



## **Minutes of PTA Meeting**

**17<sup>th</sup> September 2013**

**Present:** Chair: Nick Rôbin (NR), Vice Chair: Sam Rôbin (SR), Mr Depree (HT), Tracy Treacher (TT), Rita Linton (RL), Andrea Hodgson (AH), Ciara Tilley (CT), Claire Wilkinson (CW), Jo Chalk (JC), Sarah Hughes (SH), Caroline Matthew (CM), Sandra North (SN), Melanie Desmond (MD)

**Apologies:**  
**CA CBW RS JG KW**

### **Arrivals and Departures:**

- Sarah King is standing down as Minutes Secretary and Tracy Treacher has agreed to take over..
- Hanna Akers will be taking over second hand uniform from Jo Pickup.
- Angela Price is stepping down from the school disco team.

### **Approval of minutes of last meeting:**

Approved by all present, copy signed and passed to RL to file.

### **Treasurer's Report:**

RL provided a copy of the report to the meeting.

- Home work diaries have been funded by PTA in school year 2012/13
- Reallocation of budget – A request was received from Mrs Boulton to revamp the Reading Scheme - £1400.00 has been reallocated.
- Pedestrian Sign - £27.50 removed
- Gym and Maintenance – Still awaiting bench
- Still awaiting payment from Cairds
- Bike ride raised approx £1k with gift aid.
- Xmas Tree -Provisional Spending request of £100.00 for decorations, Agreed
- Infant playground currently PTA have 5.5k set aside budget and 2.5k already allocated for works, this is to be removed and placed under projects until decision is made on design
- Golden Time Activities to be renamed to Golden Time Activities / Incidental Expenditure and to be rounded up to £1k which equates to £200.00 per year group.

## Head Teacher's Spending Requests

- **Minute from last meeting.** Mr Depree would like some of the PTA money to be spent on school football kit (yellow and blue). said he thinks we only need socks and tops. Mr Dupree said he would look into the costs of new football, netball and cross country kit  
**Update** Mr Depree confirmed that the cost of the new kits would in approx £1,068, (agreed to be funded by PTA)
- Woodland Walk: Mr Depree to speak to Sally the breakdown of the £2k, the PTA confirmed that they are happy to pay this amount but would like to have a breakdown of the cost.
- Mr Depree handed over a spending list that he would like the PTA to fund or help fund if possible, PTA Chair requested Mr Depree to prioritise for the next meeting. RL to look at available funds to see if all was achievable in the near future. (see attached)
- Shakespeare Workshops for Y2-6- Funding of £1920 agreed

## Fireworks 9<sup>th</sup> Nov 2013

- BBQ – PTA agreed to fund one possibly two BBQ's and other events at the school would benefit as this is a good fund raiser.
- Currently Sam R has 3 on the main team but would like another main person.
- Andrea raised H&S issue over numbers, Sam R confirmed 1000 people under insurance
- St Johns Ambulance – Cannot attend KW looking into Melanie Desmond is looking into seeing if she can help as she and her husband are trained Paramedics.
- Marshalls required on the night

## Disco – Nov 2013

- Sarah Hughes confirmed that Angela Price is standing down and she will need to find a replacement to help with the disco.

## Xmas - Dec 7<sup>th</sup> 2013

- Rita is going to send the Xmas team the feedback from the Summer Fair 2013.
- Rachel Stile, Tracy Treacher, Claire Adams, Ciara Tilley will be leading on the Christmas fair. First meeting planned for the 3<sup>rd</sup> Oct 2013.

## **AOB**

- Rita informed the meeting that the clothes recycling project made £301.00. This used to be run by Jo Pickup, - PTA need to find a replacement, if we want to carry on using this scheme.
- Gabby Parris has offered to run the Christmas Card Campaign again.
- Andrea H, asked if we could have two notice-boards now that we have two drop off and pick up points. Mr Depree agreed for the time being we could attach any notices to the fence.

Date of next meeting AGM – 9<sup>th</sup> October 2013 8PM

Date of next PTA meeting 23<sup>rd</sup> October 8pm

Mr Depree's Spending Request Sept 2013

Fitting out new kitchens /HE room	2500.00
Classroom Fun Activities	2000.00
Infant playground / Trim Trail	8000.00 _ Subject to detail design
Weather Station	850.00
Maths Resources	330.00
PE Equipment indoor and playtime	200.00
Football /Netball XCounty Kits	1250.00 - Agreed
ECO Resources	165.00
Art and DT Clubs	300.00
School Councils Supplies	110.00
Cameras for infant department	750.00
Thesauri	300.00
Total	16,755.00