

Tanfield Parish Council

MINUTES OF A PARISH COUNCIL MEETING

DATE: Thursday 24th January 2013
TIME: 19.40 hrs
LOCATION: West Tanfield Memorial Hall
PRESENT: Councillors David Parkinson (Chair), Peter Hull (Vice-Chair), Steven Houston and Chris Pennock.
IN ATTENDANCE: Iona Taylor (Clerk)
 County Councillor John Weighell and District Councillor David Webster
 John Moxon

1. WELCOME FROM THE CHAIRMAN OF THE PARISH COUNCIL

Councillor Parkinson welcomed all those present to the meeting and presided over a minute of silence, held out of respect for P.C. Brama who had recently lost his life in a road traffic accident in the Parish.

2. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Councillor Houston declared an interest in planning application 12/00943/FUL at The Long Acres, Thornborough as he is the applicant.

3. APOLOGIES

It was resolved that apologies be accepted from Councillor Beadle due to work commitments.

4. QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC – none.

5. MINUTES OF THE LAST MEETINGS

It was resolved that the minutes of the last meetings held on 8th October and 10th December 2012 be approved and signed on behalf of the Council by Councillor Parkinson.

6. ITEMS CARRIED FORWARD FROM THE LAST MEETING

6.1 Employment issues.

The Clerk reported that she has now set up the payroll system and inputted data from April – December 2012. A basic rate tax code is being used, which means that all earnings have 20% tax deducted. This may change in the 2013/14 financial year.
 It was resolved that the Parish Council should pay £351.20 of PAYE due to HM Revenue & Customs. The Clerk will reimburse £227.20 of this PAYE which was not deducted at source between April and September 2012.
 See financial report for full details of payments and receipts relating to this item.

7. HIGHWAYS

7.1 Progress with previously reported faults.

The contents of the Clerk's report, previously circulated to Councillors, were noted and discussed with County Councillor Weighell, including:

<i>Reference</i>	<i>Description</i>	<i>Update / Outcome</i>
TPC 1-11	Damage to bus shelter railings, West Tanfield.	To be repaired in January 2013 (dependent on delays caused by bad weather).
TPC 2-11	30mph sign, Corby Bank.	To be replaced within 30 days. To be checked on 4 th February 2013.
TPC 3-12	Inspection of dying lime tree in West Tanfield.	Highways North Yorkshire is satisfied with the Inspector's competency.
TPC 5-12	Roundabout markings, West Tanfield.	Have been repainted. Item complete.
TPC 9-12	Fly-tipping of waste material on Corby Bank.	Hambleton District Council attempting to contact North Yorkshire County Council re. ownership of site.
TPC 10-12	Lights not working near roundabout in centre of West Tanfield.	Lights 5 & 6 are still not working.
TPC 11-12	Bollards not illuminating at roundabout in West Tanfield.	Fixed – bollards are now illuminating at night. Item complete.
TPC 12-12	Demolition and rebuilding of Thornborough Village Sign.	Has now been re-built, new sign fixed on and rubble removed. Item complete.
TPC 1-13	Pothole between Camp Wood and Camp House.	Repaired after having been reported on 9.1.13

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TPC 2-13	Highway flooding at various locations in parish.	Two gullies to be installed by March 2013 on Long Row, West Tanfield. Developer of The Old Wheelhouse to be contacted re. drainage issues in this area of Nosterfield.
TPC 3-13	Flooding on Fore Lane, Thornborough.	Reported to Highways North Yorkshire.

7.2 Proposals for new Nosterfield village sign.

Proposals, prepared by Highways North Yorkshire, were considered and accepted by Councillors. It was noted that the cost of the new sign will be recovered from the driver responsible for demolishing the old one. The Clerk will liaise with North Yorkshire Police and Highways North Yorkshire to ensure that the relevant information is exchanged.

7.3 New faults to be reported to Highways North Yorkshire – none.

7.4 Temporary Vehicle Activated Sign (VAS) Protocol.

Details of the County Council’s proposed temporary VAS scheme, released over the past few weeks, were received by the Council, including:

- Two, single direction, signs will be purchased and will be able to rotate around 6 sites in the Hambleton District.
- Participating parishes will need to pay a one-off installation fee of up to £400 per site and then up to £400 p.a. in rental fees.
- It is proposed that a one year pilot scheme be run.
- A list of 3, pre-selected sites (not including any in Tanfield parish) has been put forward for consideration by Highways Officers.
- These parishes will be invited to take part.
- If the scheme is over-subscribed the sites will be chosen by random.

The Clerk’s reservations about the construction of the scheme were noted and discussed with Councillor Weighell. It was resolved that this Council should express an interest in participating in the scheme, as it is believed that there are several sites in Nosterfield and West Tanfield which meet the criteria for taking part, and re-consider the issue if it is selected to take part.

7.5 Traffic congestion during autograss events.

The Yorkshire Dales Autograss Club have advised that:
“Next time (if there is a next time) Yorkshire Dales Autograss Club hold the National Championships at Thornborough we will follow your advice and put signs up for people who do not usually visit our track and do not know the area.”

8. FINANCIALS

2013/14

8.1 Budget proposals.

The budget proposals for 2013/14 were considered. Amendments were made to reduce the proposed number of caretaker hours to 5 per month and to reduce the allowance for expenditure on playgrounds to £500. It was resolved that the revised budget be approved.

8.2 West Tanfield grasscutting arrangements.

Information received via Councillor Beadle has indicated that Brian Porteus does not now wish to continue to cut the grass in West Tanfield. A letter of thanks will be sent to Mr Porteus for the work that he has undertaken in previous years and a gift of thanks will be presented at the Annual Parish Meeting. It was therefore resolved that the Walled Garden Scheme should be contracted to carry out the grasscutting in West Tanfield during 2013. They will be asked to pick up the cuttings.

8.3 Temporary VAS scheme.

It was agreed that budgetary provision should not be made for participation in this scheme during 2013.

8.4 2013/14 precept requirement.

It was resolved that an unchanged precept of £6,300 be applied for.

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Day-to-day financials.

It was resolved that the following report be approved and recorded:

Bank Balances as at 24/01/2013:

Santander Business Current a/c - ****4380	£4,105.40
Santander Business Reserve a/c - ****7222	£50.00
NatWest Current a/c - ****4884	£2.05
NatWest Business Reserve a/c - ****2668	£0.10
TOTAL	£4,157.55

Payments to be approved and recorded:

<i>Payee</i>	<i>Details</i>	
West Tanfield Memorial Hall	Invoice AS/165 - Hire on 24.1.13	£14.00
Walled Garden Scheme	Invoice 1072 (Caretaker - December 2012)	£144.00
Walled Garden Scheme	Invoice 1070 (Caretaker - November 2012)	£144.00
Walled Garden Scheme	Invoice 1002 (Nosterfield Grasscutting)	£42.00
Walled Garden Scheme	Invoice 1004 (Caretaker - September 2012)	£144.00
Iona Taylor	Clerk (December 2012) NET	£209.02
Iona Taylor	Clerk (November 2012) NET	£160.56
Iona Taylor	Clerk (October 2012) NET	£299.67
HMRC	PAYE Tax Liability (April - Sept 2012)	£227.20
HMRC	PAYE Tax Liability (Oct - Dec 2012)	£124.00
TOTAL		£1,494.45

Receipts to be recorded:

<i>Received From</i>	<i>Details</i>	
North Yorkshire County Council	LEADER Grant Instalment	£164.20
North Yorkshire County Council	LEADER Grant Instalment	£204.10
Iona Taylor	PAYE Tax Liability Reimbursement	£227.20
TOTAL		£595.50

9. BONFIRE & FIREWORKS EVENT

A report from the 2012 event, held on 2nd November, was received. It was noted that although the event had gone well there had been a disappointing turnout – possibly due to the bad weather.

It was agreed that the Parish Council should review the holding of a 2013 bonfire and fireworks event later in the year.

It was resolved that the following financial transactions, associated with the 2012 event, be approved and recorded:

	Receipts	Payments
Altons	£50.00	
D. Parkinson	£50.00	
A. Almack	£50.00	
Freemasons	£50.00	
Tarmac	£500.00	
Takings on Night	£270.00	
Bookers Refund	£28.01	
VAT on fireworks	£133.33	
Fireworks		£800.00
Booker		£85.61
Tesco		£46.01
TOTALS	£1,131.34	£931.62
Donation to Hall	£199.72	

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10. TOUR DE FRANCE

It was noted that the 'Grand Depart' first stage of the Tour will pass through West Tanfield on 5th July 2014. A discussion was held about the enormity of this event and the opportunities that it presents for the local community. It was noted that the Memorial Hall committee have already begun to prepare for the event. It was resolved that the Parish Council should support community celebration and promotional endeavours.

11. WEST TANFIELD UNITED CHARITIES

It was resolved that the Parish Council's representative on the West Tanfield United Charities' committee should be Councillor Pennock with effect from November 2013.

12. SUPERFAST NORTH YORKSHIRE

A briefing note from Harrogate Borough Council on this subject had been circulated to Councillors prior to the meeting. Councillors asked that the County Council's broadband demand tracker tool be advertised in the next newsletter so as to provide information about the requirement for high speed broadband in this area.

13. MAINTENANCE

13.1 Tasks to be undertaken by the caretaker.

- Work arising from annual inspection of playgrounds.

13.2 2013/14 caretaker contract.

The Council considered a report prepared by the Clerk detailing the reasons for, and suggested method of, reviewing the caretaker contract in advance of awarding the 2013/14 contract.

It was resolved that the position be advertised in the parish and local press so that interviews can be carried out in early March and an appointment made.

13.3 Playground annual inspection reports.

The Council received the annual inspection reports prepared by Digley Associates Ltd. The reports' contents and a summary prepared by the Clerk were noted.

It was resolved that the following actions be undertaken:

- The caretaker will be asked to address the maintenance type issues.
- A new sign will be purchased for the play area at West Tanfield, at a cost of about £20.
- The Parish Council needs to appoint people to undertake weekly visual inspections of each area.
- Metal caps will be obtained for Nosterfield.

14. CORRESPONDENCE

The Clerk reported on items received, including:

14.1 West Tanfield Methodist Church.

It was noted that a public consultation has been carried out about the future of the West Tanfield Methodist Church.

14.2 Increased frequency in public liability claims.

An advice note from the Council's insurer was considered by the Council.

The Clerk will seek clarification about responsibility for the maintenance of trees on Nosterfield Village Green.

14.3 Community Infrastructure Levy - Consultation on preliminary draft charging schedule.

To be considered at a future meeting.

14.4 Draft proposals for changes to Hambleton District from the Local Government Boundary Commission.

The proposals are summarised as being a reduction from 44 to 28 Councillors. Tanfield will not now be included in a ward with Bedale, but instead with other rural villages, reflecting the Parish Council's previously expressed preference.

14.5 Changes to Council Tax Base and Parish / Town Council Precepts 2013/14.

Changes to the way in which Council Tax benefit is administered were noted. There will be no impact on the 2013/14 precept, but it is unclear how future years will be affected.

15. PLANNING APPLICATIONS

15.1 Consultations on applications.

It was agreed that the Parish Council has no objections to application 13/00115/FUL for the erection of a single storey rear extension at Rushwood Hall.

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15.2 Updates and decisions on applications received from Hambleton District Council since the last meeting.

Application No.	Proposal	Decision
12/00943/FUL	Retrospective application for a change of use of agricultural land to mixed use of ag. And the storage of trailers and equipment for grounds maintenance company and the construction of a boundary fence and retention of a shed and ancillary hardstanding to store equipment and chemicals at The Long Acres, Thornborough.	Passed
12/00189/FUL	Alterations and extensions to former storage buildings to form an office building to form an office building and store at Tanfield Mill, West Tanfield.	Passed.
12/00858/FUL	Alterations and extensions to existing agricultural buildings to form a dwelling at Binsoe Hill Farm, Binsoe.	Passed
12/01003/FUL	Retrospective application for a change of use of domestic garage to a joinery workshop at Garage At Rear Of Roselea Thornborough North Yorkshire DL8 2RE.	Refused.
12/01735/FUL	Extension to existing dwelling and alterations to existing storage building to form ancillary living accommodation and construction of implement shed to replace the existing at Stonehaven, Nosterfield.	Passed.
NY/2012/0296/FUL	Erection of 1.8 m high boundary fence and access gates to the front of the school at St. Nicholas C of E Primary School.	Passed.

15.3 Classic car sales business at 1, Chapel Row, Nosterfield.

It was noted that Councillors are unaware of any significant business activity at this location.

16 COUNCILLOR'S REPORTS

- Councillor Pennock reported on sewerage issues affecting Nosterfield and Thornborough. Yorkshire Water has been pumping sewerage from Nosterfield since Christmas Day and there are ongoing issues with burst pipes near Thornborough.
It was agreed that a Yorkshire Water representative should be invited to attend the next Parish Council meeting and that a statement advising the public of the situation should be obtained as soon as possible.
- Councillor Hull advised that he had recently attended a meeting of Grantley, Sawley, Skelding & Eavestone Parish Council who, despite a similarly long agenda, had managed to conclude their business in an hour.

17 NEXT MEETING

The next meeting was confirmed as being on 8th April 2013 with planning meetings being held, if necessary, on 11th February and 11th March.

18 ITEMS TO BE CONSIDERED AT THE NEXT MEETING

- Appointment of Internal Auditor.
- Report from Yorkshire Water on sewerage issues in Nosterfield and Thornborough.

Meeting closed at 21.53 hrs.

These minutes were recorded and prepared by Iona Taylor, Clerk to the Parish Council.

SIGNED:(Chairman)

DATE: