



## **Minutes of PTA Meeting 14<sup>th</sup> May 2014**

Present: Deputy Chair: Sam Rôbin (SR), Chair: Nick Rôbin (NR), Mr Depree (HT), Tracy Treacher (TT), Claire Brooke-Wilson (CBW) Rita Linton (RL) Jo Chalk (JC) Rachel Stile (RS) Sarah Hughes (SH) Karen Winder (KW)

### **Apologies:**

- Claire Adams, Sophia Welsby

### **Arrivals and Departures:**

- The chairperson (NR) and deputy chairperson (SR) gave notice that they will be standing down at the next AGM in Sept 2014.
- The chairperson (NR) informed the PTA that Karen Winder will be stepping down as from Sept 2014 as the Class Rep Secretary
- Rita Linton has confirmed she will be standing down as Treasurer as from Sept, and standing for election as Chairperson.

XXXX Please note: in addition to the above RL informed me last night via email that at the bottom on the treasures report, Sophia Welsby noted that she will be standing down from the role. A parent-mail will need to be sent out asap, looking for expressions of interest for Treasurer and Vice Treasurer on the PTA.

### **Previous minutes**

- Approved by PTA committee.

### **Treasurer's Report:**

- The Vice Treasurer confirmed she was going to look at the accounts to confirm available expenditure. (see RL comments at the bottom of HT spending requests)
- The PTA have had an offer from a parent in Fireflies (Mrs Fielden) to be the independent examiner of the PTA accounts replacing Graham Treacher.

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### **Matters Arising:**

- The chairperson has sent out a parent mail in conjunction with the HT, with regard to NR and SR standing down at the PTA AGM Sept 2014, So far we have had one response and that is from Rita Linton.
- Rachael Stile (RS) requires a date confirmation for school film night, the initial date was 3<sup>rd</sup> April, but this date is not available, HT asked Rachel to speak to school office to find out available dates.
- RL raised the issue about the reception play equipment and the possibility of getting some of this replaced. Mr Depree to speak to the reception team

### **Head Teacher's Spending Requests: -**

- £2500.00 Ovens for HE rooms – Funded from projects.
- £125.00 towards reading records
- £836.00 for musical instruments.
- £400.00 for gardening club
- £624.00 for dictionary and Thesaurus (£300,00 already reserved from previous meeting)
- £500.00 for infant reading schemes
- £250.00 Year 6 Drama costumes – SR in discussions. (not approved as yet)

### **Wish list.**

- £6000.00 for Reception Outdoor Flooring. Not approved.
- £1800.00 for Woodland walk bark. – Not approved.

\*\*\*Please note the vice treasurer confirmed via email after the meeting, that the PTA has £4713 available to spend and £ £6485 in projects. So all items agreed on the main list except for the Y6 Drama costumes as we are awaiting the outcome from SR meeting.

### **PTA Spending Request**

RL put forward a spending request for First Aid Training course, for a set number of PTA members to attend at £ 126.00 the qualification is valid for 3 years, and we would be a benefit the PTA and school when it comes to manning events, A stipulation would be set for those attending the course and they must attend at least two events per year as first aiders. e.g. summer fair and school disco.

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## **Events Planning**

- Ice Cream Friday – £0.50 pence per lolly/ice cream and each class rep to take a responsibility for a Friday – Claire Brooke Wilkinson to co-ordinate.

## **Upcoming Events:**

- Summer Fair June 21<sup>st</sup> June 2014 – SH, CA SW RL JLC TT are the main organising team – Meetings with class reps will be held next week.
- Fireworks – As Nick and Sam are standing down at the AGM, the PTA will need to make sure we have a Firework Team to take over, CBW agreed to help at the event this year.

## **AOB**

- SH informed the PTA that she would like to change the format of school discos to change due to the increased number of children, SH also confirmed that there could be an issue with the Summer Disco due to her availability to lead on the team, SH will speak to CC to see if she will lead.
- The vice Chairperson – SR thanked SH, SW, JLC and TT for all their efforts on tidying up the PTA Shed and RL for sorting out the PTA cupboard.

## **Events Planning – 2014**

- Summer fair – June 21<sup>st</sup> 2014
- Disco Summer – 11<sup>th</sup> July – Subject to AOB outcome
- The Greville Bike Ride –13<sup>th</sup> July 2014
- Year 6 Leavers disco. 18<sup>th</sup> July
- Fireworks 8<sup>th</sup> Nov 2014.

## **Date of next PTA meeting 9<sup>th</sup> July – At the Robin's**

### **Advance warning - Meeting dates.**

- PTA Meeting 17<sup>th</sup> Sept 2014.
- PTA AGM 8<sup>th</sup> Oct 2014.

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