



SHAROW PARISH COUNCIL

MINUTES

DATE: Monday 15th April 2013
TIME: 19.45 hrs
LOCATION: Sharow C of E Primary School
PRESENT: Councillors Emma Stamper (Chair), John Bushell (Vice-Chair), David Dale, Chris Long, Jim Price and Gordon Smith.
IN ATTENDANCE: Iona Taylor (Clerk)
P.C.S.O. Simon Weaver
Mr and Mrs John Irvin
Mr David Carter

1. APOLOGIES

Apologies were received and accepted from Councillor Gilbert.
Apologies were also received from Edna Colley.

2. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA – none.

3. QUESTIONS OR COMMENTS FROM MEMBERS OF THE PUBLIC OR REPRESENTATIVES OF ORGANISATIONS

- John Irvin's dissatisfaction at the Parish Council's recent decision to vary the location of Parish Council meetings was noted.
- David Carter's concerns about the condition of land at and adjacent to Cedar House were noted (see item 8.2).

4. MINUTES FROM THE LAST MEETING

It was resolved that the minutes of the last meeting held on 25th February 2013 be approved and signed.

5. ITEMS CARRIED FORWARD FROM THE LAST MEETING

5.1 Provision of an additional litterbin near Sharow Hall Farmhouse.

Harrogate Borough Council has recently given the following update:

"Where it is evident a new bin would be beneficial the Manager of the Team will assess if sufficient resources (budget and manpower) are available to purchase and service the emptying of the bin. Unfortunately due to strict budgetary and resource allocations no guarantee can be given regarding the siting of a new bin. If a request cannot be fulfilled immediately it will be kept on record so that if resources become available the request can be reviewed.

We still have you [Sharow Parish Council's request] on record and will highlight this to the Refuse Manager".

In view of this position and assurance it was agreed that this item be removed from future agendas.

5.2 Setting up of Neighbourhood Watch schemes.

P.C.S.O. Weaver reported on the responses received to the survey to determine residents' interest in setting up Neighbourhood Watch schemes in Sharow.

As a result of this survey a scheme has already been set up in Glebe Meadow.

A further 26 responses were received, spread across the rest of the village. The Parish Council agreed with P.C.S.O. Weaver's suggestion of implementing a single scheme encompassing the rest of the village (other than Glebe Meadow). A co-ordinator will be sought from the responses.



SHAROW PARISH COUNCIL

It was noted that Keith Roberts, Chairman of the Harrogate & District Neighbourhood Watch Association will be attending and speaking at the Annual Parish Meeting in May.

6. HIGHWAYS

6.1 Temporary Vehicle Activated Sign (VAS) scheme.

It was noted that Sharow has now been selected to take part in the scheme as other locations higher up the list were unable, for a variety of reasons, participate. A site visit with Parish Council and North Yorkshire County Council representatives took place on 10th April and possible locations for the signs to be located were considered.

It was resolved that three sockets should be installed in Sharow; one near the junction of Dishforth Road and New Road, another near Sharow Cross and a third opposite the entrance to Orchard Close. This will give flexibility for rotating the location of the signs. The one-off cost of installing the sockets (in to which the signs will be placed for 18 weeks per year) is £1,000 plus VAT. The rotation costs for the 54 week initial phase are £660 plus VAT.

It was therefore resolved that a payment of £1992 be sent to North Yorkshire County Council and their suggestion for the placement of the signs in the first year of the scheme be accepted. It is hoped that the signs will be installed in Sharow for the first stint in May 2013.

6.2 Updated highways fault sheet.

The contents of the Clerk's report, as summarised below, were noted.

<i>Ref:</i>	<i>Fault</i>	<i>Update</i>
Sh 5-12	Potholes on Berrygate Lane	Permanent repairs still not carried out.
Sh 6-12	Hole in pavement near Manor House.	Permanent repairs still not carried out.
Sh 11-12	Footpath sign, Sharow Lane.	Replaced – 28.3.13
Sh 13-12	Pothole at entrance to Orchard Close.	Repaired – 15.4.13
Sh 21-12	Blocked gully on New Road.	Correspondence about nature and ownership of drains, culminating in request for a site visit.
Sh 4-13	Poor condition of underpass.	Repainted.
Sh 5-13	Condition of road surface near Sharow Cross on Sharow Lane.	Reported to Highways North Yorkshire & being pursued.

6.3 New faults to be reported to Highways North Yorkshire.

- Pothole near driveway of 43, Glebe Meadow.
- Recurring sewerage leak on Dishforth Road near Sharow Cross.

7. CORRESPONDENCE

The Clerk reported on items received, including:

7.1 County Council elections.

Notification has been received that elections to the County Council will take place on 2nd May 2013.

7.2 Police and Crime Commissioner North Yorkshire.

Notification of, and a consultation about, the proposed draft Police and Crime Plan has been received from the new Police and Crime Commissioner Julia Mulligan.



SHAROW PARISH COUNCIL

8. PLANNING APPLICATIONS

8.1 Consultations on applications – none.

8.2 Updates and decisions on applications, appeals and enforcement investigations.

Correspondence about a number of issues at Cedar House and the paddock in the same ownership near Sharow Cross were discussed and the following points noted / agreed:

- Harrogate Borough Council is investigating the new field gate from the paddock adjacent to Cedar House, which has also been brought to the attention of Highways North Yorkshire. The gate is being used by vehicles, despite the fact that it does not have the appropriate permissions.
- The Borough Council is also investigating the use of the field gate installed in to the paddock near Sharow Cross which appears to be gaining in permanency.
- It was agreed that the Parish Council should send a letter to the owner, Mr Shaw, advising him of local concerns about the property and asking for his co-operation in restoring the site to its former condition.
- It was agreed that the adverse condition of the site, including the storage and processing of materials, should be brought to the attention of North Yorkshire County Council's planning officers.

9. FINANCIALS

9.1 Financial report.

It was resolved that a report containing the following information be approved and recorded by the Council:

Bank Balances as at 10/4/13:

Santander Business Current a/c – ****7955 (Day to Day Banking)	£2,400.50
Santander Business Reserve a/c – ****8255	£50.00
HSBC Current a/c – ****9511	£0.00
HSBC Savings a/c – ****2358	£0.07
TOTAL	£2,450.57

Payments to be approved and recorded:

<i>Payee</i>	<i>Details</i>	
North Yorkshire County Council	VAS Scheme Payment	£1,992.00
Walled Garden Scheme	Maintenance on Back Lane	£36.00
Iona Taylor	Clerk – February 2013	£80.06
HMRC	PAYE – February 2013	£15.75
Iona Taylor	Clerk – March 2013	£117.12
HMRC	PAYE – March 2013	£21.52
TOTAL		£270.45

Receipts to be recorded: none.

9.2 Membership of the Yorkshire Local Councils Associations.

It was agreed that the Council's membership of the YLCA be renewed at a cost of £180.

9.3 Payroll arrangements for 2013/14.

The Clerk reported that she is in a position to take over administration of the Council's payroll from April 2013, using 'Payroll Manager' software from Moneysoft.



SHAROW PARISH COUNCIL

10. COUNCILLORS' REPORTS – none.

11. NEXT MEETINGS

The next meetings were confirmed as being on 20th May 2013 in Sharow C of E Primary School.

12. CLERK'S NEW CONTACT DETAILS

These were noted as being:

Morningside, Grewelthorpe, RIPON, HG4 3BT Tel: 01765-658376.

Meeting closed at 21.00 hrs.

These minutes were recorded and prepared by Iona Taylor, Clerk to the Parish Council.

SIGNED: (Chairman)

DATE: