

# *Tanfield Parish Council*

## MINUTES OF A PARISH COUNCIL MEETING

**DATE:** Tuesday 22<sup>nd</sup> April 2014  
**TIME:** 19.00 hrs  
**LOCATION:** West Tanfield Memorial Hall  
**PRESENT:** Councillors Peter Hull, Steven Houston, David Parkinson and Chris Pennock  
**IN ATTENDANCE:** Iona Taylor (Clerk)  
Ambrose Almack, Stephen Bennett and Richard Middleton.

### 1. WELCOME FROM THE CHAIRMAN OF THE PARISH COUNCIL

Councillor Hull welcomed all those present to the meeting.

### 2. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA – none.

### 3. APOLOGIES – none.

### 4. QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC

#### 4.1 Crime report.

A report from Sergeant Jerry Perrin was considered, including the following points relevant to this parish:

- A large sum of cash was taken during a burglary at East Tanfield in February.
- A ford pickup was stolen from Nosterfield in March.
- Tools were stolen from an insecure shed in West Tanfield during early April.
- A recent incident near East Tanfield was noted where a pursuit of two people wanted for a number of burglaries culminated in a car being stolen from Manor Farm. The suspect was later arrested.

### 5. MINUTES OF THE LAST MEETINGS

It was resolved that the minutes of the last meetings held on 22<sup>nd</sup> January, 19<sup>th</sup> February and 25<sup>th</sup> March 2014 be agreed and signed.

### 6. ITEMS CARRIED FORWARD FROM THE LAST MEETING

#### 6.1 Common land in parish.

As there have been no further communications from Christopher Bourne-Arton / Tanfield Estate the wording for a follow up letter was agreed.

#### 6.2 2014 bonfire and fireworks event.

After discussion it was agreed that the Parish Council should proceed to organise this event again which will this year be held on 7<sup>th</sup> November 2014.

#### 6.3 Parish liaison meeting with Hambleton District Council.

It was noted that this meeting will be held on 5<sup>th</sup> June 2014 at Stone Cross in Northallerton. It was agreed that this Parish Council should be represented by Councillor Parkinson who will raise the issue of street cleaning in West Tanfield.

#### 6.4 Provision of memorial bench in Thornborough.

Councillor Houston reported that the idea of providing a memorial bench along the main street in Thornborough has been abandoned.

### 7. COMMUNITY FIRST RESPONDERS

Councillor Pennock advised that he had attended a recent meeting with other local parishes at which it had been ascertained, for a number of reasons, that it is not viable for a first responders group to be set up in this parish, and that it is not eligible under the community public access defibrillator 100 project for a de-fibrillator to be located in it.

The area will however continue to be covered by the North Stainley group.

### 8. SEWERAGE PIPE, THORNBOROUGH TO WEST TANFIELD

It was noted that the sewerage pipe between Thornborough and West Tanfield continues to burst on a regular basis. Informal conversations with contractors have revealed that a 4” pipe at Nosterfield is reduced to a 2” one at Thornborough which causes a build-up of pressure. The 2” pipe is old and fragile and effectively held together with papier mached toilet roll, meaning that it is unable to withstand any increase in pressure.

Councillor Houston advised the meeting that he has complained to the Financial Director of Yorkshire Water on the basis that it cannot be economic for them to continue to repair the pipe on such a frequent basis.

It was agreed that the Parish Council should also complain about this issue to the Environment Agency to see if they can aid in obtaining a permanent resolution to this problem.

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### 9. LOWER URE CONSERVATION TRUST

David Parkinson reported that he had attended the Trust's Liaison Management Committee meeting on 7<sup>th</sup> February 2014. Council's attention was drawn to the following points discussed at that meeting:

- The life buoys at the reserve had fallen down and require repair.
- The reserve will be closed to the public during the Tour de France event in July.
- The reserve's management team will be making concerted efforts to retain control over the ragwort this year.
- It is still proposed to upgrade the footpaths on the reserve and install a dipping pond, but this project is subject to securing funding.
- The warden's report, previously circulated to Councillors, contains detailed information about the species and number of birds and other wildlife on the reserve.

### 10. CHANGES TO BUS SERVICES

It was noted that the revised timetable for the 159 bus service reduces the frequency of service from 1<sup>st</sup> April from hourly to not more than 2 hourly. Community transport will be enhanced to provide additional support.

### 11. TOUR DE FRANCE

#### 11.1 Letter to Mayor of Fontenay-le-Marmion.

It was noted that a response has been received from the Headmistress of the school in Fontenay-le-Marmion. This indicated support for the idea of a delegation from Fontenay-le-Marmion visiting West Tanfield and forging relations in the future. This has been forwarded to the West Tanfield Tour de France organising committee so that they can agree and compose a response.

#### 11.2 Clear-up proposals.

Hambleton District Council has written to advise the Parish Council that they are currently putting a plan together with the local working group and that once it is drafted but before it is complete it will be shared with the Parish Council. Stephen Bennett advised that this will not involve the collection of commercial waste, for example from camping sites and car parks.

#### 11.3 Signage near West Tanfield.

It was noted that revised and acceptable signage has now been erected to advertise the Tour de France festival, car parks and camping sites near West Tanfield.

#### 11.4 Other issues relating to Tour de France.

- Concerns about the regulation and control of parking on roads (off the race route) were noted. North Yorkshire Police are unable to guarantee that they will be able to take any action in respect of problems if they arise.
- It was noted that there will be official Tour Makers on the route only.

### 12. PARISH PLAN

It was agreed that, in view of its age, the Parish Council will no longer continue to use the 2008 Parish Plan as an advisory document.

### 13. HIGHWAYS

#### 13.1 Correspondence from Sgt. Perrin in relation to speeding issues in West Tanfield.

It was noted that Sgt. Perrin has responded to concerns forwarded by the Parish Council about the number of vehicles speeding through West Tanfield and the apparent lack of police enforcement. The following extract was particularly noted: "If 85% of the results are 34mph or less it is considered inappropriate to conduct enforcement. This is based on officer availability and effective use of police time given the likelihood of any enforcement being effective. I appreciate that 15% of the figures indicate these vehicles are travelling over the speed limit and this will be a concern to your council, however we have to target our resources where they will be most effective. Unfortunately we cannot be everywhere all the time."

#### 13.2 Reclassification of B6267.

The Clerk reported that she has now written to Highways North Yorkshire enquiring as to whether the B6267 could be upgraded to an 'A' road.

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### 13.3 Updates on previously reported highways faults.

<i>Ref.</i>	<i>Issue</i>	<i>Update / Outcome</i>
TPC 6-12	Demolished Village Sign, Nosterfield	19.2.14 – Letter from NYCC. Chased with contractor who has been asked to attend as a matter of priority. Apologies for continuing delay.
TPC 7-12	Bend warning sign, Main Street, West Tanfield	24.2.14 – Councillor Parkinson advised replaced and content
TPC 3-13	Flooding / drainage issues at Fore Lane, Thornborough.	16.4.14 – Followed up now in new financial year.
TPC 1-14	Broken gully cover, Main Street, West Tanfield.	Repaired during T de F works – March/April 2014.

### 14. MAINTENANCE

#### 14.1 Tasks for inclusion on caretaker's list.

It was agreed that the caretaker should be asked to clean the seats on the swings and see-saw at Thornborough.

#### 14.2 First grass cut of season.

It was agreed that the first cut of the season had been completed satisfactorily by Farm & Land Services Ltd.

#### 14.3 New swing seat for West Tanfield.

It was agreed that the Clerk should be authorised to incur up to £150 of expenditure on a new swing seat for the West Tanfield playground.

#### 14.4 Progress with sale of Billy Goat.

It was noted that the mower is currently listed on e-bay.

#### 14.5 Weekly playground inspection sheets.

The inspection sheets for West Tanfield and Nosterfield, covering the period of January to March 2014, were received.

### 15. CORRESPONDENCE

The Clerk reported on items received, including:

#### 15.1 Consultation on draft transparency code for Parish Councils with a turnover not exceeding £25,000.

The Local Audit and Accountability Act 2014 sets out a new audit framework for local public authorities which are currently covered by the Audit Commission regime. Under the new framework local (i.e. parish or town) councils with an annual turnover not exceeding £25,000 will be exempt from routine external audit. They will however be subject to the new transparency requirements laid out in the draft Code.

The Clerk advised that whilst she does not consider it necessary to respond to the consultation being carried out by the Government this is a development which, if introduced, would affect this Parish Council.

#### 15.2 Emergency Planning and Winter Weather Event.

It was noted that the Parish Council has been invited to this event on 28<sup>th</sup> April 2014 which will look at emergency planning and how to ensure that the community is prepared for adverse weather situations.

It was agreed not to send a representative to this event due to lack of availability and because it was felt that the informal arrangements already in place are sufficient.

#### 15.3 Street lighting switch off.

It was noted that North Yorkshire County Council is beginning to implement a programme of switching off streetlights between midnight and 5am. It is expected that this programme will be completed within 4 weeks of 7<sup>th</sup> April.

#### 15.4 Election notices.

It was noted that the Parish Council is required to help Hambleton District Council with displaying notices in connection with the European Parliamentary Elections on 22<sup>nd</sup> May 2014.

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### 16. PLANNING APPLICATIONS

#### 16.1 Consultations on applications.

<i>Application No.</i>	<i>Proposal</i>	<i>Parish Council Response</i>
14/00643/FUL	Revised application for construction of garage/store at Hill House, Binsoe.	No objections, subject to the Planning Authority satisfying themselves in relation to any issues arising from proximity of Scheduled Monument.
14/00646/FUL	Construction of agricultural building at Village Farm, Main Street, West Tanfield.	No objections.
NY/2014/0078/FUL	Erection of a canopy on land at St. Nicholas School, Mowbray Terrace, West Tanfield.	No objections, but feel that this should be a retrospective application.
14/00696/FUL	Extension of existing detached garage to form 2 storey ancillary accommodation at Tithe Barn, Thornborough.	No objections.

#### 16.2 Decisions on applications received from Hambleton District Council since the last meeting.

<i>Application No.</i>	<i>Proposal</i>	<i>Decision</i>
13/02615/MRC	Application to vary condition of planning approval 12/00189/FUL relating to design at Buildings at Tanfield Mill, West Tanfield.	Passed
14/00216/HNA	Proposed removal of 385m of hedgerow at Ladybridge Farm, Moor Lane, Carthorpe.	Passed

### 17. FINANCIALS

#### 17.1 Financial report.

It was resolved that the following report be approved and recorded:

<i>Bank Balances as at 16/4/14:</i>		
NatWest Current a/c - ****4884		£251.03
NatWest Business Reserve a/c - ****2668		£3,649.43
<b>TOTAL</b>		<b>£3,900.46</b>
<i>Payments to be approved and recorded:</i>		
<i>Payee</i>	<i>Details</i>	
RCL Walled Garden	Grasscutting (Invoice 1463)	£42.00
RCL Walled Garden	Grasscutting (Invoice 1461)	£84.00
RCL Walled Garden	Grasscutting (Invoice 1462)	£42.00
Farm & Land Services Ltd	Caretaker, Dec 2013 & Jan 2014 (Invoice 4028)	£103.50
Farm & Land Services Ltd	Caretaker, February & March 2014 (Invoice 4042)	£450.00
West Tanfield Memorial Hall	Hire on 25/3/14 (Invoice AS/118)	£7.00
West Tanfield Memorial Hall	Hire on 22/1/14 (Invoice AS/113)	£14.00
Iona Taylor	Clerk, January 2014	£263.73
Iona Taylor	Clerk, February 2014	£131.88
Iona Taylor	Clerk, March 2014	£122.25
<b>TOTAL</b>		<b>£1,218.36</b>
<i>Receipts to be recorded: none.</i>		

#### 17.2 Appointment of Internal Auditor.

It was resolved that Mrs Angela Barrand of Wilsill near Harrogate be appointed as the Council's Internal Auditor for the 2013/14 period. Mrs Barrand's charge for this service will be £50.

#### 17.3 Yorkshire Local Councils Association (YLCA) membership.

It was resolved that the Council should renew its membership for 2014/15 at a cost of £186.

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**18. NEXT MEETINGS**

The following meetings were confirmed:

- Annual Parish and Annual Parish Council Meetings – 27<sup>th</sup> May 2014
- Planning Meetings – 27<sup>th</sup> May, 24<sup>th</sup> June 2014
- Ordinary Parish Council Meeting – 29<sup>th</sup> July 2014

Meetings start at 7pm and are held in West Tanfield Memorial Hall.

**19. COUNCILLORS' REPORTS**

19.1 Celebrate Beltane.

Councillor Houston noted that this annual festival will take place on the Thornborough Henges on 4<sup>th</sup> May 2014.

**20. ITEMS TO BE CONSIDERED AT THE NEXT MEETING – none.**

Meeting closed at 20.00 hrs.

These minutes were recorded and prepared by Iona Taylor, Clerk to the Parish Council.

**SIGNED:** ..... (Chairman)

**DATE:** .....