

Tanfield Parish Council

MINUTES OF A PARISH COUNCIL MEETING

DATE: Monday 10th June 2013
TIME: 19.40 hrs
LOCATION: West Tanfield Memorial Hall
PRESENT: Councillors Peter Hull (Chairman), David Parkinson (Vice-Chairman), Steven Houston and Chris Pennock.
IN ATTENDANCE: Iona Taylor (Clerk)
Anthony Cumming and Bob Trehwhitt

1. WELCOME FROM THE CHAIRMAN OF THE PARISH COUNCIL

Councillor Hull welcomed all those present to the meeting.

2. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA – none.

3. APOLOGIES – none.

4. QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC – none.

5. LOCAL ACCOUNT

It was agreed not to respond to the County Council's consultation on its provision of adult social care.

6. YORKSHIRE WATER

Ongoing issues with both the Nosterfield pumping station and sewerage pipe from Thornborough were noted.

The Parish Council has received a representation from a resident of the Villas in Nosterfield who is dissatisfied at the outcome of their discussions with Yorkshire Water. They do not consider that the issue of sewerage backing up and overflowing at their property have been satisfactorily resolved.

It was resolved that the Clerk should continue contact with Yorkshire Water on these issues, but that letters complaining and seeking help should also be sent to William Hague MP, the Environment Agency and any other agencies / representatives who may be able to help secure a permanent solution.

It was further resolved that a £100 donation be accepted from Yorkshire Water. This is to cover the cost of the caretaker repairing Nosterfield Village Green and as a goodwill gesture for any inconvenience.

7. MINERAL EXTRACTION

7.1 Consultation on Minerals and Waste Joint Plan by North Yorkshire County Council.

Responses were agreed to the consultation being carried out by North Yorkshire County Council, with an emphasis on achieving a balance across the various priorities and issues that the plan will need to address. It was agreed that the Parish Council wishes to be sent future consultations during the preparation of the Plan.

The areas being submitted for possible inclusion in the plan, and therefore for future quarrying, by Lafarge Tarmac were received. It was however noted that other areas in the parish have also been submitted for consideration (available to view via <http://www.northyorks.gov.uk/index.aspx?articleid=13289>). It is expected that a consultation on the proposed sites will be carried out in due course.

7.2 Quarry Liaison Meeting.

The date of the next meeting was noted as being on 25th June 2013. The Council will be represented by the Clerk and Councillor Houston.

Members of the public will be invited to put forward any issues that they would like raising.

8. GRASSCUTTING

It was noted that the Walled Garden Scheme has not cut the grass verge from the Village Shop to the mini-roundabout at Nosterfield Road. A number of complaints have been received about this, including from those members of the public present at this meeting.

The contract with the Walled Garden Scheme specified that these areas be cut and the matter has been taken up with them, although a response had not been received at the time of this meeting. It was noted that picking up of the grass clippings was not included in the original specification.

It was resolved that the Clerk be authorised to communicate with the Walled Garden Scheme, and the Parish Caretaker if necessary, to secure a satisfactory and timely outcome to this problem.

The Walled Garden Scheme will also be asked to provide a quote for cutting the verge opposite the houses on Nosterfield Road.

Tanfield Parish Council

MINUTES OF A PARISH COUNCIL MEETING

9. PARISH CARETAKER

It was resolved that Farm & Land Services Ltd has satisfactorily completed their 3 month probationary period as caretaker and that the contract be extended until 31st March 2014. A number of general points about the scheme were discussed.

10. EMPLOYMENT DOCUMENTS

The following documents were amended for further consideration / amendment at the next meeting:

- Contract of Employment
- Staffing Committee Terms of Reference

The following documents were approved unamended:

- Job Description – Clerk to the Council
- Staff Appraisal Form
- Grievance Policy

11. BANKING ARRANGMENTS

It was resolved that the authorised signatories for all the Council’s accounts held with NatWest bank be replaced so that all current Councillors (Peter Hull, David Parkinson, Steven Houston and Chris Pennock and the Clerk - Iona Taylor) are signatories. The signing rules (any two Councillors to sign cheques) will remain the same.

It was further resolved that a banking relationship will be maintained with National Westminster Bank Plc (the Bank) in accordance with the mandate approved at this meeting and that:

- The individuals identified as authorised signatories may, in accordance with the signing rules, sign cheques and give instructions for standing orders, direct debits, electronic payments, banker’s drafts and other payments on the accounts even if it causes an account to be overdrawn or exceed any limit.
- Any authorised signatory may give other instructions or requests for information to the bank in relation to the accounts; opening accounts with the same signing rules and authorised signatories; closing accounts; or other banking services or products.
- The Bank may accept instructions that do not have an original written signature provided the Bank is satisfied that the instruction is genuine and subject to any other agreement the bank may require for those instructions.
- The Customer will provide to the bank a copy of its constitution and any amendment to the constitution, certified as correct by the Secretary.
- This mandate will continue until the Organisation gives the bank a replacement mandate or the Organisation passes a resolution changing the signing rules and / or adding or removing an authorised signatory by completing and returning the change of signing authority form in which case this mandate will continue as amended.

It was further resolved that the Council’s Santander accounts be closed once the above instructions are completed.

12. PLANNING APPLICATIONS – none.

13. DATE OF NEXT MEETING

The next meeting was confirmed as being on Wednesday 10th July at 7pm in West Tanfield Memorial Hall.

14. ITEMS TO BE CONSIDERED AT THE NEXT MEETING

- Update on reported potholes / highways faults.
- Sale of Billy Goat mower.
- Minor works at West Tanfield play area.

Meeting closed at 21.05 hrs.

These minutes were recorded and prepared by Iona Taylor, Clerk to the Parish Council.

SIGNED:(Chairman)

DATE: