



## **Minutes of PTA Meeting**

### **5<sup>th</sup> March 2014**

**Present:** Deputy Chair: Sam Rôbin (SR), Chair: Nick Rôbin (NR), Mr Depree (HT), Tracy Treacher (TT), Claire Brooke-Wilson (CBW) Sofia Welsby (SW Rita Linton (RL) Danny Watkins (DW) Jo Chalk (JC) Cairra Tilley (CT) Jodie Le Cheminant (JLC)

#### **Apologies:**

- Claire Adams, Rachel Stile, Sarah Hughes, Karen Winder,

#### **Arrivals and Departures:**

- The chairperson (NR) and deputy chairperson (SR) gave notice that they will be standing down at the next AGM in Sept 2014.

#### **Previous minutes**

- Approved by PTA committee.

#### **Treasurer's Report:**

- The Treasurer handed out an up to date copy of the PTA Accounts.
- Today's cake sale raises a fabulous £180.09.
- The PTA has paid out £10,862,.66 this school year, of which £8k, was for the infant playground.
- Chairperson requested that all outstanding balances of items purchased and paid for be cleared back to zero.

#### **Matters Arising:**

- The chairperson to send out parent mail in conjunction with the HT, with regard to NR and SR standing down at the PTA AGM Sept 2014
- Rachael Stile (RS) requires a date confirmation for school film night, the initial date was 3<sup>rd</sup> April, but this date is not available, HT, will confirm with PTA the alternative dates.
- Jo Chalk (JC) fed back good reviews regarding the use of the Shakespeare company which was funded by the PTA. CBW, said we need to feed these types of comments back to the parents.
- Year 6 leavers presents (SR) – Hoodies are to be purchased and part funded by the PTA.
- RL, raised the issue regarding the reception play area and the area looking a little tired, HT, will ask Mrs Farris to have a look and let him know if any replacements / new equipment is required.

- SW, Put an idea to the PTA regarding using The Church Action Week, to see if they have any volunteers that could help with the school/ eception area.

### **Head Teacher's Spending Requests:**

- **UPDATE** - Event Seating – Due to current office commitments the Seating will not be in for the Spring Show, but will be in for the summer end of term shows. The cost will be £1476.00 Excl VAT. School ticketing rules apply and the PTA will subsidise to appx £500.00 (approved)

Copied from Previous Minutes. - Would the PTA be willing to pay or part pay for hire of the tier seating? Initial costs look at estimated cost of £1k. The PTA discussed this and HT agreed to look further into figures. Initial thoughts were that the school would charge for tickets for the spring concerts, with the PTA covering any potential shortfall. (not yet approved)

- Danny Watkins (DW) asked the PTA if we would fund an outward bound day at the school. £1440.00 The event would cover all years and there would be a climbing wall, (Y5/6) Archery,(Y3/Y4) and orienteering course in the playground for infants. Approved by PTA
- Camera request submitted by Office – HT needs to clarify the need and bring back to the next meeting.

### **PTA Spending Request**

- None.
- A Parent sent in a request for us to purchase aprons for classes – No other details.

### **Upcoming Events:**

- Second-hand Toy and Book sale 22<sup>nd</sup> March - £10.00 per table, donation at the door and Volunteers needed to help Rita Linton.
- Summer Fair June 21<sup>st</sup> June 2014– We have the starting of a Team but need more volunteers.
- Fireworks – As Nick and Sam are standing down at the AGM, the PTA will need to make sure we have a Firework Team to take over, CBW agreed to help at the event this year.

### **AOB**

- Rita asked if the Fireworks tickets could be purchased via wisePAY, but this could mean a possible price increase for tickets to cover the transaction charges.
- The PTA is still looking for an independent examiner for the PTA Accounts.

## **Events Planning – 2014**

- **Inter School Quiz Date TBA**
- **The Greville Bike Ride – Date TBA**
- **Summer fair – June 21<sup>st</sup> 2014.**
- **Disco Summer – Date TBA**
- **Bike Ride – Date TBA.**
- **Nearly New Sale TBC 22<sup>nd</sup> March 2014.**
- **Fireworks 8<sup>th</sup> Nove 2014.**

**Date of next PTA meeting 14<sup>th</sup> May Woodman Public House. 8pm**

## **Advance warning - Meeting dates.**

**PTA Meeting 17<sup>th</sup> Sept 2014.**

**PTA AGM 8<sup>th</sup> Oct 2014.**