

NORTH STAINLEY WITH SLENINGFORD PARISH COUNCIL

MINUTES OF A PARISH COUNCIL MEETING

DATE: Tuesday 21st June 2016
TIME: 19.30 hrs
LOCATION: North Stainley Village Hall

PRESENT: Councillors Glenys Bailey (Chair), David Bryant and Margaret Goddard
IN ATTENDANCE: Iona Taylor (Clerk)

75-16	Declarations of interest or requests for dispensations. There were no declarations of interest or requests for dispensations.
76-16	Election of Vice-Chairman. It was resolved that Councillor Tordoff be elected as Vice-Chairman for the forthcoming year. It was further agreed that his Declaration of Acceptance of Office be received at, or prior to, the next meeting of the Parish Council.
77-16	Apologies. It was resolved that apologies be received and accepted from Councillor Levine, due to a family bereavement, and from Councillor Tordoff who was on holiday.
78-16	Minutes of previous meetings It was resolved that the minutes of the following meetings be agreed and signed by the Chair as a true record: a) Parish Council Meeting held on 17 th May 2016. b) Annual Meeting of the Council held on 17 th May 2016
79-16	Clerk to the Parish Council a) Resignation – Iona Taylor It was noted that Iona Taylor had submitted her resignation as Clerk to the Parish Council in a letter received by Councillor Bailey on 15 th June 2016. Mrs Taylor will serve a notice period of 2 months and will finish on 15 th August. b) Appointment of a new Clerk. The following points were considered and agreed: <ul style="list-style-type: none">• That Councillors Bailey, Bryant and Tordoff be tasked with overseeing the appointment process on behalf of the Council, to include shortlisting any applications received, interviewing candidates and formulating a recommendation for the Council's future consideration.• An advert, job description and person specification were considered and approved.• The advertisement will be displayed as widely as possible, to include distribution by the Yorkshire Local Councils Associations at a cost of £15.• The date of the next full Council meeting will be changed to 9th August 2016, so as to fit the timescales for the, hopeful, appointment of a new Clerk.• A planning meeting will be held on 19th July 2016. This will also provide an opportunity to co-opt any new Councillors on to the Council.• The meeting previously scheduled for 16th August 2016 will be cancelled.• That the Council should liaise with other Councils who are also seeking to appoint a Clerk.• That an application be submitted to the Transparency Fund being operated by the Yorkshire Local Councils Associations to fund the cost of a computer and scanner for the new Clerk.

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80-16	Consultations on planning applications. There were no consultations for consideration.
81-16	Items to be considered at the next meeting (for information only). a) Permissive paths. b) Recycling area behind the Staveley Arms.

Meeting closed at 20.13 hrs.

These minutes were recorded and prepared by Iona Taylor, Clerk to the Parish Council.

SIGNED:(Chairman)

DATE: