**BAINBRIDGE PARISH COUNCIL**

Minutes of the Ordinary Meeting: **Wednesday 3rd** November 2010, at 7.30 pm in Day Lounge, Sycamore Hall, Bainbridge

**Present: Cllr. Brown (Chairman); Cllr. Tennant (Vice-chairman); Cllr. Keeble; Cllr. Kettlewell; Cllr. Peacock; Mrs. Beckett (Clerk).**

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| **1** | **Consideration of Apologies for Absence**  There were no apologies to consider |
| **2** | **Minutes of Parish Council meeting**  The minutes of the council meeting held on 02 September 2010 were approved and signed. |
| **3** | **Declaration of interest**. (*declarations need to be re-stated for the minutes even if an interest has been declared in the registe*r)  Cllr. Peacock declared a personal interest in item 4.6 (ii) as it involved a close relative.  Cllrs Brown and Peacock declared personal and prejudicial interest s in item 6.1 as the application was for a development adjacent to their property.  Cllr. peacock declared a personal and prejudicial interest in item 7.1 as she held a contract with NYCC for Home to School transport. |
| **0** | **Yorkshire Water**  Representatives from Yorkshire Water and Morrisons (the contractors) outlined the course for the new water main to be laid up Raydaleside to deliver water to Stalling Busk, Countersett, Marsett and surrounding properties. Much of the route will be under the road from Bainbridge to Stalling Busk and a 6 month Closure order for the road has been given by NYCC Highways dept. It is hoped that there will still be limited use for local residents who need to use the road for access to their properties. All affected residents have been contacted and provided with contact telephone numbers. Weather permitting, it is hoped that the work will start in November 10 and be finished before the end of March 2011. The PC will be ask for a the progress report for the January meeting.  Action: Parish Clerk |
| **4** | **Clerk’s report on actions taken for the period 03 September 10 to 26 October 10 and ongoing /new parish items**. (A written report is included with the Minutes of this meeting  *Speed data logger.*  Mr Ian Canavan informed the Council that a speed data logger had been in place and carrying out continuous measurements from 25 October 10 to 2 November 10. The Clerk should receive the results shortly. Dependant on the results the village may be eligible for a 30 mph matrix sign for the Easter or summer holiday in 2011. Mr Canavan told the PC that the results may not reveal traffic travelling at speeds greater than 30 mph as the Safety Partnership had not been able to position the logger where requested on the north side of Holmbrae due to the lack of a suitable post but it had been placed much further to the south.  No further action is required of the Council at this time.  *Back Syke –*  Council noted NYCC actions to be taken regarding the road markings proposed to ease the visibility problem around the turning into/out of Back Syke  No further action is required of the Council at this time.  *Marsett notice-board.*  Cllr. Kettlewell informed Council that the notice board at Marsett was being missed by the residents.  Council agreed that a replacement board would be purchased which would not be freestanding but would be fixed to the side of a building. Cllr. Kettlewell will determine the size of board required and where it would be positioned. The Clerk would purchase a board and liaise with the Parish Caretaker to have it erected. Action: Cllr. Kettlewell, Parish Clerk |
| **4.1.** | **Cemetery – standing item**  Council instructed the Clerk to send a letter of thanks to Mr Alan Bowe for the work he had done over the years in the cemetery. Action: Parish Clerk  Council instructed the Clerk to put together a draft tender for grass cutting in the cemetery for 2011 onwards to include 8 cuts per year and use of own equipment for placement in the February edition of the Upper Wensleydale newsletter. This will be finalized at the January PC meeting.  Action: Parish Clerk  Council instructed the Clerk to write a letter of thanks to Mr.P Metcalfe for his work as Sexton to the parish. Action: Parish Clerk  Cllr. Keeble informed Council that the refuse bags that were delivered for the new Yorewatse contract for the cemetery were not as good as those provided by the RDC. He was not sure if they would be suitable to hold the rubbish left after the Christmas/New year visits to the cemetery. This will be discussed at the January meeting. |
| **4.2** | **Highways issues.**  *(i)Parking in Bainbridge –* a notice reading “PRIVATE PARKING” has appeared outside Fell View Cottage in Bainbridge where there is an area marked off with white lines. This is a holiday cottage and reference is also made in the cottage details that private parking for two vehicles is available with the cottage. NYCC Highways Dept. has confirmed that the areas marked out in front of Fell View Cottage are within the highway and the spaces are for use of the general public and not specifically for any person or property.  Council instructed the Clerk to write to the owner of Fell View Cottage advising them of the nature of the marked out area and requesting that the sign is removed. Also to remove any reference to private parking from the literature for the cottage. Action: Parish Clerk  *(ii)Salt bin* - second salt heap has appeared on Cemetery Hill but still no salt bin as promised .  Council instructed Clerk to make a further request for the bin. Action: Parish Clerk  *(iii)Standing water* -several of the roads in the parish suffer from standing water after heavy rainfall. Especially on the road from Countersett to Marsett and on the Stalling Busk road. The Parish Caretaker has been active in clearing drains but they soon block again with the heavy leaf fall. Roger Duval will find out where the problem areas are and liaise with the Clerk who will contact NYCC Highways Dept. for some action to clear the water. Action: Parish Clerk  (iv)*Uneven road surfaces –* the road surface at Carpley Green which was not repaired when the rest of the road was done is now in a shocking state. The road at Woodend, Stalling Busk is also in need of repair.  Council instructed the Clerk to contact NYCC Highways Dept. to have these roads inspected and repaired. Action: Parish Clerk |
| **4.3** | **Parish caretaker**  (i) Council received an update on expenditure to date and the funding remaining that can be claimed before 31 December 10.  (ii) Council was informed that a grant had been secured from RDC Richmondshire Area Partnership forsnow clearing equipment as discussed at the Sep PC meeting. Mr Canavan will purchase the equipment and the invoice will be sent direct to the Clerk for payment.  (iii) Council was informed that branches from the trees from Tiplady Cottge, Back Syke, were overhanging the lane and causing an obstruction.  Council instructed the Clerk to write to the owner of the cottage to asking for the trees to be cut back within a month or the Parish caretaker would carry out the work and a bill would be sent for payment. Action: Parish Clerk |
| **4.4** | **Post Office Counter Service**  Council received an update from Ms. Kate Empsall on the arrival of Post Office Counter services to Sycamore Hall, Bainbridge. This will be run by Mr. Steve Reynolds from Hawes post office and he hopes to begin the service sometime in December 10.  Council agreed to fund a flyer to advertise the service and instructed the Clerk to liaise with Ms. Empsall for its content. Action: Parish Clerk |
| **4.5** | **Children’s Play Area**  Council was informed that a draft lease has been drawn up but had to be checked before being sent out for signatures. |
| **4.6.** | **Grass Cutting of Village Green**  *Mower Risk Assessment* - Council noted the comments made by the Insurance company with regards to (i) the distance of operations from the public, (ii) the use of PPE and (ii) the age of the driver. (See Clerk’s report). Council agreed that the Village Green was not public land but private property owned by the Lords trustees of the Manor.  In response to these comments Council instructed the Clerk to (i) to purchase an “A” frame sign with the wording “Keep off the Grass. Mowing in Progress” to be erected when mowing was in progress. (ii) no response was made to this comment (iii) write to the Lords Trustees of the Manor asking for permission for drivers under the age of 16 years to use the mower on the Village Green.  Action: Parish Clerk |
| **4.7.** | **Travelling Community**  Cllr. Peacock reminded Council of the seven proposed actions to be taken that were agreed by the Public Meeting held on 13 July 10 to address problems caused by the travellers to the Appleby Horse Fair. Council agreed the following actions:   1. The Parish Council would be responsible for taping off the Play Area with Orange tape to dissuade the travellers having horses and dogs on that part of the Village Green. 2. The Parish Council supported any move to limit the number of mechanized vehicles to six. Council instructed the Clerk to write to the Lords Trustees of the Manor, as owners of the Village Green, to ask if they would be prepared to ask the police to intervene and move on vehicles if in an excess of five.   Action: Parish Clerk  Council was informed that the seat donated by the Upper Wensleydale Newsletter to replace the one damaged by the Travellers had been delivered with a suitable plaque. Cllr. Keeble has given it several coats of preserving oil. Council discussed where the seat could be placed.  Council agreed that the seat would not be fixed into position to allow it to be moved during the period when the Travellers were present in the village for annual maintenance and repair. This would also happen for other seats that were not fixed to the ground.  Council instructed the Clerk to send a note of thanks to UWNL Action: Parish Clerk |
| **4.8.** | **Fridge Magnets**  Mr Canavan informed the Council that a project was going ahead to provide fridge magnets, or something similar, to all the holiday cottages in the Upper Dales area to ensure that the address and post code was readily available to occupants in case the emergency services were required. Funding for this project was being sought from a number of places.  Mr Canavan asked Council if it was possible for it take receipt of the money acquired and pay for the devices when ordered. The Council would not be expected to put any money towards this project.  Council agreed that its name could be used on grant application forms and that it would hold the money offered until it was required. |
| **5.** | **Finance** |
| **5.1** | **Current cash balance**(taking into account outstanding cheques, orders placed and ear- marked spending)  Current account 7489 £1030.98  Deposit account 9259 £1995.52  TOTAL **£3026.50**  Special deposit account 3065 £2,028.27 |
| **5.2.** | **Payments**  Council authorized the following payments   1. £21.76 to Yorewaste Ltd. for cemetery waste disposal 2. £227.42 to Mrs. P Beckett for September/October salary 3. £116.17 to Mrs. P Beckett for April – September 10 admin expenses. 4. £93.68 to H Metcalfe & Sons for petrol for mower 5. £220.00 to Metcalfe & Gibson for grave digging – Mrs. A Brown 6. £40.00 to Mrs K Prudden for Cemetery Admin – Mrs. A Brown 7. £240.00 to the Parish Caretaker for October 10 work. 8. £330.00 to Mr Alan Bowe for cemetery grass cutting. |
| **5.3.** | **Income**  To note the following income:  £1650.00 from RDC for precept.  £470.00 from A Brown estate. (not included at 5.1) |
| **5.4.** | **Half-year Accounts**  Council received and approved the half-year accounts**.** |
| **5.5.** | **Subscriptions**  Council agreed not to renew the Assoc. of Burial Authorities subscription for 2010/11. |
| **5.6.** | **Donations**  Council agreed not to make a donation to the Marie Curie Nursing Service. |
| **5.7.** | **Transfers**  Council approved the transfer of £200.00 from the special savings account to the current account for part payment for the new lease for the Children’s Play Area as agreed at the September meeting. |
| **6.** | **Planning** |
| **6.1.** | **New Applications:**  *R/52/94S and R/52/94T/LB* – land adjacent to The Rose & Crown.  Cllrs. Brown and Peacock left the meeting for this discussion.  After a lengthy discussion Council agreed to oppose the application R/52/94S as written, on the main grounds that a need for eight houses for sale on the open market for local occupancy had not been established and that eight houses on the proposed site was too many.  Council agreed to support the application R/52/94T/LB to demolish the outbuildings but to oppose the building of eight dwellings as proposed on the same grounds as above.  Council instructed the Clerk to respond to the YDNPA Planning Officer as discussed.  Action: Parish Clerk |
| **6.2.** | **Ongoing Applications:**   |  |  |  |  | | --- | --- | --- | --- | | 14/3/08 | R/52/37C | Chapel Farmhouse, Countersett | Not yet decided | | 05/05/10 | R/52/64L  64MLB | Bainside Barn, Bainbridge | Not yet decided  Approved conditional | | 19/05/10 | R/52/193A | Plane Tree Cottage, Bainbridge | Approved conditional | | 20/07/10 | R/52/9N | Cravenholme Farm, Bainbridge | Approved conditional | |
| **6.3.** | **Planning appeals/enforcements**  There are none outstanding |
| **7.** | **Items from External Organizations** |
| **7.1.** | **NYCC Home to School and College Transport Policy**  Council discussed the proposed changes to the NYCC Home to School Transport policyand understand the problems in trying to find areas where cuts can be made**.** The main concern raised was that for the young people with special education needs.  Council instructed the Clerk to respond to the consultation document as discussed. Action: Clerk |
| **8.** | **Correspondence - For information** |
| **8.1** | **1. NHS – Trauma and Orthopaedic surgery**  Proposals to changes in services – due to lack of time there was no discussion on this topic it will be raised again at the January meeting.  **2. Richmondshire Senior Forum**  Winter Issues Conference Tuesday 23 November 10, Middleham Key Centre - Council agreed not to attend this conference.  **3.Skipton-East Lancs Rail Action partnership**  Letter requesting support for the re-opening of the Colne to Skipton missing rail link – due to lack of time there was no discussion on this topic it will be raised again at the January meeting.  **4.Hawes to Garsdale bus service** – NYCCllr. John Blackie requested that the Council consider sending a response to the proposal that the Hawes to Garsdale bus “scheduled” service may be downgraded to an “on-demand” service. – Council agreed to send a letter of support for the retention of the scheduled service. Action: Parish Clerk |
| **9.** | **Items for next agenda**   1. Budget/Precept 2. NHS – Trauma and Orthapaedic surgery 3. Skipton-East Lancs Railway. 4. State of village water tap structure. |
| **10.** | **Date of next meeting**.  Dates of the 2011 meetings were agreed as follows:  **All Wednesday evenings . 5th January; 9th March; 11th May (Annual meeting following Parish Council elections on 5th May); 6th July ; 7th September; 2nd November.** |

Signed as a true record:

Council Chairman………………………………………………………………………………………… Date:………………………………….