

# NORTH STAINLEY WITH SLENINGFORD PARISH COUNCIL

## MINUTES OF A PARISH COUNCIL MEETING

DATE: Tuesday 17<sup>th</sup> March 2015  
TIME: 19.30 hrs  
LOCATION: North Stainley Village Hall  
PRESENT: Councillors Glenys Bailey (Chairman), Margaret Goddard (Vice-Chairman), Ian Alston, David Bryant, Dawn Levine and Steve Tordoff.  
IN ATTENDANCE: Iona Taylor (Clerk)  
District and County Councillor Margaret Atkinson  
Ben Ayres and Bob Orange (Hanson UK)  
Richard Brown

### 1. DECLARATIONS OF INTEREST

The following declarations were noted:

- Councillor Bryant declared a pecuniary interest in the possible housing allocations in the new Local Plan as his mother owns an area of land near North Stainley which has been put forward to Harrogate Borough Council for consideration.
- Councillor Levine declared a pecuniary interest in item 5.7 (Tree Preservation Orders on Watermill Lane) as one of the covered trees is on her property.
- Councillors Bailey and Alston declared pecuniary interests in relation to items 7 and 10.2, as they are both members of North Stainley Sport and Recreation Trust.

Councillors were reminded of the following points:

- When declaring a pecuniary interest Councillors must take no part in consideration of the relevant item, although they may choose to remain in the meeting room. A dedicated chair will be provided for Councillors to remove themselves to.
- Anyone who believes that a Councillor has not properly registered or declared an interest should take this up with the Monitoring Officer at Harrogate Borough Council, who can also give advice on this matter to Councillors.
- It is not the Clerk's duty to give advice about registering or declaring interests, or to do this on behalf of Councillors.
- Interests can be declared at any point of the meeting.
- Councillors should ensure that the Clerk has made a note of declarations of interests, including the nature of the interest.

### 2. APOLOGIES

Apologies were received from Councillor Taylor.

### 3. MINUTES

It was resolved that the minutes of the last meetings, held on 20<sup>th</sup> January and 17<sup>th</sup> February 2015, be approved and signed.

### 4. ITEMS CARRIED FORWARD FROM PREVIOUS MEETINGS

#### 4.1 Transfer of Church View, North Stainley.

North Stainley Sport & Recreation Trust has written to the Parish Council advising of the following:

"The Trustees had no evidence of non-compliance relating to the Square or any property owned by the Trust and that a letter be sent to the Parish Council to this effect so that they can reply to the original (Freeth's) letter in the role as Custodian Trustee".

It was agreed that this letter be forwarded to Freeths, together with a statement from the Parish Council confirming that since it took over ownership of the Common Parts in June 2013, it has no knowledge of any non-compliance with the restrictions or requirements listed in the title deeds of Church View.

It will also be noted that the Parish Council has not been required to provide such certification in relation to the recent sale of other, nearby properties.

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### 4.2 Playground warning sign, Watermill Lane.

It was noted that the sign has now been installed at the end of Watermill Lane nearest the playground.

As the sign was installed as part of a larger package of brown tourist signs for Lightwater Valley it was agreed that they should be asked if they would consider paying for the playground sign too. If not, then the Parish Council will be asked to pay for the sign – about £100.

## 5. PLANNING AND DEVELOPMENT

### 5.1 Continuation of sand and gravel extraction at Hanson UK's Ripon Quarry.

It was noted that Hanson UK are preparing to submit an application to North Yorkshire County Council requesting an extension to the agreed timescale for extracting minerals at their Ripon Quarry, located close to North Stainley.

It was confirmed that the proposal does not include an increase or change to the area of extraction, which already has planning permission, nor are any major changes proposed to the agreed restoration strategy.

It was agreed that the Parish Council has no objections to the proposal at this stage.

Mr Ayres of Hanson UK updated the meeting on progress with the application submitted in 2011 for an extension to the quarry, known as the Pennycroft extension. It is hoped that this application will be determined this summer by North Yorkshire County Council.

### 5.2 Minerals & Waste Local Plan consultation.

It was noted that North Yorkshire County Council has recently been carrying out a 'supplementary sites consultation' in relation to the drawing up of its Minerals and Waste Local Plan. This was a consultation on new or amended sites which have been put forward or altered since the County Council's last consultation. Although three sites have been proposed by developers in this parish they were not the focus of the recent consultation as they are neither new nor altered in any way.

It was noted that there had been a great deal of local publicity surrounding the consultation, and a statement has been prepared on behalf of the Parish Council to ensure that members of the public receive accurate information about the consultation process.

It is expected that the more detailed sites allocation consultation will be carried out by North Yorkshire County Council this summer, although this has been awaited since 2012.

### 5.3 Consultations on planning applications – none.

### 5.4 Decisions and updates on applications, appeals & enforcement investigations – none.

### 5.5 Feedback from village meeting (about North Stainley development proposals) held on 6<sup>th</sup> March 2015.

A discussion was held about the recent village meeting. One of the most important facts to come out of that meeting was that 64 houses are currently required for the project to breakeven. That figure does not include any assisted living units. Councillor Alston had suggested at the meeting that this number should be included as the maximum proposed in any resulting outline planning application.

It was noted that the results of the recent survey, carried out by North Stainley Estate, had been made available at the end of the meeting. Comment was passed about the seemingly low number of respondents (7) who indicated that they want a larger school with better facilities, compared to 40 who want a good shop or 34 who want the pub to be sorted.

Local resident, Mr Brown, commented on whether alternative locations had been considered for the school. He was advised that although it's not known whether alternative sites had been considered, or in what detail, the location of any land offered for the provision of a new school is entirely at the discretion of North Stainley Estate / the Staveley family.

It was agreed that the Clerk should make investigations in to the process for altering the Watermill Estate Section 106 agreement to which the Parish Council is a party.

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### 5.6 Report from Local Plan workshop, hosted by Harrogate Borough Council on 4<sup>th</sup> March 2015.

This Parish Council had been represented by Councillor Bailey, although the Clerk had also been in attendance. They reported that this had been a worthwhile exercise, comprising of a number of activities designed to provide local information to the Borough Council and to help Parish Councils understand what is involved in preparing a Local Plan.

The results of the Borough Council's recent housing assessment were made available at the workshop. This indicates that 621 houses are required per year in the Harrogate District. The Borough Council also confirmed that they have recently achieved a 5 year supply of housing land. This means that they now have evidence which will help them to control the number of planning applications being given permission.

### 5.7 Tree Preservation Orders (TPOs) on Watermill Lane.

Harrogate Borough Council has written to confirm that due to an administrative error during the process of confirming Order 37/2014 they are proposing to restart the whole process again. A new, provisional, TPO will be made, on the same trees and there will be an opportunity for the Parish Council to comment on this new order.

For the avoidance of doubt the trees are currently protected by TPO 37/2014.

The Clerk has advised affected residents that they may wish to consider taking professional advice in respect of making an objection to any new order.

### 5.8 Local Green Space policy.

The National Planning Policy Framework says that "Local communities through local and neighbourhood plans should be able to identify for special protection green areas of particular importance to them. By designating land as Local Green Space local communities will be able to rule out new development other than in very special circumstances."

This is not a designation which is applied lightly. It must meet certain criteria and be supported by a strong evidence base (which is to be provided by the community). Applying for the designation does not guarantee that it will be applied to an area of land.

Harrogate Borough Council is tasking Parish Councils with identifying sites across the District that should be designated, and included in the new Local Plan for this area. Submissions must be made, on the application form provided, by 26th June 2015.

It was agreed that the Parish Council should advertise this new designation within the local community and request suggestions for potential sites which can be considered at the April meeting. The process of collecting supporting evidence for any sites to be put forward can then be carried out prior to the June deadline.

## 6. **DOG FOULING**

It was agreed that the Dog Wardens at Harrogate Borough Council should be asked to help tackle this ongoing problem in North Stainley. It was once again agreed that the Parish Council is happy to report incidents of dog fouling on behalf of residents who may not wish to do this themselves.

Councillor Atkinson advised that new posters are available as part of a recent campaign to tackle this problem.

## 7. **NORTH STAINLEY SPORT & RECREATION TRUST**

Councillor Alston advised that the Village Hall is very busy at the moment, with some potential bookings having to be turned down.

## 8. **MAINTENANCE**

### 8.1 Tasks to be carried out by caretaker.

The caretaker will be asked to spread hard core on the guinnel between the Shepherdis and the playground.

### 8.2 2015/16 caretaker.

It was resolved that DTMS Ltd be reappointed as caretaker for the period covering 1<sup>st</sup> April 2015 to 31<sup>st</sup> March 2016. They will be paid at a rate of £15 per hour, plus VAT.

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### 8.3 Lavender Lane.

It was noted that Chris and Val Grundy have advised that they will no longer be able to carry out maintenance works on garden along this lane. The Clerk has thanked them for all their previous work.

The lane is owned by North Stainley Estate and a previous survey of parish residents indicated a strong preference for the Parish Council not to maintain it, although it does undertake to cut the grass verge as part of its regular mowing programme.

## 9. CORRESPONDENCE

The Clerk reported on items received, including:

### 9.1 52 (Almost) painless things your community can do.

Details of Rural Action Yorkshire's latest campaign have been received. It aims to inspire people to think about starting something new in their community and includes ideas such as a heating oil co-operative, film club at the village hall or a pop up restaurant. Further details are available online at [www.ruralyorkshire.org.uk](http://www.ruralyorkshire.org.uk)

### 9.2 Bus services.

An amended timetable for the 159 bus service have been received. It was noted that a new journey will operate from Ripon at 09.35hrs to Leyburn. There are no other changes to journeys.

### 9.3 Adopt a Kiosk.

BT Payphones Planning Office has sent through details of its Adopt a Kiosk programme, whereby communities can take ownership of phone kiosks at the minimal cost of £1. It is suggested that this Parish Council may wish to consider adopting the phone box in North Stainley, although it is not clear if it will be removed otherwise. The Clerk is making investigations in to this matter.

## 10. FINANCIALS

### 10.1 Financial report.

It was resolved that the following report be approved and recorded:

<i>Bank Balances as at 3/3/15:</i>		
Santander Business Current a/c - ****7955 (Day to Day Banking)		£10,510.99
Santander Business Reserve a/c - ****8255		£50.07
HSBC Current a/c - ****9511		£100.00
HSBC Savings a/c - ****2358		£250.48
<b>TOTAL</b>		<b>£10,911.54</b>
<i>Payments to be approved and recorded:</i>		
<i>Payee</i>	<i>Details</i>	
DTMS Ltd	Invoice 6750 (Caretaker, Jan & Feb 2015)	£297.00
Iona Taylor	Clerk's Expenses (January 2015)	£50.04
Iona Taylor	Clerk's Wages (January 2015)	£243.90
Iona Taylor	Clerk's Expenses (February 2015)	£21.06
Iona Taylor	Clerk's Wages (February 2015)	£73.17
North Stainley Sport & Recreation Trust	Hall Hire on 17/3/15.	£10.80
<b>TOTAL</b>		<b>£398.97</b>
<i>Receipts to be recorded:</i>		
<i>Received From</i>	<i>Details</i>	
North Stainley Sport & Recreation Trust	Newsletter Contribution (Invoice 5 14-15)	£28.79
North Yorkshire County Council	Grasscutting Contribution	£669.59
<b>TOTAL</b>		<b>£698.38</b>

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10.2 Contribution to newsletter production costs from North Stainley Sport & Recreation Trust.

It was noted that the Treasurer of North Stainley Sport & Recreation Trust has suggested that the Trust makes an annual contribution to the costs of newsletter production.

It was agreed that this proposal be accepted and a sum of £175 be suggested. This would cover the 2015/16 financial year, which is expected to include 6 editions.

10.3 Electronic payments to caretaker.

It was resolved that the Clerk be given the delegated authority to electronically pay invoices from The DTMS Group using internet banking, subject to:

- Each invoice not exceeding £200 + VAT which is the current limit for emergency expenditure in the Council's financial regulations.
- The invoice being circulated to those Councillors on e-mail, and a quorum giving their approval
- Any payments made under this system being reported at the next Parish Council meeting.

It was further agreed that the Council's financial regulations should be updated for approval at the 2015 Annual Parish Council meeting.

10.4 Internal Auditor.

It was resolved that Sue Welch, Clerk to Darley and Menwith Parish Council, be appointed as the Council's Internal Auditor for the 2014/15 period. Her charge for carrying out this service will be £50.

**11. NEXT MEETINGS**

The next meetings were confirmed as being on 21<sup>st</sup> April (planning meeting and the Annual Parish Meeting) and 19<sup>th</sup> May 2015 (a parish council meeting and the Annual Parish Council meeting).

**12. ITEMS TO BE CONSIDERED AT THE NEXT MEETING – none.**

**13. QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC**

Mr Brown thanked Councillor Bailey for allowing him to contribute during item 5.5.

Meeting closed at 21.26 hrs.

These minutes were recorded and prepared by Iona Taylor, Clerk to the Parish Council.

**SIGNED:** ..... (Chairman)

**DATE:** .....