

# *Tanfield Parish Council*

## MINUTES OF A PARISH COUNCIL MEETING

**DATE:** Friday 3<sup>rd</sup> July 2015  
**TIME:** 19.00 hrs  
**LOCATION:** West Tanfield Memorial Hall  
**PRESENT:** Councillors Peter Hull (Chair), Steven Houston (Vice-Chair) and David Dumbleton  
**IN ATTENDANCE:** Iona Taylor (Clerk)  
District Councillor David Webster  
Ambrose Almack and Bob Trehwhitt

### 1. WELCOME FROM THE CHAIRMAN OF THE PARISH COUNCIL

Councillor Hull welcomed all those present to the meeting.

### 2. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Councillor Dumbleton did not declare an interest, but asked that it be noted that he works for North Yorkshire County Council and that although his work brings him in to contact with the Integrated Passenger Transport Unit he has not been involved in the consultation considered at item 18.

### 3. REQUESTS FOR DISPENSATIONS – none.

### 4. WELCOME TO COUNCILLOR DUMBLETON AND THANKS TO COUNCILLOR WEBSTER

It was noted that David Dumbleton of Marmion Close, West Tanfield had been the sole candidate standing in the recent, second, election to the Parish Council. He has therefore been elected to serve on the West Tanfield ward. Councillor Dumbleton was welcomed to the Council.

Councillor Hull expressed the Council's thanks to District Councillor David Webster whose term on the Council came to an end with Councillor Dumbleton's election.

### 5. APOLOGIES – none.

### 6. MINUTES OF THE LAST MEETINGS

It was agreed that the minutes of the following meetings be approved and signed by the Chairman:

- 2015 Annual Parish Council meeting.
- Parish Council meeting held on 13<sup>th</sup> May 2015.

### 7. ITEMS CARRIED FORWARD FROM PREVIOUS MEETINGS

7.1 Recreation provision in Nosterfield – no progress to be reported.

7.2 Recording of meetings – to be deferred to next meeting.

7.3 Improving mobile coverage in Nosterfield.

A meeting needs to be arranged with EE to discuss this. A mutually convenient date for Councillors and EE will be determined to progress this item.

7.4 Bringing Superfast broadband to Nosterfield and Thornborough – no progress to be reported.

7.5 Community speedwatch initiative.

The Clerk reported that organisation of the first events, held in April 2015, had been somewhat haphazard and not as effective as hoped. This has been conveyed to the office of the Police Commissioner for North Yorkshire. It is not yet known when the next event will be held in West Tanfield.

### 8. STANDING ORDERS

It was resolved that the previously circulated draft orders be adopted.

### 9. QUARRY LIAISON REPORT

A report from the quarry liaison meeting held on 5<sup>th</sup> June 2015 was considered. The Parish Council had been represented by Councillor Houston and the Clerk. The following points were noted:

- Most of the extraction from the Ladybridge has been completed. Groundworks to restore the site will take place over the summer, although the landscaping will be completed at a later date.
- All mineral extraction under the Ladybridge permission will have been completed by February 2016.
- North Yorkshire County Council advised that the application to grant an extension of time to the Ladybridge planning permission is about to be granted.

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- Additional information has been submitted to North Yorkshire County Council in respect of the Langwith House Farm application (see item 11.2).
- Lafarge Tarmac hope that this application will be determined by North Yorkshire County Council at its planning committee meeting in September 2015.
- Parish Council representatives again questioned how much water there will be when the site is restored and how Lafarge Tarmac can work to minimise this.
- Lafarge Tarmac reaffirmed their commitment to never quarrying south of the B6267 (i.e. the Thornborough Henges).
- The Oaklands extension (towards Well) has been put forward in response to North Yorkshire County Council's call for sites. It is envisaged that a planning application for this site will be put forward in the next couple of years.
- In accordance with information submitted as part of the Langwith planning application in which transfer to a Heritage body is proposed, Lafarge Tarmac are in active discussions to transfer their ownership of the surface of the Scheduled Ancient Monument site of the Thornborough Henges to Historic England.
- Historic England are considering the details and extent of their interest in the site.
- Lafarge Tarmac are in discussions with the Lower Ure Conservation Trust (LUCT) about their taking over the management of Flasks Lake and Kiln Lake (lakes to the west of the quarry processing plant).
- It is proposed that an overarching steering group will be formed to oversee all the quarried areas in due course. Once the sites are restored there is a 25 year aftercare period. The group will include community representatives (Parish Council).
- It was confirmed that maintenance works are being undertaken on the footpaths across the quarry (previously identified as an issue for members of the public).
- Lafarge Tarmac is in the process of being sold as part of the proposed worldwide Lafarge Holcim merger disposals package to CRH ([www.crh.com](http://www.crh.com)). The company will become known as Tarmac Group.
- The next quarry liaison meeting will be held in October 2015.

### 10. PARISH LIAISON REPORT

A report from Hambleton District Council's parish liaison meeting held on 4<sup>th</sup> June 2015 was considered. This Parish Council had been represented by the Clerk. It was noted that the following subjects had been covered:

- Report from North Yorkshire County Council's (NYCC) Director of Public Health
- Waste Services Review (information has been displayed on the Parish Council's website).
- The Future of Bus Services across Hambleton (see item 18).
- The Local Plan Review (information about what a Local Plan is can be found at: <http://www.tanfieldparishcouncil.btck.co.uk/Planning>)
- Hambleton, Richmondshire & Whitby Clinical Commissioning Group (CCG) Community De-fibrillator Initiative (see item 12).
- The Hambleton Community Awards
- Dealing with Illegal and Unauthorised Encampments.

### 11. PLANNING AND DEVELOPMENT

#### 11.1 Consultations on applications.

It was agreed that the Parish Council has no objections to the following application:

15/01423/FUL – Proposed construction of single storey side extension, addition of new windows to rear elevation and conversion of loft to include new rooflights at White House, Thornborough.

#### 11.2 NY/2011/0242/ENV - Extension to sand and gravel quarry, modification of condition 2 of planning permission C2/06/01616/CCC and variation to the existing restoration scheme at Langwith House Farm, Long Lane, Well.

It was resolved that the Parish Council has no further comments to add to those it submitted on 10<sup>th</sup> November 2011.

#### 11.3 Updates and decisions on applications, appeals and enforcement investigations received since the last meeting.

It was noted that the following application has been passed by Hambleton District Council:

15/00622/MRC - Variation of condition 10 of application 09/02208/FUL. Revised drawings to reflect changes to site layout, site office and change of 5 units from 2/3 bedrooms to 1 bedroom at West Tanfield Luxury Lodges.

#### 11.4 Hambleton District's Council's call for sites, including areas for designation as Local Green Spaces.

It was noted that Hambleton District Council has put out a 'call for sites'. This is an opportunity for developers to put forward sites for potential development in to housing or employment uses. This has been publicised on the Parish Council's website and in a recent edition of the Council's newsletter.

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The call for sites also includes suggestions for land which could be designated as Local Green Spaces. This is a protective designation for sites which are demonstrably special to communities, but which do not already enjoy another status such as being common land.

It was agreed that the Parish Council should consider whether the area around the Memorial Hall (tennis courts and bowling green) and Nosterfield Nature Reserve would be suitable areas for designation. Applications will be submitted if the West Tanfield Memorial Hall Management Committee and Lower Ure Conservation Trust are in support of doing so.

### 11.5 Hambleton District Council's consultation on its Draft Size, Type and Tenure of New Homes Supplementary Planning Document.

It was noted that whilst the Parish Council did not submit a response to this consultation it had been publicised on its website.

### 12. **COMMUNITY DE-FIBRILLATOR**

The Clerk reported on the following points discussed at the recent Parish Liaison Meeting:

- The Hambleton, Richmondshire & Whitby Clinical Commissioning Group (CCG) is working in conjunction with the Yorkshire Ambulance Service to provide help for as many communities as possible install CPAD's (Community Access Public De-fibrillators).
- Two of their priorities for installing CPADs are in settlements with less than 1,000 people in and in village / town centres.
- They suggest that the machines should be in the centre of the settlement and within 200m of most properties.
- The CPADs are installed in cabinets on external walls. They need a power supply and a 'guardian' who checks on it each week and after each use.
- CPADs can be installed using other schemes / providers but to be most effective must be registered with the Yorkshire Ambulance Service.
- The cost of providing the machine and cabinet is £1,550, plus £350 for an initial familiarisation session. The ongoing costs are about £5-£10 of electricity per year and new pads which cost £20 / pair. Pads are binned after each use.
- There is currently no funding available from the CCG or Yorkshire Ambulance Service. This may change at the end of the financial year.

It was noted that the Thornborough Henges Autumn Equinox celebration has agreed to donate the profits from their 2014 celebration (about £200) towards the provision of a de-fibrillator in West Tanfield. The Parish Council also has £372.40 allocated for this purpose from the 2014 bonfire and fireworks event. It was agreed that an application for the remaining funding should be lodged with the Tour de France legacy group.

The Clerk will contact West Tanfield Memorial Hall's Management Committee to secure their co-operation and permission for siting the machine on the external wall of the hall and for connecting it to the hall's electricity supply.

### 13. **PENSIONS**

A letter has been received from the Pensions Regulator containing the following information:

"The law on workplace pensions has changed. Every employer with at least one member of staff must automatically enrol those who are eligible into a workplace pension scheme and contribute towards it...

We are contacting all employers to notify them of their duties and their staging date, which is the date when the law comes into effect for you...

The staging date for Tanfield Parish Council is 1st July 2017."

It is likely that the Clerk (the Council's only current employee) will be given the right to join a pension scheme provided by the Parish Council, although the Council will not be required to make contributions to it.

At this stage the Parish Council is only required to nominate a contact to receive all future correspondence from the Pensions Regulator. It was agreed that this should be the Clerk.

### 14. **BONFIRE AND FIREWORKS EVENT**

It was agreed that the Parish Council should seek local volunteers who would like to take on the running of this year's event. The site at Lafarge Tarmac's visitor centre will be available. Ambrose Almack indicated he would be willing to help build the bonfire again.

### 15. **CORRESPONDENCE**

The Clerk reported on items including:

#### 15.1 Training and guidance for Councillors.

The Yorkshire Local Council's Associations training programme for June and July 2015 has been received. Any Councillor interested in attending a session should contact the Clerk. Councillors were also made aware that an update has been made to the fourth edition of the Good Councillors Guide which is in the form of a separate addendum. The booklets are no longer

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available in paper format. Electronic copies together with the addendum, can be found on the website of the National Association of Local Councils under the 'Publications' tab ([www.nalc.gov.uk](http://www.nalc.gov.uk)).

### 15.2 Break ins to sheds.

After a couple of break ins to local sheds, Ripon Police are reminding residents of the necessity of securing outbuildings with adequate locks. They also advise registering power tools on [www.immobilise.com](http://www.immobilise.com) to make items easier to recover and less attractive to steal. Suspicious activity should be reported by ringing 101. If a crime is in progress the 999 number should be rung.

### 15.3 North Yorkshire County Council's awards for community projects/groups and individuals.

It was agreed that the West Tanfield Tour de France organising committee should be put forward for these new awards which seek to recognise projects, groups or individuals which make a positive difference to their communities.

## 16. FINANCIALS

### 16.1 Financial Report.

A report containing the following information was considered and approved:

<i>Bank Balances as at 1/6/15:</i>		
NatWest Current a/c - ****4884		£3,487.79
NatWest Business Reserve a/c - ****2668		£4,927.80
<b>TOTAL</b>		<b>£8,415.59</b>
<i>Payments to be approved and recorded:</i>		
<i>Payee</i>	<i>Details</i>	
Iona Taylor	Clerk's Wages - May 2015	£315.68
Iona Taylor	Clerk's Expenses - May 2015	£45.67
Iona Taylor	Clerk's Wages - June 2015	£276.70
Iona Taylor	Clerk's Expenses - June 2015	£58.88
HMRC	PAYE - May 2015	£31.20
HMRC	PAYE - June 2015	£21.40
DTMS Ltd	Invoice 6909	£180.00
Farm & Land Services Ltd	Invoice 4250	£432.00
Farm & Land Services Ltd	Invoice 4282	£432.00
West Tanfield Memorial Hall	Hall Hire in May & July 2015	£28.00
<b>TOTAL</b>		<b>£1,821.53</b>
<i>Receipts to be recorded:</i>		
<i>Received From</i>	<i>Details</i>	
Hambleton District Council	Precept, 1st Part	£3,844.00
HMRC	VAT (1/1/14 - 31/3/15)	£167.87
HMRC	VAT (1/4/15 - 30/5/15)	£102.00
<b>TOTAL</b>		<b>£4,113.87</b>

### 16.2 Playground Inspection Course.

It was resolved that this Council should make a contribution of £13.75 towards the cost of the Clerk attending a RoSPA basic half day 'Routine Playground Inspection Course for Volunteers'.

### 16.3 Redemption of Council's 2 ½% Consolidated Stock.

HM Treasury has announced that 2 ½% consolidated stock will be redeemed in its entirety, at par, on 5<sup>th</sup> July 2015. The Parish Council should therefore receive a total of £84.15.

## 17. PARISH CARETAKER

### 17.1 Tasks to be undertaken.

DTMS Ltd will continue to work through a number of tasks identified by the Clerk.

A number of highways related issues were noted. These will be followed up with the Thirsk area office.

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17.2 Removal of bench near Nosterfield noticeboard.

It was noted that the caretaker had decommissioned this bench which was found to be in a dangerous and rotten condition. The memorial plaque had been saved.  
The Clerk is in the process of contacting the family of the deceased to determine whether they would like the plaque returning to them.

**18. NORTH YORKSHIRE COUNTY COUNCIL CONSULTATION ON BUS SUBSIDY REDUCTIONS**

Further announcements by the Government over future funding mean that North Yorkshire County Council now needs to find a further estimated savings of £75.9m between 2015 and 2019. The Integrated Passenger Transport Unit has therefore been asked to look at how it might reduce the amount of subsidy for local bus services to £1.5m every year from April 2016. They have put together proposals which aim to make the best use of the funding available, to provide services which meet the day-to-day transport needs of local communities. The current proposals can be found online at [www.northyorks.gov.uk/bussubsidy](http://www.northyorks.gov.uk/bussubsidy), but do not include any changes to the 159 service.

**19. NORTH YORKSHIRE COUNTY COUNCIL'S PROPOSALS FOR FUTURE PROVISION OF LIBRARIES**

It was noted that the results of North Yorkshire County Council's recent survey had shown that the public do not want their libraries to be predominantly run by volunteers.  
The County Council is therefore reviewing its strategy for the future provision of libraries in the county.

**20. WEEKLY INSPECTION OF PLAYGROUNDS**

The June inspection sheet for Nosterfield play area was received from Councillor Hull.  
It was noted and accepted that a Thornborough resident who lives adjacent to the play area, has been and will continue to carry out weekly inspections of this site.

**21. YORKSHIRE LOCAL COUNCILS' ASSOCIATIONS WEBSITE**

It was resolved that all serving Councillors should be given access to the Associations' website.

**22. NEXT MEETING**

The next meetings were confirmed as being on 26<sup>th</sup> August and 30<sup>th</sup> September (planning meetings) and 28<sup>th</sup> October 2015 (next full Parish Council meeting). Meetings start at 7pm and are held in West Tanfield Memorial Hall.

**23. ITEMS TO BE CONSIDERED AT THE NEXT MEETING**

- Updated asset register.
- Maintenance / regularisation of position re. common land.

Meeting closed at 20.51 hrs.

These minutes were recorded and prepared by Iona Taylor, Clerk to the Parish Council.

**SIGNED:** ..... (Chairman)

**DATE:** .....