



Epsom Riding for the Disabled

Trustee Job Description

Property Development and Maintenance

Epsom Riding for the Disabled began in 1969 in a small field in Epsom with four volunteers and a Shetland pony called Bubbles. Since then we have grown into a thriving charity providing riding for therapy, fun and achievement for over 300 riders. Today we have a herd of 16 horses and ponies and a team of over 200 volunteers. We are entirely run by volunteers with no paid staff.

2018 marks an important year in our development. As we approach our 50th anniversary in 2019 we have decided to become a new CIO to take us forward into the future. We have exciting plans including the development of a competition class indoor riding school arena which will help us to improve the experience of all our riders and provide more opportunities for both exiting and new riders.

To assist us in this development we are looking for new trustees for the CIO who have an enthusiasm and passion to help us move forward. You don't need to know anything about horses, just have a desire to help a thriving local charity to grow further. We are run entirely by volunteers so Trustees need to have a hands on approach and work with other volunteers to achieve our aims. The postholder will need to have excellent communication skills in order to ensure the smooth running of the organisation.

We are looking for a trustee with skills in property and land management to help us maintain a high standard of maintenance and develop our property to meet future needs. Some previous experience of an equestrian setting would be useful for someone taking on this role. Tasks include:

- Contributing to decision making and setting the strategic direction.
- Maintaining a working knowledge of relevant legislation relating to land management.
- Providing advice to the Trustees regarding property and land management and development.
- Working with the Pony Welfare Officer in regard to land management and management of the herd to provide grazing and appropriate facilities for the upkeep of the ponies.
- Engaging with volunteers to seek feedback relating to land management issues and to identify and implement solutions to problems.
- Coordination of teams from outside organisations carrying out project work.
- Proposing works for approval by trustees, seeking quotes, appointing contractors and overseeing management of works on site.

- Managing our properties team to ensure the daily upkeep of the land and buildings.
- Managing our properties team to ensure a high level of maintenance of the riding school surfaces.
- Being part of the project team to finalise plans, obtain planning permissions and oversee works for the new indoor school.
- Along with other Trustees, contributing to the project to review and improve the group's use of IT.