task sheets. A letter has now been sent by the Parish Council advising that it is withholding payment of outstanding invoices until the completed June/July task list is received. This course of action, previously considered by Councillors via e-mail, was formally ratified by the Parish Council. Members will be kept updated on any developments / progress with this item.

#### 10.2 Tasks for inclusion on caretaker's list.

- Cut back branches overhanging at start of Lavender Lane (end nearest pub).
- Spray off nettles adjacent to pavement between Stonehaven and Brooksbank.
- Maintenance of island on large pond.
- Cut back / think out rushes and reeds at edge of large pond.

A discussion was held about how to appropriately commemorate the crash site near West Tanfield where P.C. Bamma died. This will be discussed with P.C. Gareth Jones.

It was noted that North Stainley Estate have nearly completed their works to clear the invasive weeds out of the Watermill ponds. James Staveley is hoping to try another chemical product in the next few weeks to complete this process, however this would necessitate the temporary damming of the ponds to stop the water (and chemical) flowing through.

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### 10.3 Annual inspection of play area.

It was resolved that Wicksteed Leisure Ltd be appointed to carry out the annual play area inspection at a cost of £60 + VAT.

### 11. **PLANNING AND DEVELOPMENT**

#### 11.1 Consultations on applications – none.

#### 11.2 Updates and decisions on applications, appeals and enforcement investigations from Planning Authorities.

Ref.	Proposal	Update / Outcome
6.12.183.FUL 14/01030/FUL	Erection of single storey extension at 8 The Old Palace, Ripon.	Passed.
6.12.34.B.FUL 14/02106/FUL	Erection of single storey and first floor extensions and installation of door (revised scheme) at Danlea, North Stainley.	Passed.

#### 11.3 'Plan the Future' Local Plan newsletter from Harrogate Borough Council.

The Borough Council's latest newsletter containing information about the preparation of the Local Plan was noted. It is available online at:

<http://www.harrogate.gov.uk/plan/Documents/Planning%20Policy/newsletter/2014-09-newsletter-plan-the-future-with-us.pdf>

The following key points were noted:

- Following the withdrawal of the Sites and Policies Development Plan Document (DPD) work is already underway towards the new Local Plan.
- The first public consultation on the Plan is not likely to take place until 2015.
- Whilst the Sites and Policies DPD has been withdrawn the council will continue to use the Harrogate District Local Plan (2001), the Core Strategy (2009) and local planning guidance to determine planning applications, alongside national planning guidance set out in the National Planning Policy Framework (NPPF).
- The council has announced a 'call for sites'. This is an early opportunity for individuals and organisations to suggest sites within the district for housing and economic development. Whilst it would expect sites already considered as part of the work on the previous draft Local Plan to be submitted, it is also intended to be a call for new approaches to development that might not previously have been suggested. The window for proposing sites will close on 24<sup>th</sup> October 2014.

#### 11.4 Progress with proposals for further development in North Stainley.

The following information, received from James Staveley, was noted:

- A lot of work has been taking place on the details of, and funding for, development proposals in North Stainley. Mr Staveley considers that he is getting close to having the proposals finished, ready for presentation to the village.
- The long awaited consultation letter is finished and ready to be sent to all households in the parish. The date for sending it out has not yet been determined.
- A planning application, for submission to Harrogate Borough Council, is being prepared. It is expected that this will be refused, but an appeal would be lodged. The timescale for submission of the application is not yet known.
- North Stainley Estate is proposing to submit areas of land in North Stainley to Harrogate Borough Council during its call for sites (see 11.3).

#### 11.5 Tree Preservation Order at 15,19 & 23 Watermill Lane.

It was agreed that the Parish Council should object to this Order. The trees covered are not considered to greatly contribute to the aesthetics of the village and are in such close proximity to houses as to almost certainly need careful management in the future.

The rationale behind this unexpected order will also be questioned.

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### 12. CORRESPONDENCE

The Clerk reported on items received, including:

#### 12.1 Individual Elector Registration (IER).

The introduction of IER in Great Britain will modernise the way people register to vote, help to tackle electoral fraud and improve confidence in the electoral register. Harrogate Borough Council has written to the Parish Council advising on its progress towards transferring to the new system.

#### 12.2 Renewal of contracts for bus services in Harrogate area.

The contracts for commercial bus services in this area come to an end in March 2015. The County Council is therefore carrying out an Area Transport Review. There are no changes proposed to the 159 service.

#### 12.3 Ripon & District Citizens Advice Bureau.

It was noted that the Ripon office is going to merge with the ones in Craven and Harrogate.

#### 12.4 Julian Smith MP.

The dates of Mr Smith's local surgeries between September and December 2014 have been received and are displayed on the Council's website.

### 13. FINANCIALS

#### 13.1 Financial report.

The following report was considered and approved:

<i>Bank Balances as at 10/9/14:</i>		
Santander Business Current a/c - ****7955 (Day to Day Banking)		£7,455.94
Santander Business Reserve a/c - ****8255		£50.00
HSBC Current a/c - ****9511		£100.00
HSBC Savings a/c - ****2358		£250.40
<b>TOTAL</b>		<b>£7,856.34</b>
<i>Payments to be approved and recorded:</i>		
<i>Payee</i>	<i>Details</i>	
H. Hill & Sons	Skips for Tour de France	£432.00
Iona Taylor	Clerk, Expenses - July 2014	£15.67
Iona Taylor	Clerk, Salary - July 2014	£128.50
Iona Taylor	Clerk, Expenses - August 2014	£7.63
Iona Taylor	Clerk, Salary - August 2014	£3.05
HMRC	PAYE - July 2014	£17.20
Farm & Land Services Ltd	Installation of Bench - Invoice 4096	£54.60
Farm & Land Services Ltd	Grasscutting - Invoice 4113	£417.60
<b>TOTAL</b>		<b>£644.25</b>
<i>Receipts to be recorded:</i>		
<i>Received From</i>	<i>Details</i>	
Harrogate Borough Council	Ground Maintenance Grant	£193.03
Mr & Mrs Howarth	Reimbursement of bench installation costs.	£45.50
<b>TOTAL</b>		<b>£238.53</b>

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13.2 Cessation of North Yorkshire County Council's grasscutting reimbursement scheme.  
It was noted that, in an effort to save money, the County Council is stopping its grasscutting reimbursement scheme with effect from 2015. This means that they will no longer pay for, or carry out, verge cutting in villages, unless there is an associated safety issue at junctions. This Parish Council currently receives about £651.92 of funding from this scheme. The Council will need to consider the impact of this news when it sets its 2015/16 budget later in the year.

### 14. NEXT MEETINGS

The next meetings were confirmed as being on 21<sup>st</sup> October (planning) and 18<sup>th</sup> November 2014 (ordinary). Meetings start at 7.30pm and are held in North Stainley Village Hall.

### 15. ITEMS TO BE CONSIDERED AT THE NEXT MEETING

- External auditor's opinion on the 2013/14 accounts.
- Progression of allotment project.

### 16. QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC – none.

Meeting closed at 20.48 hrs.

These minutes were recorded and prepared by Iona Taylor, Clerk to the Parish Council.

**SIGNED:** .....(Chairman)

**DATE:** .....