

Tanfield Parish Council

MINUTES OF A PARISH COUNCIL MEETING

DATE: Tuesday 29th July 2014
TIME: 19.00 hrs
LOCATION: West Tanfield Memorial Hall
PRESENT: Councillors Peter Hull (Chairman), David Parkinson (Vice-Chairman) from 19.25 hrs, Steven Houston until 19.50 hrs and Chris Pennock.
IN ATTENDANCE: Iona Taylor (Clerk)
District Councillor David Webster
Ambrose Almack, Stef Bennett, Howard & Christine Mason and John Moxon.

1. WELCOME FROM THE CHAIRMAN OF THE PARISH COUNCIL

Councillor Hull welcomed all those present to the meeting.

2. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

There were no interests declared.

Councillor Hull advised of the close proximity of Village Farm, Nosterfield (site of two planning applications) to his home, but advised that whilst he wished this to be noted it does not constitute or require the declaration of an interest.

3. QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC – none.

4. APOLOGIES - none.

5. MINUTES OF PREVIOUS MEETINGS

The minutes of the following meetings were agreed and signed:

- 2014 Annual Parish Council Meeting
- 22nd April 2014
- 27th May 2014
- 24th June 2014

6. ITEMS CARRIED FORWARD FROM THE LAST MEETING

6.1 2014 bonfire and fireworks event.

It was agreed that arrangements should be the same as last year:

- Councillor Pennock to liaise with Lafarge Tarmac about use of the visitor centre, provision of a gazebo, car parking etc.
- Ambrose Almack and Councillor Pennock to liaise to arrange and build bonfire.
- The Clerk to arrange the following hot food: 50 pies and peas, 5 vegetarian pasties and 75 hot dogs.
- Councillor Houston to provide and carry out firework display. It was agreed that £500 will be spent on fireworks.
- Local businesses and residents to be invited to donate to the event.
- West Tanfield Village Store will be asked to hold a collection for donations to the cost of fireworks and to recruit volunteers.
- The Clerk's time will be included in the costs of putting on the event.

The distribution of any profit from the event will be considered at a later date.

7. TOUR DE FRANCE

The success of West Tanfield's Tour de France celebrations on 5th July was noted and commended.

It was agreed that a vote of thanks to all involved in organising the event be recorded and this was conveyed to Stef Bennett.

8. 2015/16 BUDGET

8.1 2015 elections.

It was noted that elections to the Parish Council will take place on 7th May 2015.

The potential cost to the Parish Council of contested elections in both East and West Tanfield wards would be £2,000. This will need taking in to account when setting the 2015/16 precept later in the year.

8.2 Cessation of North Yorkshire County Council's grasscutting reimbursement scheme.

It was noted that, in an effort to save money, the County Council is stopping its grasscutting reimbursement scheme with effect from 2015. This means that they will no longer pay for, or carry out, verge cutting in villages, unless there is an associated safety issue at junctions. Further details will be sent to Parish Councils later in the year.

This year the Parish Council will receive £472.08 of funding from this scheme which contributes to the cost of cutting the verges in West Tanfield and Thornborough.

Tanfield Parish Council

MINUTES OF A PARISH COUNCIL MEETING

8.3 Issues impacting on the 2015/16 budget.
It was noted that the 2015/16 budget will need to be set at the October meeting. No other issues requiring investigation were identified at this time.

9. MAINTENANCE

9.1 Tasks for inclusion on caretaker's list – none.

9.2 Review of grasscutting service.

It was agreed that after the resolution of initial issues, the service provided by Farm & Land Services Ltd has been of an acceptable standard. No further complaints have been received from local residents.

9.3 Provision of hazard maps / information to Farm & Land Services Ltd.

It was agreed that the Parish Council is not aware of any reportable hazards which it should notify Farm & Land Services about.

9.4 Sale of Billy Goat mower.

It was noted that the mower was successfully sold on e-bay on 7th May 2014. After fees, the Parish Council received £79.48.

9.5 Maintenance of common land.

It was noted that a meeting has not yet been held with Christopher Bourne-Arton, but this will be pursued as a matter of urgency so that any arising financial implications can be investigated in time for setting the Parish Council's 2015/16 budget.

9.6 Maintenance of steps near Marmion Tower – no progress.

10. HIGHWAYS

10.1 Safety and quality of lining works on B6267.

Highways North Yorkshire has advised that they have passed on the Parish Council's concerns to the contractor and consulting engineers. Remedial work to rectify the defective lining has been arranged and is understood to have already been carried out.

10.2 Issues with North Yorkshire County Council's highways contractor (Ringway).

The Clerk reported that North Yorkshire County Council is unhappy with the performance of its highways maintenance contractor, Ringway. It has therefore convened a meeting with Ringway's senior executives to discuss the poor performance. The contract has already been reduced by a year.

10.3 Reclassification of B6267.

Highways North Yorkshire has written with the following decision about reclassifying the B6267 to an 'A' road:
"The road classification is set out by the Department for Transport in a document called Guidance on Road Classification and the Primary Route Network.

The 'B' classification of this road suits the population centres and the 'A' road network that it links. It also suits the volume and type of traffic that use the road. Taking into account the costs involve with the replacement of the signs and road markings that refer to the B6267 the County Council would not support the reclassification of this road."

It was agreed that the most recent traffic data for this road should be requested from Highways North Yorkshire. Further repair works to the B6267 have received funding and are programmed during this financial year.

10.4 Update on previously reported faults.

<i>Ref.</i>	<i>Issue</i>	<i>Update / Outcome</i>
TPC 3-11	Condition of road surface - Church Street, West Tanfield.	Resurfaced during Tour de France works.
TPC 6-12	Village Sign, Nosterfield.	Sign has been lowered, but poles now stick up above plate. Taken up with Highways North Yorkshire again.
TPC 3-13	Flooding / drainage issues at Fore Lane, Thornborough.	Highways North Yorkshire hope to have funding to design and carry out the necessary work during this financial year.

Tanfield Parish Council

MINUTES OF A PARISH COUNCIL MEETING

11. PLANNING APPLICATIONS

11.1 Consultations on applications.

It was resolved that the following responses be submitted in relation to the consultations on applications being carried out by Hambleton District Council.

<i>Ref.</i>	<i>Proposal</i>	<i>Consultation Response</i>
14/01142/FUL	Re-roofing of dwelling house at Oakwood, West Tanfield.	No objections.
14/01423/FUL	Conversion of offices to a dwelling at Tanfield Mill, West Tanfield.	No objections. * It was noted that there is not thought to be any intention to curtail use of the football pitch at this location.
14/01338/FUL	Two storey and single storey extensions, internal works and removal of structure at Village Farm, Nosterfield.	After consideration of verbal and written representations, an objection on the following grounds was agreed: <ul style="list-style-type: none"> • Proposed extension unduly dominant compared to existing building. • Overlooking, privacy and visual amenity issues in relation to neighbouring property (Orchard House). • Increase on load of sewerage system.
14/01339/LBC	Listed Building application for two storey and single storey extensions, internal works and removal of structure at Village Farm, Nosterfield.	No objections.

11.2 Decisions on applications received from Hambleton District Council since the last meeting.

<i>Ref.</i>	<i>Proposal</i>	<i>Update / Decision</i>
14/00643/FUL	Revised application for construction of garage/store at Hill House, Binsoe.	Passed.
14/00646/FUL	Construction of agricultural building at Village Farm, West Tanfield.	Passed.
NY/2014/0078/FUL	Construction of a canopy at St. Nicholas School, Mowbray Terrace, West Tanfield.	Passed.
14/00696/FUL	Extension of existing detached garage to form 2 storey ancillary accommodation at Tithe Barn, Thornborough.	Withdrawn.

11.3 Settlement Hierarchy and Audit of Village Services, consultation by Hambleton District Council.

Responses were agreed to the consultation being carried out by Hambleton District Council.

It was agreed that the Parish Council does not support an ongoing policy of categorising settlements using a hierarchy system, but that appropriate and proportionate development should be allowed in settlements of all sizes. It was agreed that 1% per annum could be an appropriate figure.

Some factual alterations to the list of facilities in West Tanfield, Nosterfield and Thornborough were agreed.

12. CORRESPONDENCE

The Clerk reported on items received, including:

12.1 Monitoring Officer at Hambleton District Council.

With immediate effect Mr Gary Nelson has taken over as Monitoring Officer at Hambleton District Council. Mr Martyn Richards remains Parish Councils' first point of contact for advice and information.

12.2 Renewal of contracts for bus services in Hambleton area.

The contracts for commercial bus services in this area come to an end in March 2015. The County Council is therefore carrying out an Area Transport Review. The renewal of contracts may mean that there will be some changes to operators, routes and timings. It is hoped that changes will be minimised, but where a significant change is proposed, detailed consultation will be carried out with stakeholders, including the Parish Council.

12.3 Property name change, Binsoe.

It was noted that with immediate effect Binsoe Hill Farm will be called Binsoe Hill.

Tanfield Parish Council

MINUTES OF A PARISH COUNCIL MEETING

12.4 Charges for the disposal of hardcore, rubble and plasterboard at household waste recycling centres (HWRC's).
It was noted that with effect from 4th August 2014 HWRC's will charge for the disposal of hardcore, rubble and plasterboard. This has been publicised on the Parish Council's website.

12.5 Implementation of Part 1 of the Commons Act 2006.
North Yorkshire County Council has written with information about how it will be implementing Part 1 of the Commons Act 2006. Full details will be forwarded to Councillors.

13. FINANCIALS

13.1 Financial report.

The following report was considered and approved.

<i>Bank Balances as at 23/7/14:</i>		
NatWest Current a/c - ****4884		£978.42
NatWest Business Reserve a/c - ****2668		£4,103.35
TOTAL		£5,081.77
<i>Payments to be approved and recorded:</i>		
<i>Payee</i>	<i>Details</i>	
Iona Taylor	Clerk, April 2014	£138.69
Iona Taylor	Clerk, May 2014 (Expenses)	£55.21
Iona Taylor	Clerk, May 2014 (Salary)	£241.15
Iona Taylor	Clerk, June 2014 (Expenses)	£76.04
Iona Taylor	Clerk, June 2014 (Salary)	£231.90
HMRC	PAYE (June 2014)	£6.60
West Tanfield Memorial Hall	Invoice AS/122 (Hire on 22/4/14)	£14.00
West Tanfield Memorial Hall	Invoice AS/124 (Hire on 27/5/14)	£14.00
West Tanfield Memorial Hall	Invoice AS/130 (Hire on 24/6/14 & 29/7/14)	£21.00
Farm & Land Services Ltd	Invoice 4055 (Grasscutting)	£432.00
Farm & Land Services Ltd	Invoice 4093 (Grasscutting)	£432.00
Playdale Playgrounds Ltd	Swings	£129.38
Came & Company	Insurance (Revised / Reduced Price)	£340.02
Sue Orrey-Godden Artist	Paint for Sign	£5.42
North Street Prints	Vinyl Lettering (Reimbursed to S. Godden)	£20.00
Ripon Builders Merchants Ltd	Barrier Tape (reimbursed to Iona Taylor)	£22.78
TOTAL		£2,180.19
<i>Receipts to be recorded:</i>		
<i>Received From</i>	<i>Details</i>	
HMRC	VAT Reimbursement (1/12/13 - 30/4/14)	£135.25
TOTAL		£135.25

13.2 Internal Auditor's opinion on the 2013/14 accounts.
Mrs Angela Barrand's full opinion on the 2013/14 accounts had been circulated to Councillors prior to this meeting. The following points were noted:

- It was agreed that from now on Councillors will consider and approve two bank reconciliations per year; one to the end of September and one at the end of the financial year in March.
- The Clerk has begun to separate her expenses from her salary and is now paid by two cheques each month. Staffing costs in future budgets and on the annual return will now only include salary and tax.
- Advice from YLCA confirming that it is acceptable for the Clerk to continue to account for financial transactions using the date shown on the invoice or receipt, rather than the date which it passes through the Council's bank account, will be requested in writing.

14. NEXT MEETINGS

The next meeting was confirmed as being on 28th October 2014. Planning meetings may be convened, if necessary, on 26th August and 30th September 2014.

Tanfield Parish Council

MINUTES OF A PARISH COUNCIL MEETING

15. ITEMS TO BE CONSIDERED AT THE NEXT MEETING – none.

Meeting closed at 19.57 hrs.

These minutes were recorded and prepared by Iona Taylor, Clerk to the Parish Council.

SIGNED: (Chairman)

DATE: