



Minutes of PTA Meeting 8th January 2014

Present: Deputy Chair: Sam Rôbin (SR), Chair: Nick Rôbin (NR), Mr Depree (HT), Tracy Treacher (TT), Claire Brooke-Wilson (CBW) Karen Winder (KW) Sofia Welsby (SW), Claire Adams (CA) Rachel Stile (RS) Rita Linton (RL) Richard Wood (RW) Sarah Hughes (SH)

Apologies:

- Ciara Tilley, Clare Robinson and Maggie Day.

Arrivals and Departures:

- No Changes

Treasurer's Report:

- The Treasurer handed out an up to date copy of the PTA Accounts.
- The treasurer confirmed the Greville PTA Bank account currently stands at £26.3k
- Cost of displays boards will be £825.00 plus vat (CONFIRMATION – This was approved by PTA and all items on the headmasters wish list total cost approx 15.7k)
- A request for weather stations was made for £1000.00 but the final cost was 700.00.
- Christmas cards raised £574.01
- Fireworks raised - £4125.00 – Awaiting final claims
- Christmas fair raised £4237.82 – Awaiting final claims.
- Christmas School Disco – £1056.07

Matters Arising:

- No matters arising

Items of business:

Fireworks went very well, SR requested new team to shadow her this year as will be her last.

Xmas fair had a very good vibe, lots of happy faces and raised lots of money. Traders were especially happy and the team have already received requests for stalls next year.

Disco had a new DJ this year who was well received by the children. SH requested more permanent assistance on the Discos, particularly with ticketing and throughout the evening.

Head Teacher's Spending Requests:

- The HT requested funds available for the school,
- Confirmation that the spending wish list given to the PTA by HT on the 17th September had been approved by the PTA subject to funds being available. The PTA currently has £26k in the bank account.
- Cost of display boards will be £825.00 plus vat (CONFIRMATION – This was approved by PTA and all items on the headmasters wish list total cost approx 17k)
- Event Seating – Would the PTA be willing to pay or part pay for hire of the tier seating? Initial costs look at estimated cost of £1k. The PTA discussed this and HT agreed to look further into figures. Initial thoughts were that the school would charge for tickets for the spring concerts, with the PTA covering any potential shortfall. (not yet approved)

Reminder of Additional Spending Requests from the last meeting.

- Mr Harveson - £250.00 for Garden club
- Mrs Porter – Rain Water Butt £ 47.95
- Mrs Haywood – Extra for Songs in singing. paid approx £150.00

PTA Spending Request:

- RL – Requested £180.00 for a replacement counting machine. – Approved.

Upcoming Events:

- Second-hand Toy and Book sale 13th March at pick up- £10.00 per table, donation at the door.
- Volunteers needed to help Rita Linton.

AOB

- CBW – To update website once all dates are known.
- JC and RW – Voted in as per AGM rules.
- NR confirmed he had received an email from Sally confirming the new notice boards are going up.
- PTA Display board to be funded by PTA.
- Christmas Fair – Grotto needs to be possibly replaced this year.
- CBW – Kindly agreed to design the new disco ticket.
- SW is looking into a fund raising company called Forest Trust Funding which is a Canadian company that works along side school/PTA all they need is 5 existing members for company to be able to work with the PTA and they will make a donation to PTA, similar to match funding.
- RS, raised an event planning idea – Film night, where we could sell popcorn etc, and have an interval for drinks and toilet break. Would need to hire a projector if the school does not have one.
- Year 6 team – Require volunteers to help SR and KW this year, SW agreed to help out.

Events Planning - 2014

- **Inter School Quiz Date TBA**
- **Auction of Promises - Not being held this year.**
- **Photo Day – Claire Adams / Tracy Treacher – 1st March 2014**
- **The Greville Bike Ride – Date TBA**
- **Summer fair – Date TBA**
- **Disco Easter – 14th March 2014**
- **Disco Summer – Date TBA**
- **Bike Ride – TBA**
- **Nearly New Sale TBC 29/30 March 2014**

Date of next PTA meeting March 5th Woodman Public House. 8pm