

# NORTH STAINLEY WITH SLENGFORD PARISH COUNCIL

## MINUTES OF THE ANNUAL PARISH COUNCIL MEETING

**DATE:** Tuesday 14<sup>th</sup> May 2019  
**TIME:** 7.50pm (after the Annual Parish meeting)  
**LOCATION:** North Stainley Village Hall  
**PRESENT:** Councillors Mike Porter (Chairing), Ian Alston, David Bryant, Margaret Goddard, Nicola Harding  
**CLERK:** Nick Reed (minutes)

<b>AM19.01</b>	<b>Election of a Chairperson</b> It was RESOLVED that Cllr Glenys Bailey be elected as Chair of the Parish Council, her having indicated that she was willing to serve in this position. <i>Action: Cllr Bailey to sign declaration of acceptance of office as soon as is practicable</i>
<b>AM19.02</b>	<b>Election of a Vice-Chair</b> It was RESOLVED that Cllr Porter be elected as Vice-Chair of the Parish Council.
<b>AM19.03</b>	<b>Apologies</b> Apologies were received and accepted from Cllr Glenys Bailey.
<b>AM19.04</b>	<b>Minutes of the Annual Parish Council Meeting held on 22<sup>nd</sup> May 2018</b> These were AGREED as a true record of the meeting and signed as such.
<b>AM19.05</b>	<b>Council documents</b>
<b>19.51</b>	<b>Standing orders:</b> It was RESOLVED that these be re-approved and re-adopted.
<b>19.52</b>	<b>Financial regulations:</b> It was RESOLVED that these be re-approved and re-adopted.
<b>19.53</b>	<b>Asset register:</b> It was RESOLVED that this be approved.
<b>19.54</b>	<b>Code of Conduct:</b> It was RESOLVED that this be re-approved and re-adopted.
<b>19.55</b>	<b>Risk assessment:</b> It was RESOLVED that this be re-adopted.
<b>19.56</b>	<b>Data Protection Policy:</b> It was RESOLVED that this be approved as circulated.
<b>19.57</b>	<b>Model publication scheme:</b> It was RESOLVED that this be re-approved and re-adopted.
<b>AM19.06</b>	<b>Audit matters for the year ended 31<sup>st</sup> March 2017</b>
<b>19.071</b>	<b>Certification of exemption.</b> The council considered the level of activity and internal auditor's report from 2018-19 and RESOLVED to declare itself exempt from external audit for that financial year.
<b>19.072</b>	<b>Approval of Annual Governance Statement.</b> This was read and it was RESOLVED to approve the statement as submitted on the Annual Return.
<b>19.073</b>	<b>Approval of annual receipts and payments accounts.</b> These were considered and it was RESOLVED to approve them.
<b>19.074</b>	<b>Approval of the Statement of Accounts of the Annual Return.</b> This was considered and it was RESOLVED to approve it.
<b>AM19.08</b>	<b>Yorkshire Local Councils Association</b> It was RESOLVED to appoint the Clerk and Cllr Bailey as voting representatives to YLCA Branch meetings.
<b>AM19.09</b>	<b>Date of 2020 Annual Parish Council meeting</b> This was noted as being Tuesday 12 <sup>th</sup> May 2019.

The meeting closed at 8.10pm.

These minutes were recorded and prepared by Nick Reed, Clerk to the Council