



**EPSOM RIDING FOR THE
DISABLED ASSOCIATION
(Charity Number 1073638)**



**ANNUAL REPORT AND
ACCOUNTS
FOR THE YEAR ENDED
31st MARCH 2018**

Contents

Annual Report
Independent Examiner's Report
Receipts and Payments Account
Cash Position
Statement of Assets and Liabilities
Restricted Funds
Designated Fund

**Epsom Riding for the Disabled Association is a Charity registered under charity number
1073638 .**

A member group of the Riding for the Disabled Association Incorporating Carriage Driving – A Registered Charity.



EPSOM RIDING FOR THE DISABLED

ANNUAL REPORT

FOR THE YEAR ENDED 31st MARCH 2018

Epsom Riding for the Disabled Association is an unincorporated association registered with the Charity Commissioners (No 1073638) and created by constitution adopted on 9 November 1998. The Charity is also known as Epsom RDA and ERDA.

The Charity, which is a member group of Riding for the Disabled Association Incorporating Carriage Driving (a charity registered under Charity No 244108) is administered by a Management Committee comprising the Trustees appointed at the Epsom RDA Annual General Meeting. The Trustees during the year were: -

Mrs Stella Milne, Chairman; Mr Ewen Mackay, Treasurer, Mrs Chris Tudor, Secretary (retired during the year); Mrs Joanna Lee; Mr Gordon Thompson (retired 13th April 2018); Miss Wing Bo Chan; Miss Elaine Briggs; Miss Jane Sanders, Ms Gill McPherson and Mrs Jean Hoblyn

Mrs Joanna Lee and Miss Jane Sanders were reelected.

The key objective of the charity is to provide disabled people, in Epsom and the surrounding communities, with the opportunity to ride at the level of their ability, choice and ambition to benefit their health and well-being. We estimate that, in purely monetary terms, the value of the services we currently provide to be in excess of £120,000 based on the costs of riding lessons in commercial stables and the specialist nature of the services we offer. Currently we are in excess of 275 part time volunteers whose effort and commitment is greatly valued by the trustees and without whom the Group would not be able to function. We are always looking for more volunteers, not just to care for and lead our ponies and riders but also in the back office, looking after our Administration, IT, Data Protection, Finance and Property matters and maintenance.

The trustees are responsible for safeguarding the finances and property owned by ERDA so that all our riders continue to receive a quality service, the animals in our care are looked after and the charity continues to flourish in the years to come.

There have, once again, been many donations from supporters of Epsom RDA, many of whom donate on a regular basis for which we are immensely grateful. Our volunteers continue to work hard on fundraising and between them organise many events during the year to raise funds and awareness. In addition, our Website is updated and used efficiently to enable everyone to find out more about us, the work that we do and how they can help us in our key objectives.

We have had over 330 riders in the year and have delivered over 3,900 rides. Our riders have continued to progress and improve and we were again able to send a team of riders to compete at the Regional Dressage Competition at Hickstead and the National Championships at Hartpury competing at all levels, from a led walk test to an independent walk, trot and canter test. The standard of riding from our participants grows each year, the determination to succeed and the enthusiasm of our riders supported by the coaches and volunteers on their sessions is exemplary. Our instructors attend training, safeguarding and first aid courses and are encouraged to take further professional training where appropriate.

Our wonderful herd of RDA horses and ponies work hard on a every day, some of the herd are over 20 now but are still able to perform daily and step up to dressage and endurance when required. Changes have been made this year to the management of winter forage feeding and this is working well as there is less moving of hay on a daily basis which is a huge bonus.

Our sensory track is now up and running and has proved to be a welcome change to riding in the school arena or the fields. Our riders are particularly enjoying riding up and down the hill we have created and listening to the different sounds the horses' hooves make on the varying surface. This is an ongoing project where interesting obstacles and games can be introduced over time.

EPSOM RIDING FOR THE DISABLED

ANNUAL REPORT

FOR THE YEAR ENDED 31st MARCH 2018

Our Properties team has been working hard improving the facilities including the day to day maintenance of our property which is carried out by an energetic team of capable people to mend fences, clear drains, sort out sprinkler systems, fork back the muck heap and keep our gardens looking wonderful. Plans for a new indoor riding arena have been produced and are in the process of being finalised at present.

A further strategy meeting has also taken place to look at regulatory compliance and operational compliance, where we are in terms of our overall plan for the future of Epsom RDA and what work we hope to achieve over the coming year. Due to new regulations strategies are being put into place to conform to GDPR which has resulted in several more meetings for the trustees and some changes in the coffee room area.

This is an ongoing task which is essential if we are to comply with areas of legislation that the trustees are accountable for. In addition, we have carried out regular reviews of the Trustees' responsibilities to ensure that all are in accordance with the law, with the Charities Commission regulations and with the requirement of our National Organisation of Riding for the Disabled.

Cash reserves at the end of the year amounted to £240,133. Of this sum £61,753 is available towards next year's normal running costs.

The Designated Fund represents amounts set aside by the Management Committee to pay for the specific projects listed in the Accounts. The Restricted Funds are amounts given by donors for specific purposes which are also listed in the Accounts.

The accounts have been prepared on the basis of receipts and payments.

Stella Milne
Chair of the Board of Trustees

1 June 2018

.....
Stella Milne

Chair of the Board of Trustees

Chair of the Board of Trustees

EPSOM RIDING FOR THE DISABLED ASSOCIATION
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31st MARCH 2018 TO THE TRUSTEES

I report on the accounts of Epsom Riding for the Disabled Association for the year ended 31 March 2018, which are set out on pages 4 to 8.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to examine the accounts, under Section 145 of the Charities Act, following the procedures laid down in the General Directions given by the Charity Commissioners, (under section 145(5)(b) of the Charities Act) and to state whether particular matters have come to our attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(a.) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act.

have not been met; or

(b.) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

T W Slater ACA,CTA
Harmer Slater Limited
Chartered Accountants
79 High Street
Teddington
Middlesex TW11 8HG

27th May 2018

EPSOM RIDING FOR THE DISABLED ASSOCIATION

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31st MARCH 2018**

	General Purposes	Restricted Funds (Note 1)	Designated Funds (Note 2)	2017-18 Full Year	2016-17 Full Year
	£	£	£		
RECEIPTS					
Donations					
General donations	23,982	465	-	24,447	24,023
In Memoriam	630	-	-	630	50,750
Collections and appeals	986	-	-	986	1,015
Riders	26,728	-	-	26,728	24,449
Adopt-a-pony	347	-	-	347	314
	<u>52,673</u>	<u>465</u>	<u>-</u>	<u>53,138</u>	<u>100,551</u>
Trading Activities					
Use of school	7,679	-	-	7,679	2,332
Fundraising event proceeds	14,374	-	-	14,374	16,563
Sale of goods	506	-	-	506	1,063
Pony sales	-	-	-	-	-
Sale of tack	1,518	-	-	1,518	522
Contribution from Cottage	114	-	-	114	-
Sundry income	144	-	-	144	-
	<u>24,335</u>	<u>-</u>	<u>-</u>	<u>24,335</u>	<u>20,480</u>
Investment income					
Bank and building society interest	1,762	-	-	1,762	2,608
Total receipts	<u>£ 78,770</u>	<u>£ 465</u>	<u>£ -</u>	<u>£ 79,235</u>	<u>£ 123,639</u>
PAYMENTS					
Direct charitable payments					
Pony Purchase					
Pony costs	-	-	1,790	1,790	
Vet report	-	-	-	1,790	4,624
Pony Feed					
Hay & haylege	7,569	-	-	7,569	
Hard feed & supplements	1,479	-	-	1,479	6,154
Pony care					
Vet	13,595	465	-	14,060	
Farrier	3,481	-	-	3,481	
Tack and rider equipment	1,441	-	-	1,441	
Tack and grooming maintenance	1,889	-	-	1,889	18,962
Property Repairs & Maintenance					
Buildings, fences, land etc	5,813	-	-	5,813	
General gardening	472	-	-	472	7,914
Plant & Equipment Repairs and Maintenance					
Tractors, graders, mowers etc	2,796	-	-	2,796	
Fuel	389	-	-	389	1,056
Insurance	3,273	-	-	3,273	4,524
Electricity and water	2,745	-	-	2,745	-
New works – improvements & equipment	15,069	10,848	14,451	40,368	419
Horse transport	411	-	-	411	983
Non fundraising events	1,169	-	-	1,169	
Engraving trophies etc	14	-	-	14	
Annual prizegiving	434	-	-	434	1,665
Direct charitable expenditure total	<u>£ 62,039</u>	<u>£ 11,313</u>	<u>£ 16,241</u>	<u>£ 89,593</u>	<u>£ 46,301</u>

EPSOM RIDING FOR THE DISABLED ASSOCIATION

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2018 (cont)**

	General Purposes	Restricted Funds (Note 1)	Designated Funds (Note 2)	2017-18 Full Year	2016-17 Full Year
Other payments					
Fundraising					
Goods for resale	-	-	-	-	398
Fundraising event costs	7,426	-	-	7,426	2,985
Adopt a pony	39	-	-	39	54
General	168	-	-	168	751
Website Costs (Just Giving)	346	-	-	346	216
Telephone	741	-	-	741	512
Postage and stationery	581	-	-	581	1,123
Subscriptions	35	-	-	35	595
Conferences and training courses					
Bursary Training		-	-		107
First Aid, safety etc	1,366	-	-	1,366	300
Refreshments	370	-	-	370	281
Sundries	349	-	-	349	260
Professional Fees	6,522			6,522	
Accountancy	1,020	-	-	1,020	960
Travel	715	-	-	715	232
Other Payments Total	<u>19,678</u>	<u>-</u>	<u>-</u>	<u>19,678</u>	<u>8,774</u>
Total payments	<u>£ 81,717</u>	<u>£ 11,313</u>	<u>£ 16,241</u>	<u>£ 109,271</u>	<u>£ 55,075</u>
Net payments (receipts)	<u>£ (2,947)</u>	<u>£ (10,848)</u>	<u>£ (16,241)</u>	<u>£ (30,036)</u>	<u>£ 68,564</u>

SUMMARY

Total Receipts	78,770	465	-	79,235	123,639
Total Payments	<u>(81,717)</u>	<u>(11,313)</u>	<u>(16,241)</u>	<u>(109,271)</u>	<u>(55,075)</u>
Net payments (receipts) for year	<u>£ (2,947)</u>	<u>£ (10,848)</u>	<u>£ (16,241)</u>	<u>£ (30,036)</u>	<u>£ 68,564</u>

EPSOM RIDING FOR THE DISABLED ASSOCIATION

**STATEMENT OF ASSETS AND LIABILITIES
AT 31st MARCH 2018**

	General Purposes	Restricted Funds (Note 1)	Designated Funds (Note 2)	2018	2017
	£	£	£	£	£
Bank Balances					
Balances at 1 April 2017	64,700	22,412	183,057	270,169	201,605
Net payments/(receipts) in year	<u>(2,947)</u>	<u>(10,848)</u>	<u>(16,241)</u>	<u>(30,036)</u>	<u>68,564</u>
Bank balances at 31 March 2018	<u>£ 61,753</u>	<u>£ 11,564</u>	<u>£ 166,816</u>	<u>£ 240,133</u>	<u>£ 270,169</u>

In addition, Epsom RDA owns:

The freehold of St Ebba's Farm, which cost £84,657 (inclusive of legal fees).

A herd of 15 horses at 31st March 2018, two of them were gifted, one is on permanent loan and the rest of the herd cost a total of £34,550 (2017 - £34,550).

Equipment including two tractors, a trailer, three harrows, a grass cutter and sundry other tractor attachments, a hand operated motor mower, a strimmer and various workshop tools, competition fences, poles and games equipment with an approximate current value of £15,000 (2017 - £15,000)

These financial statements were approved by the Trustees on 26th May 2018 and signed on their behalf by:

.....
S Milne
Chairman
For and on behalf of the Management Committee

EPSOM RIDING FOR THE DISABLED ASSOCIATION

**NOTES TO THE ACCOUNTS
AT 31 MARCH 2018**

1. Restricted Funds

	Donor	Fund as at 1st April 2017	Received	Spent	Fund as at 31st March 2018
		£	£	£	£
Sound system for riding school	Oxshott Ladies	1,742	-	-	1,742
Bursary for competitive riding programme	American Women of Surrey	172	-	-	172
Lighting	The Livingstone Trust	4,850	-	-	4,850
Lighting for outdoor riding school	Love of Learning	4,800	-	-	4,800
Countryside challenge course & trips to UK top horse shows	Alistair Philip	10,848	-	(10,848)	-
Pony costs for Shona	Anja and Frank Mrozek	-	440	(440)	0
Pony costs for Dazz	Jan Beal	-	-	-	-
		-	25	(25)	-
		<u>£ 22,412</u>	<u>£ 465</u>	<u>£(11,313)</u>	<u>£ 11,564</u>

2. Designated funds

The Designated Fund of £166,816 represents amounts set aside by the Trustees out of the general fund to meet the cost of future improvements to the property. The interest on the balance in the Fund provides income for general purposes to help to meet the Group's running expenses.

The following projects have been identified by the Trustees, for implementation as and when funds become available:

- a) Additional development that would result in a new indoor riding school and other buildings being used for better purpose, incorporating a viewing platform and mounting ramp.
- b) To refurbish the outdoor school surface;
- c) To purchase horses;
- d) New grass cutter.

3. New Works (Improvements and Equipment)

	£
Fencing	3,090
Countryside Challenge Course	21,819
Signs	1,104
Planning for new development	3,480
Install new lights, sockets and heaters in office	<u>1,327</u>
	<u>30,820</u>

Equipment

	£
Security camera	178
Forklift attachment for Massey Ferguson tractor	212
Sheep pens and Haynets for hay storage	869
Beko washing machine	199
Pinboard	90
Trees and planters (Gifts in kind)	<u>8,000</u>
	<u>9,548</u>
Total	<u>40,368</u>