



**Minutes of PTA General Meeting  
17<sup>th</sup> September 2014**

Present: Chair: Rita Linton (RL) Nick Rôbin (NR), Sam Rôbin (SR), Mr Depree (HT), Tracy Treacher (TT), Rita Linton (RL), Claire Adams, Sarah Hughes (SH), Claire Brooke-Wilson (CBW) Karen Winder (KW) Sofia Welsby (SW) Richard Wood (RW) Philippa Baker (PB) Alison Varney (AV) Nickolas Pryor (NP) Vicky Atkins (VA) Mary Farmer, (MF) Zuzana Mickova (ZU) Sonal Patel (SP) Alex Winter (AW) Kelly Brady (KB)

**Apologies:**

- Rachel Stile, Claire Wilkinson, Claire Robinson

**Arrivals and Departures:**

- The chairperson (NR) and deputy chairperson (SR) stood down as of today's AGM.
- At the AGM Rita Linton was confirmed as Chairperson and Mary Farmer was confirmed as Treasurer.

**Previous minutes**

Approved in principle by PTA committee -

- Mrs F Razell, has asked if the PTA would fund a defibrillator unit for the school costing £845.00 plus £200 x2 per person for training. - Mrs Razell's wish to be carried forward to next meeting as Mr Depree will make further enquiries

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## **Chairperson Report –**

Rita, will email current list to confirm class rep's for 2014-15

## **Treasurer's Report:**

As per AGM Report 2013-14

## **Matters Arising.**

### **Scooter Park for infant playground.**

Claire Adams (CA) raised the issue regarding the lack of scooter spaces for infant scooters. Mr Depree confirmed that once building works had finished and area will be made available for scooters but may need PTA funding.

### **Spend requests from previous minutes.**

Mrs F Razell, has asked if the PTA would fund a defibrillator unit for the school costing £845.00 plus £200 x2 per person for training. - **Mrs Razell's wish to be carried forward to next meeting**

## **PTA Spending Request –**

RL put forward a spending request for First Aid Training course, for a set number of PTA members to attend at £ 126.00 the qualification is valid for 3 years, and we would be a benefit the PTA and school when it comes to manning events, A stipulation would be set for those attending the course and they must attend at least two events per year as first aiders. e.g. summer fair and school disco.

## **Events**

**Disco –** Due to the increasing number of pupils, the disco team as changed the format to try and meet the demand at this popular event, the proposed timings are as follows. A parentmail will be going out WC 22.09.2014

Reception - 4.30pm til 5.15pm

Year 1 & 2 - 5.30pm til 6.30pm

Year 3 & 4 - 6.45pm til 7.45pm

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Year 5 & 6 - 8.00pm til 9.15pm

**Fireworks** – Claire Adams (CA) explained new DTI requirements and the PTA could possibly carry out this event subject to meeting the requirements. CA to measure field and get back to PTA with outcome. If event goes ahead Claire Brooke Wilkinson (CBW) will lead the event.

**Christmas Fair** – Rachel Stiles (RS) will lead on this event, supported a Christmas Fair Team.

**Christmas Cards** – Gabby Parris

This is Gabby's last year and the PTA need to find a replacement to take over, as this is a good fun fund raising idea for the school.

**Head Teacher's Spending Requests: -**

Nil Requests this month –

Mr Depree expressed his thanks over the support and PTA part funding of the seating area for the school shows. He confirmed that seating has been booked for forthcoming shows and may possibly look to the PTA to part fund again. (The school still need to part invoice the PTA for the summer show)

Mr Depree confirmed that Harvest Festival will take place on the 9<sup>th</sup> Oct 2014. There will be three shows in the morning and the PTA confirmed they would put on refreshments,

Mr Depree also discussed longer-term project of proper seating in extended Hall (estimated cost £30,000). Hall won't be ready until Sept 2015 at earliest.

\*\* The minute secretary request all spend requests are submitted in writing to the PTA please.

### **Upcoming Events:**

- Cake Sale 3<sup>rd</sup> October
- Halloween School Disco – 17<sup>th</sup> October date
- Fireworks 8<sup>th</sup> November 2014
- Christmas Fair – 29<sup>th</sup> November 2014
  
- **PTA General Meeting 17<sup>th</sup> September 2014**
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**Meeting dates.**

Date of Next Meeting

16<sup>th</sup> October 2014 at the Greville School.

- **PTA General Meeting 17<sup>th</sup> September 2014**
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