



The Greville Primary School

Minutes of the PTA Meeting

5th March 2013

Present: Chris Webb (HT), Nick Robin (NR), Sam Robin (SR), Rita Linton (RL), Claire Brooke-Wilson (CBW), Richard Wood (RW), Rachel Stile (RS), Sarah Hughes (SH), Sarah King (SK), Tracy Treacher (TT), Claire Charatan (CC)

Apologies: Andrea Hodson (AH), Angela Price (AP), Claire Adams (CA), Clare Robinson (CR), Claire Wilkinson (CW), Jennifer Green (JG), Karen Rowland (KR), Karen Winder (KW), Sofia Welsby (SW)

Approval of minutes of the last meeting

Parentmail point from minutes of last meeting discussed and clarified. The minutes were then approved as a true representation of the previous PTA meeting.

Arrivals and Departures

Karen Rowland is leaving. Claire Charatan has joined Sarah Hughes to help organise the PTA School Discos.

Jo Pickup has left as parent mail secretary, Tracey Treacher will be taking over from next week.

Treasurer's Report

RL provided a copy of the report to committee members.

Golden Time – agreed to top each year group's Golden Time fund up to £200.00

Funding for the Woodland Walk maintenance to be removed from the PTA funds reserved.

Shelter and shed roof repairs – Thanks to NR these shelter roofs have been repaired. Funding to be allocated to replace the PTA shed roof.

Yr 6 bench repairs – Benches deemed Irreparable, new bench to be bought by the school and funds will be provided by the PTA.

Matters arising

Constitution to be reviewed next year by NR and RL

Lollipop person – deemed to not be a PTA issue, if the school require a lollipop person they will need to put a case forward independently. CW to look into.

Xmas tree – SR to look into getting an artificial tree to be used for the next and future Christmas's.

Box Tops – KW to organise a team to collect and count box tops and supermarket vouchers.

Eco bags - £840 taken so far, profit just made with another sale to go.

Set aside budget – discussed idea of setting aside a portion of funds raised to be used for larger projects / items of equipment. Ideas for these raised included interactive white boards for classrooms and an all weather sports pitch. 25% from each event profit raised suggested as a reasonable amount.

Quiz night - £270 raised and donated to Cherry Trees Respite Centre. A big well done to team Greville!!!!

£580 taken so far for March disco tickets.

Items of business

Gardening Club – funds last topped up this time last year, no funds requested this year therefore no top up planned until requested by gardening club.

Golden Time Activities – Top up for all year groups to £200.00. Agreed that if underspent golden time funds could be used by teachers where appropriate for other activities.

Comic Relief Cake Sale – helpers and a Grev needed. SK and RS volunteered to bake, SR volunteered to help sell on morning of cake sale.

Yr 6 budget – request for funding for leaving keepsakes. Specific items and costs per child to be confirmed before decision can be made.

Concrete Table Tennis table – to be investigated further with regards to where it will be placed and how it will be used by the different year groups.

Head Teacher's Spending Requests

Numicon – agreed and cheque handed to CW by RL

Cricket nets – PTA agreed £1200 funding for 3 bays to be bought by the school. Size of bays to be confirmed by Mr Dupree.

Interactive smart boards – raised as a possible candidate for the 'Set aside budget'.

Event Planning

Discos - 8th March, 12th July SH / CC

Auction of Promises - 26th April KW / CA / LC / CBW

Fashion Show - 17th May CA

Summer Fair - 22nd June AH / CR / RL / SW

Bike Ride – 30th June NR – Sponsorship forms to go out in May. Profits to be split 50/50 PTA and a charity.

Y6 Leavers Disco - 19th July

AGM 2013 – 3rd October (more promotion of AGM to be done in September to encourage new parents)

Fireworks 2013 – 9th November

Xmas Fair 2013 – 7th December

Winter discos – 22nd November

AOB

Cloud yahoo group to hold all documents / guidelines / templates for events etc to be set up.

DONM: Thursday 9th May 2013.