

Risk Assessment Form

Organisation Friends of Skelmanthorpe Textile Heritage Centre

Activity to be assessed: Guided visits to Skelmanthorpe Textile Heritage Centre **Date of assessment:** 03/09/16

Name of assessor David Collins

Activity	What hazards exist?	Precautions taken	Risk level L,M, or H	Are additional measures needed?
Guided visits	Limited entry/exit 1 door	Doorway kept clear, door unlocked during visits, Ensure visitor numbers limited to around 10 per tour. No unaccompanied children.	L	No
	Narrow stairs fairly steep	Banister in place Leave nothing on stair treads	L	No
	Manually operated loom	Only designated operators to use. Keep visitors behind operator if in use.	L	No
	Exhibits within centre may be heavy, sharp, Fragile.	As far as possible keep exhibits off floor and on flat surfaces	L	No
Opening of premises	External areas in wet conditions particularly.	Clear debris /litter Check for moss and slippery materials Clear weeds	L	Check before each visit.