

# NORTH STAINLEY WITH SLENGFORD PARISH COUNCIL

## MINUTES OF A PARISH COUNCIL MEETING

**DATE:** Tuesday 9<sup>th</sup> January 2018  
**TIME:** 7.30pm  
**LOCATION:** North Stainley Village Hall  
**PRESENT:** Councillors Glenys Bailey (Chair), Ian Alston, David Bryant, Margaret Goddard, Mike Porter, Steve Tordoff  
**CLERK:** Nick Reed (minutes)  
**IN ATTENDANCE:** Cllr Margaret Atkinson (HBC/NYCC) (from 8.10pm), two members of the public (until 8.00pm)

<b>17.127</b>	<b>Declarations of interest</b> Cllr Goddard declared an interest in item 17.1301 as a near neighbour of the land in question. Cllrs Alston and Bailey declared in interest in item 17.138 as trustees of NSSRT.
<b>17.128</b>	<b>Apologies</b> There were none, all councillors being present.
<b>17.129</b>	<b>Minutes of the Parish Council meeting held on 14<sup>th</sup> November 2017</b> It was RESOLVED to delete the final sentence of agenda item 17.120 as unnecessary and potentially confusing. With this amendment the minutes were AGREED as a true record of the meeting, to be signed by the Chair as amended.
<b>17.131</b> (taken early)	<b>Questions or comments from members of the public</b> Colin Slator and Alwin Knowles from High Batts Nature Reserve addressed the meeting about the organisation's work, and especially their new "In at the Start" project [IATS]. The nature reserve has been running for 45 years, before and during the period of quarrying on the land. The nature reserve has a good relationship with Heidelberg International Group [HIG], who currently run the quarry. AITS has arisen from an invitation to the nature reserve to apply to HIG's international competition, "Quarry Life Award"; the successful application means that the project is one of only six funded in the UK. AITS involves individuals and organisations from across the community monitoring from the very start the quarry works adjacent to High Batts, using methods including photography and record-keeping at both casual and scientific levels to look at the impact of the work. As well as being of interest in its own right, this documentation will help HIG restore the grounds once they are quarried out in 12-15 years' time. Partners in the project include North Stainley School, after school clubs, 300 nature reserve members, and the general local population via family mornings and local events. The first of these is a drop-in session at North Stainley Village Hall between 10am-3pm on 10 <sup>th</sup> February. Harrogate BC has provided funding for some of the photography work, and for staff to work with school groups on site. In September a report will be compiled on the first nine months of work, at which point HIG may select the project as one of three from the original six to go forward with longer-term funding. It was noted that the nature reserve has a website at <a href="http://highbatts.wordpress.com">http://highbatts.wordpress.com</a> , with Facebook and Twitter pages due soon. The Council applauded Mr Slator and Mrs Knowles on their enthusiasm, success thus far, and commitment to community involvement in this project, and advised as to various means of publicising the IATS project including posters in the village, a link to the new North Stainley website, and these minutes. In answer to a question, Mr Slator assured councillors that despite HIG being headquartered in Germany there is no danger to the project from EU withdrawal.

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<b>17.130</b>	<b>Ongoing issues from minutes for updating</b>
17.1301	Tanfield Bridge; the Clerk reported that he had spoken to Harrogate BC's planning officer with responsibility for listed buildings, who was considering the matter and was likely to visit the site. The original planning permission (ref 11.05167/FULMAJ) had 75 documents attached, none of which mention the listed building status of the bridge.  <i>Action: Clerk to maintain contact with HBC, NYCC and Historic England</i>
17.1302	Millennium Walk; there had been no reply from NYCC about the status of the path. Harrogate BC's tree protection officer had offered useful advice that in his opinion the parish council offering minimum maintenance to keep the path clear and beck running freely would not have any implications for assuming ownership; however, it would be worth checking the insurance implications of this.  <i>Action: Clerk to maintain contact with NYCC and consult Came and Co (insurers)</i>
<b>17.132</b>	<b>Bank balance</b> The cash book balance on 31 <sup>st</sup> December 2017 was noted as being £14,733.80.
<b>17.133</b>	<b>Approvals for payment</b> It was RESOLVED to approve the following payments: MHS Countryside Management (grass cutting) £360.00; DTMS Ltd (caretaking) £177.60; Citizens Advice Craven and Harrogate (2017-18 s137 donation) £110.00; Autela Ltd (payroll admin qtr 3) £38.40; Parish Clerk (salary – December and January); HMRC PAYE qtr3 £22.40; Parish clerk (office expenses / travel qtr 2) £99.971 Unity Trust Bank (service charge qtr 3) £18.00 The invoice was also signed to Plaswood Ltd for the new bench, payment for which had been authorised off a pro forma invoice at November's meeting.
<b>17.134</b>	<b>Planning applications and decisions</b> Applications: The Council discussed application 17/05200/PDUCCO for the installation of uPVC windows at 4 Watermill Croft. The council RESOLVED that it had no objection to this application Decisions: there were none to report.
<b>17.135</b>	<b>Allotments</b> Cllr Porter had put together an email which the Clerk had sent to North Stainley Estates; noting the meeting between the town of them and Giles Rickards; that the Council's Allotments Working Group had prepared several documents which remained relevant; and that the council was ready to take on the land as and when NSE agreed to the terms and conditions of a lease.
<b>17.136</b>	<b>Tender document for village caretaking 2018-19</b> The Council RESOLVED: that the document as circulated was appropriate; that it should be offered to DTMS Ltd as the incumbent caretakers, and other companies including but not limited to Ripon Walled Garden, MHS Ltd, and Martin Wilkinson; that a working group should consider tenders returned by 2 <sup>nd</sup> March and recommend a caretaker for approval at March's meeting; and that the working group would be Cllrs Bailey and Tordoff, and the Clerk.  <i>Action: Clerk to circulate tender document and convene working group</i>
<b>17.137</b>	<b>Caretaker task list</b>

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	Clearing leaves from the weir downstream of the large pond was added to the usual task list, as was cutting back trees on the island.
<b>17.138</b>	<b>North Stainley Sport and Recreation Trust</b> Cllr Alston reported that the new village website was under professional construction, and was hoped to be live by the time of February's Trust meeting.
<b>17.139</b>	<b>Data Protection</b> The Clerk reported that from 25 May 2018 parish councils would be required to have a Data Protection Officer (DPO) in place, to oversee and make recommendations concerning any council activity with data protection law implications. The DPO can be an internal or external appointment, but should not be either a councillor, Clerk, or Responsible Financial Officer. For smaller councils such as this one, the DPO would therefore have to be an external appointment, with some financial implication, although the council's data protection footprint is very small. YLCA is preparing a briefing paper on this issue, and it was AGREED to discuss the matter further once this paper has been received.
<b>17.139</b>	<b>North Stainley Sport and Recreation Trust</b> The NSSRT website has been having difficulties, and a new one is being created professionally to the specification of Chris Grundy and the trust, which is hoped to be up and running in the near future. The council noted its appreciation of this useful service being undertaken by NSSRT.
<b>17.140</b>	<b>Correspondence</b>
17.140.1	The North Stainley Estates update to all villagers, dated 16 November, was noted. Some councillors had attended the NSE open meetings in December, and reported that NSE is now undertaking environmental impact reports prior to submitting their major planning application.
17.140.2	Sheena Spence, YLCA; advising that parish councils will remain exempt from referendum principles when setting precept for at least another three years. Also sharing NALC advice that as ever councils should only consider precept rises once potential alternatives such as use of reserves, "invest to save" and alternative income sources had been examined.
17.140.3	NYCC Highways; confirming £614.82 as the grass cutting support for 2018-19. This is in line with the budget agreed in November.
17.140.4	NYCC Highways; noting that street lighting throughout the county is being replaced with LED technology, to be finished by March 2020 and with a payback period of under ten years.
17.140.5	The Council noted various correspondences from Mr Chris Grundy to North Stainley Estates concerning village development, as circulated by email in December.
17.140.6	The council noted with great sadness the death of Mr Chris Taylor, husband of the previous Clerk Iona Taylor. Cllr Bailey had sent Mrs Taylor condolences on behalf of the council

The meeting closed at 8.45pm.

**SIGNED:** ..... (Chair)

**DATE:** .....