

Tanfield Parish Council

MINUTES OF A PARISH COUNCIL MEETING

DATE: Wednesday 15th April 2015
TIME: 19.00 hrs
LOCATION: West Tanfield Memorial Hall
PRESENT: Councillors Peter Hull (Chairman), David Parkinson (Vice-Chairman) and Chris Pennock
IN ATTENDANCE: Iona Taylor (Clerk)
District Councillor David Webster – arrived at 7.30pm.
Ben Ayres and Bob Orange (Hanson UK) – until after item 6.1.
Ambrose Almack Mark Bainbridge, Janine Breakell, Megan Budden, Sue and Hugh Gillies and Robert Trehitt.

1. WELCOME FROM THE CHAIRMAN OF THE PARISH COUNCIL

Councillor Hull welcomed all those present to the meeting.

2. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Although there were no declarations made, Councillor Pennock asked that it be noted that he had sought advice from Hambleton District Council's Monitoring Officer about item 6.1. The advice he received indicated that he did not need to declare an interest in respect of this item.

3. APOLOGIES – none.

4. MINUTES OF THE LAST MEETINGS

The minutes of the last meetings held on 28th January 2015 and 30th March 2015 were agreed and signed.

5. ITEMS CARRIED FORWARD FROM THE LAST MEETING

5.1 Provision of a de-fibrillator in West Tanfield.

Although the existence of a scheme which may provide a de-fibrillator has been identified, no progress has been made towards applying to it.

5.2 Recreation provision in Nosterfield – no progress to be reported.

6. PLANNING AND DEVELOPMENT

6.1 Continuation of sand and gravel extraction at Hanson UK's Ripon Quarry for a further 4 years after 31st December 2015.

It was noted that Hanson UK are preparing to submit an application to North Yorkshire County Council requesting an extension to the agreed timescale for extracting minerals at their Ripon Quarry, located close to North Stainley.

It was confirmed that the proposal does not include an increase or change to the area of extraction, which already has planning permission, nor are any significant changes proposed to the agreed restoration strategy. Part of the area of extraction is located in the East Tanfield ward of this parish.

It was noted that Hanson UK has already applied to North Yorkshire County Council for a scoping opinion on this proposal. It is expected that a planning application will be submitted this summer. The Parish Council would be able to submit an opinion on the proposal during the consultation phase of the application process.

6.2 Consultations on applications.

15/00622/MRC - Variation of Condition 10 of application reference 09/02208/FUL - revised drawings to reflect changes to site layout, site office and change of 5 units from 2/3 bedrooms to 1bedrooms at West Tanfield Luxury Lodges, West Tanfield. It was agreed that whilst the Parish Council has no objections to this proposal it should draw attention to the existing, and ongoing, objection lodged by Yorkshire Water.

6.3 Decisions and updates on applications, appeals and enforcements investigations.

Reference	Proposal	Outcome
14/01423/FUL	Conversion of offices to a dwelling at Tanfield Mill, West Tanfield.	Passed
14/02442/FUL	Demolition of garage and utility and erection of two storey side extension and single storey rear extension at Station Lodge, West Tanfield.	Passed
15/00129/CAT	Works to trees at Marmion House, Main Street, West Tanfield.	Passed

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7. 2015 ELECTIONS

7.1 Progress with election process.

Hambleton District Council has advised that only 2 nominations have been received, from Peter Hull and Steven Houston who are therefore elected to the new Council.

This is an insufficient number of members for the new Council to be quorate. The District Council will therefore make a temporary appointment to the Council, likely to be the local District Councillor. This will enable the Council to continue to operate until a new election can be held for the remaining three seats.

Councillor Hull took this opportunity to thank retiring Councillors Parkinson and Pennock for the work they had carried out during their time on the Council.

7.2 Payment of election costs – deferred.

7.3 Resignation of Steven Houston.

It was noted that Mr Houston's letter of resignation had been received on 27th March 2015. This was notified to Hambleton District Council.

8. COMPLAINTS AGAINST COUNCILLORS

It was noted that a meeting of Hambleton District Council's Standards Hearings Panel will be convened on 1st May 2015 to consider allegations against all serving Councillors.

9. TRANSPARENCY CODE FOR SMALL AUTHORITIES

It was noted that this Code came in to force on 1st April 2015. The Clerk outlined the main changes that the Council will need to make to ensure that it complies with the new regulations.

10. INFORMATION HELD BY THE PARISH COUNCIL

10.1 Requests for information.

It was noted that the Council has received a number of requests for information. A response to the applicant was agreed.

10.2 Retention of information.

The Parish Council has agreed that some of its documents and information will be retained in perpetuity. Where this term is used in its Document and Information Retention Policy the Parish Council has agreed that items will be retained (whether in a hard copy or electronic format) indefinitely. A subsequent decision of the Parish Council may agree to its disposal or choose to define a set period for retention.

11. SUPERFAST BROADBAND

11.1 West Tanfield.

It was noted that superfast broadband is now available in West Tanfield.

11.2 Nosterfield and Thornborough.

The radio signal broadband solution from Sutton Bank is not yet available as an infrastructure upgrade has not been completed. A total of 11 expressions of interest were received as a result of the Council's publicity about this possible solution. The Clerk will speak to LN Communications (the service provider) to determine the likely timescale for the upgrade and whether sufficient expressions of interest have been received to warrant progressing a scheme.

It was noted that Nosterfield has been surveyed by BT, with the engineer indicating that it was being done with a view to providing fibre broadband in the village.

12. AUTUMN EQUINOX CELEBRATION AT THORNBOROUGH HENGES

It was noted the organisers of the 2014 celebration have reported a small profit, in the region of £200, and have asked for suggestions of local worthwhile causes that the funds could be given to.

It was agreed that the Council should suggest either the forest school woodland area at St. Nicholas C of E Primary School or as a contribution towards the cost of providing a de-fibrillator at West Tanfield Memorial Hall.

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13. **REPORTS FROM PARISH REPRESENTATIVES**

13.1 Lower Ure Conservation Trust (LUCT).

Councillor Parkinson reported on the LUCT Liaison Meeting held on 6th February 2015.

Key points included:

- The appointment of a volunteer to act as a warden whose remit will include giving guided tours of the reserve.
- A motorcycle impeding gate will be installed at the exit of the car park, linking to the Public Right of Way.
- The invasive weed, crassulla helmsii, is a problem on the reserve, but is being contained.
- A number of natural history groups have visited the reserve.
- The next meeting will be held on 6th February 2015.

13.2 West Tanfield United Charities.

Councillor Pennock reported that this Charity, which distributes the minimal income from a number of historic bequests, had met to agree donations and review its operations prior to Christmas.

It was noted that Councillor Pennock was appointed to this organisation for a 4 year term and that, subject to the Council's acquiescence, he would be happy to continue for a further 3 years even though he will not be a serving Councillor.

14. **HIGHWAYS**

14.1 Roadworks.

Notification has been received of a number of proposals for road works in this area, including extensive and imminent surfacing works. These are detailed on the Parish Council's website.

14.2 Community Speedwatch Initiative.

It was noted that the Council's application to take part in this scheme had been successful. Two local volunteers, to work with North Yorkshire Police representatives, have been recruited.

The first events will take place on 27th and 28th April and will focus on Main Street in West Tanfield.

14.3 Speed checks on Nosterfield Road.

The Safer Hambleton partnership has written to advise that:

"The data logger [which monitors the speed of vehicles travelling over it] was deployed for a 7 day period commencing 13th February 2015, outside 6, Nosterfield Road.

From ... the analysis of the data it has shown that the speeds recorded are higher than those expected within a 30mph speed limit and it was agreed that the flashing matrix sign would now be deployed at this location to act as an educational message to motorists. North Yorkshire Police will also be requested to undertake periodic speed enforcement activity as and when they have capacity available."

It is not known when or how often the flashing matrix sign will be deployed.

15. **CORRESPONDENCE**

The Clerk reported on items received, including:

15.1 RAF Leeming.

It was noted that there will be increased air activity from RAF Leeming between 13th – 24th April and 4th – 15th May.

15.2 Registration of new property.

It was noted that the new property conversion at Browns Buildings, Tanfield Mill will be known as Mill Race House.

15.3 Bus services.

An amended timetable for the 159 bus service have been received. It was noted that a new journey will operate from Ripon at 09.35hrs to Leyburn. There are no other changes to journeys.

15.4 Hambleton Parish Liaison Meeting.

It was noted that the next liaison meeting between the District and Parish/Town Councils will be held on 4th June 2015. This will be raised at the May meetings, for the attention of the new Council.

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16. FINANCIALS

16.1 Financial report.

It was resolved that the following report be accepted and recorded:

<i>Bank Balances as at 9/4/15:</i>		
NatWest Current a/c - ****4884		£798.25
NatWest Business Reserve a/c - ****2668		£4,927.39
TOTAL		£5,725.64
<i>Payments to be approved and recorded:</i>		
<i>Payee</i>	<i>Details</i>	
Iona Taylor	Clerk's Expenses - January 2015	£34.91
Iona Taylor	Clerk's Expenses - February 2015	£104.35
Iona Taylor	Clerk's Expenses - March 2015	£48.52
Iona Taylor	Clerk's Wages - January 2015	£319.30
Iona Taylor	Clerk's Wages - February 2015	£640.44
Iona Taylor	Clerk's Wages - March 2015	£236.92
HMRC	PAYE - January 2015	£33.00
HMRC	PAYE - February 2015	£143.92
HMRC	PAYE - March 2015	£12.40
West Tanfield Memorial Hall	Invoice AS168	£28.00
TOTAL		£1,566.85
<i>Receipts to be recorded:</i>		
<i>Received From</i>	<i>Details</i>	
Redacted	Subject Access Request	£10.00
HMRC	PAYE Refund 13/14	£195.69
TOTAL		£205.69

16.2 Membership of Yorkshire Local Councils Associations.

It was agreed that the Council should renew its membership of the Associations for the 2015/16 year at a cost of £188.

17. NEXT MEETINGS

It was confirmed that the Annual Parish Meeting, the Annual Parish Council Meeting and (if necessary) a planning meeting will be held on 13th May 2015 from 7pm in West Tanfield Memorial Hall.

18. ITEMS TO BE CONSIDERED AT THE NEXT MEETING – none.

Meeting closed at 20.02 hrs.

These minutes were recorded and prepared by Iona Taylor, Clerk to the Parish Council.

SIGNED: (Chairman)

DATE: