

# NORTH STAINLEY WITH SLENINGFORD PARISH COUNCIL

## MINUTES OF A PARISH COUNCIL MEETING

DATE: Tuesday 21<sup>st</sup> January 2014  
TIME: 19.30 hrs  
LOCATION: North Stainley Village Hall  
PRESENT: Councillors Glenys Bailey (Chair), Margaret Goddard (Vice-Chair), Ian, Alston, David Bryant, Steve Taylor and Steve Tordoff.  
IN ATTENDANCE: Iona Taylor (Clerk)

### 1. DECLARATIONS OF INTEREST

Councillor Bailey declared an interest in agenda items 7 and 8 as she is a member of the North Stainley Grand Depart organising committee and of North Stainley Sport & Recreation Trust.

Councillors Alston and Taylor declared interests in agenda item 8 as they are members of North Stainley Sport & Recreation Trust.

### 2. APOLOGIES

Apologies were received and accepted from Councillor Stuart-Mills due to work commitments.

Apologies were also received from County and District Councillor Margaret Atkinson and James Staveley.

### 3. MINUTES FROM THE LAST MEETING

The minutes of the last meeting held on 26<sup>th</sup> November 2013 were approved and signed.

### 4. ITEMS CARRIED FORWARD FROM THE LAST MEETINGS – none.

### 5. DEVELOPMENT IN NORTH STAINLEY

#### 5.1 Community Right to Build Orders.

Information from Harrogate Borough Council about Community Right to Build Orders had been circulated to Councillors prior to this meeting.

Feedback from North Stainley Estate indicated that they were not in favour of this process as any and all profits from a development built under this scheme have to be returned to a community.

#### 5.2 Planning camp.

It was noted that Planning Aid are hosting a weekend information course, about Neighbourhood Planning, in York in March 2014. There is no cost for attending.

It was agreed that this Parish Council should be represented by Councillor Tordoff on the course.

#### 5.3 Proposals for public consultation.

James Staveley's proposals for consulting with members of the public, via a letter to all households outlining his initial proposals and seeking feedback on the desires of the residents, were noted.

It was agreed that a letter should be sent to Mr Staveley, welcoming his proposal to consult with the village, but requesting that the process should generate a tangible outcome which can be used to guide the Parish Council's position. The letter will also ask for the Parish Council to approve the consultation document prior to distribution. The use of the Village Hall's letterbox, to provide a neutral collection point, will also be offered.

#### 5.4 Core Strategy review.

Councillors approved the letter sent in response to Harrogate Borough Council's Core Strategy Consultation which outlined the current situation in North Stainley and advised that the Parish Council wishes to maintain a dialogue with the planning authority in the coming months.

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### 6. HIGHWAYS

#### 6.1 Feedback from Councillors on Vehicle Activated Sign (VAS) scheme.

Councillors indicated that they felt that the sign, recently located at the northern end of the village, had been effective, successful at reducing the speed of vehicles and appreciated by the public.

#### 6.2 Highways fault sheet.

The following points were noted:

- The fallen footpath sign next to The Staveley Arms has been reported to North Yorkshire County Council.
- The electricity is going to be switched off in North Stainley on Thursday 23<sup>rd</sup> January.
- Concerns were raised about the quality of the recently undertaken footpath resurfacing near Beatswell Lawn. These will be forwarded to Highways North Yorkshire.
- Councillor Bryant asked that Harrogate Borough Council be asked for their proposals to remove the litter in the verges of the A6108 road between West Tanfield and Ripon.
- Councillor Alston reported the existence of a pothole in the 40mph section of the A6108 near the golf club. This will be reported to Highways North Yorkshire.

#### 6.3 Closure of A6108.

It was noted that the A6108 will be closed on Palace Road, between 7pm and 12am each night, for 3 weeks from 27<sup>th</sup> January 2014.

### 7. TOUR DE FRANCE

#### 7.1 Progress on preparations for Tour event in July 2014.

Councillor Bailey reported on the extensive preparations being undertaken to prepare for and celebrate the Grand Depart of the Tour de France passing through North Stainley in July 2014. Points noted included:

- Events will take place throughout the village, between Friday evening and Sunday lunchtime.
- There are also proposals for a cultural celebration, in conjunction with the school.
- A presentation on proposals will take place on 7<sup>th</sup> March in North Stainley Village Hall.
- There will be parking at Sleningford Park. Councillor Alston questioned whether more parking will be required in the village.
- There will be camping in the field behind Cockpit Close.
- 10 portable toilets will be provided.
- Catering vans will be in the village.
- There are no proposals to provide a big screen.

#### 7.2 Caretaker / litter picking after Tour de France event.

Farm & Land Services Ltd have, as the amount of expected rubbish is unquantifiable, provided an hourly flat fee of £66 + VAT to carry out a litter pick through the village on 7<sup>th</sup> July. It was agreed that information should be sought on what this includes. It was noted that North Lees will also require clearing.

#### 7.3 Arrangements for car parking.

The Clerk reported that she has booked the use of Front Field for car parking on 5<sup>th</sup> July. Signage to the site will be provided by the North Stainley organising group. Councillor Taylor advised that he would be able to help with marshalling the car park. North Stainley Cricket Club will be asked if they could help to provide volunteer marshals. An article will also be included in the Council's next newsletter.

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### 7.4 Provision of skips.

It was agreed that 4 skips (3 for North Stainley and 1 for North Lees) should be provided through Masham Skip Hire at a cost of £85 + VAT each.

## 8. NORTH STAINLEY SPORT & RECREATION TRUST

A report containing the following information was considered:

- Successful recruitment of new Trustees.
- Buoyant hall bookings.
- Full occupancy of flats.
- Support for the Grande Depart organising committee and associated events. There will be a public information evening on 7<sup>th</sup> March.
- The North Stainley Community First Responders are recruiting for new members.
- The air ambulance recently used the Recreation Ground to land on, creating quite a spectacle.

## 9. MAINTENANCE

### 9.1 Tasks for inclusion on caretaker's task list.

- Move pile of rubbish near stream.
- Level and re-soil and seed area of ground near new BT box at end of Watermill Lane.

### 9.2 Tree works in Beats Wood.

It was noted that the caretaker has, as a result of the recent high winds, cleared several fallen trees through Beats Wood.

Alasdair Downie has asked the Council to consider its priorities for in this wood, as there are further, significant works that could be carried out. It was agreed that the Council's priority is to keep the paths through the wood safe for the public to use, whilst noting that it is not the owner of Beats Wood, nor does it have any responsibility for maintenance of the trees in it and that members of the public use the permissive paths at their own risk.

It was agreed that advisory signs should be provided at each entrance to the wood.

### 9.3 Maintenance of ponds and clearance of invasive weeds.

James Staveley has advised that he is to contract a scuba diver to clear out the invasive weeds from the ponds.

## 10. PLANNING AND DEVELOPMENT

### 10.1 Consultations on applications.

- 6.12.80.BC.DVCMAJ 13/04831/DVCMAJ – Deletion of condition 12 (no chalet to be occupied between 5<sup>th</sup> January and 5<sup>th</sup> March) to allow the chalets to be used throughout the year at Lightwater Valley. It was agreed that whilst the Parish Council has no objections to the period which the holiday park is closed for each year being reduced, it considers that a complete closure is easier to police, rather than regulating the amount of time that people can spend in the units.
- 6.12.71.B.FUL 14/00067/FUL – Conversion of ancillary residential use to form coach depot and formation of hard-standing to form new access at Cottage Farm, Kirkby Road, Ripon. It was agreed that the Parish Council has no objections to this application, subject to the new access and hard-standing areas being constructed prior to the use of the site as a coach depot and the number of commercial vehicles being kept at the site not exceeding 20 at any one time.

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### 10.2 Decisions and updates on applications, appeals and enforcement investigations.

<i>Reference</i>	<i>Proposal</i>	<i>Update / Outcome</i>
APP/E2734/C/09/2118283	Appeal against enforcement notice at Breckamore.	Appeal allowed.
6.12.62.G.LB 13/03859/LB	Listed building application to allow installation of fire detection system including smoke detectors at every entrance and heat detectors in kitchen at Middle Parks Farm, Park Lane, North Stainley.	Passed.
6.12.22.Q.FUL 13/04283/FUL	Installation of a 240kw solar PV system in 10x ground mounted arrays at Ure Valley Aggregates, Potgate Quarry.	Passed
6.12.80.BB.FUL 13/04317/FUL	Installation of solar PV system in 15 ground mounted arrays at Lightwater Valley.	Passed.
6.12.181.TPO 13/04229/TPO	Lateral reducing of 1 yew tree, tree T1 od TPO 15/2010 at The Old Vicarage.	Refused.
Enforcement: 13/00468/PR15	Construction of outdoor school with lights, conversion of outbuilding to stables and use as livery yard at Lightwater Farm, North Stainley.	Outdoor exercise area been used for 30 years, overgrown vegetation removed. No lighting. Livery not on commercial basis. No further action.

### 11. **CORRESPONDENCE**

The Clerk reported on items received, including:

#### 11.1 Verge repairs, Watermill Lane.

Northern Energy have admitted liability for damaging a section of grass verge when delivering LPG to 18 Watermill Lane. They have agreed to return and repair the damage as soon as the weather improves and the ground begins to dry out.

#### 11.2 Council Tax Support Grant 2014/15.

Harrogate Borough Council has confirmed that they will again be providing a Council Tax Support Grant in 2014/15. This ensures that whilst the Parish Council receives the requested amount of precept, local taxpayers are not adversely affected by changes to the local council tax benefit system.

### 12. **FINANCIALS**

#### 12.1 Financial report.

It was resolved that the following report be approved and recorded:

<i>Bank Balances as at 15/1/14:</i>	
Santander Business Current a/c - ****7955 (Day to Day Banking)	£8,438.54
Santander Business Reserve a/c - ****8255	£50.00
HSBC Current a/c - ****9511	£100.00
HSBC Savings a/c - ****2358	£250.32
<b>TOTAL</b>	<b>£8,838.86</b>

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<i>Payments to be approved and recorded:</i>		
<i>Payee</i>	<i>Details</i>	
Iona Taylor	Clerk - November 2013	£356.65
Iona Taylor	Clerk - December 2013	£161.79
Farm & Land Services Ltd	Caretaker, November 2013 (Invoice 4015)	£76.80
Farm & Land Services Ltd	Caretaker, December 2013 (Invoice 4016)	£548.50
North Stainley Sport & Recreation Trust	Hall Hire (April - November 2013)	£41.40
<b>TOTAL</b>		<b>£828.49</b>

<i>Receipts to be recorded:</i>		
<i>Received From</i>	<i>Details</i>	
North Stainley Sport & Recreation Trust	Newsletter Contribution (November)	£22.63
North Stainley Sport & Recreation Trust	Newsletter Contribution (December)	£22.63
HM Revenue & Customs	VAT Reimbursement (1/11/13 - 31/12/13)	£113.22
<b>TOTAL</b>		<b>£158.48</b>

**12.2 HSBC bank accounts.**

It was noted that the Council's two HSBC bank accounts had been at threat of dormancy due to inactivity. This would have meant that they would be closed and the money put in to a central pot from which it would have to of been reclaimed.

The Clerk and Councillor Bailey had attended a meeting at HSBC in Ripon to prevent this from happening. A new mandate is required to update the signatories on these accounts.

**12.3 Payments to Clerk.**

It was resolved that the Clerk should be paid on a monthly basis, subject to her time and expenses sheets being circulated by e-mail to Councillors for approval prior to a cheque being raised. Payments made in this way will continue to be recorded at each of the Council's ordinary meetings.

**12.4 Advertisement banner for Community First Responders group.**

It was agreed that a contribution of £26 + VAT be made to cover the cost of an advertising banner seeking to recruit new members for the North Stainley Group. A recruitment event on the 25<sup>th</sup> March was noted.

**13. NEXT MEETINGS**

The next meetings were confirmed as being on 18<sup>th</sup> February (planning) and 18<sup>th</sup> March 2014 (ordinary).

**14. ITEMS TO BE CONSIDERED AT THE NEXT MEETING**

- Appointment of Internal Auditor.

**15. QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC – none.**

Meeting closed at 21.43 hrs.

These minutes were recorded and prepared by Iona Taylor, Clerk to the Parish Council.

**SIGNED:** .....(Chairman)

**DATE:** .....