

## THE RUISLIP NORTHWOOD & EASTCOTE LOCAL HISTORY SOCIETY

### 1. NAME

The name of the Society shall be as indicated as above.

### 2. OBJECTS

The object of the Society shall be the advancement of public education in local history and archaeology in all their aspects with particular reference to the history of Ruislip, Northwood and Eastcote and their environs.

In the furtherance of this object the Society shall have the following powers:

- a) To promote public lectures, conferences, exhibitions and visits concerned with history and related subjects.
- b) To procure to be written and print, publish, issue and circulate gratuitously or otherwise such papers, books, periodicals, pamphlets or other documents as shall further the above purposes.
- c) To consider all matters relating to local history generally, to investigate the growth of our community from the earliest times and to ensure that records are maintained and preserved of the district.
- d) To raise, invite and receive contributions from any person(s) whatsoever by way of subscriptions, donations or otherwise provided that the Society shall not undertake any permanent trading activity in raising funds for its primary charitable object.
- e) To receive whether by way of loan, gift or bequest any books, manuscripts or other historical documents or articles which appear to the committee to be relevant to the objects of the Society. The Committee in their absolute discretion shall make such arrangements as seem appropriate for the retention and/or display of such items.

### 3. MEMBERSHIP

Membership shall be open to any person Interested in furthering the purposes of the Society and contributing such reasonable sum as the Committee shall determine from time to time. Members of the Society shall be entitled to attend and vote at all general meetings of the Society so long as their current subscription has been paid, but a person whose subscription is more than one year in arrears shall cease to be a member.

Subscriptions shall be payable upon admission to the Society and subsequent annual subscriptions shall become due and payable on the first day of September in each year.

#### 4. PRIVILEGES OF MEMBERSHIP

All members of the Society are entitled to receive one free copy of the Society's Journal as issued except that family groups will normally only receive one copy between them. Members will also be provided with a programme of events.

All members shall be entitled to attend the Annual General Meeting of the Society and any lecture or meeting of the Society free of charge except that the Committee reserves the right to impose a charge where deemed necessary for a particular event. All members will be eligible to attend Conferences or visits organised by the Society, on payment of the appropriate fee.

#### 5. HONORARY OFFICERS & COMMITTEE

The administration of the Society shall be vested in the Committee which shall be elected by and from among the members of the Society.

The Committee shall consist of the Secretary, Treasurer, and up to ten other members of the Society elected at the Annual General Meeting. This Committee shall elect a Chairman, a Registrar or Archivist and Membership Secretary. It may also elect a Vice-Chairman. The Committee shall have the power to fill any casual vacancies of Officers or Committee members to hold office until the next Annual General Meeting.

A Research Group Leader shall be appointed annually by the Committee at its first meeting following the Annual General Meeting and shall be an ex-officio member of the Committee.

#### 6. ANNUAL GENERAL MEETING

An Annual General Meeting of the members shall be held during the month of October in each year:

- a) To elect a President and Vice-President if so desired.
- b) To elect a Secretary and Treasurer.
- c) To elect a Committee of up to ten additional members.
- d) To receive and adopt the accounts of the Society.
- e) To ratify the rate on annual subscription.

Nominations for election as Officers or Members of the Committee must be in writing, signed by a member with the consent of the person nominated, and delivered to the Secretary at least three days prior to the date of the Annual General Meeting.

## 7. EXTRAORDINARY GENERAL MEETING

An Extraordinary General Meeting of the members may be called by direction of the Committee at any time, or at the written request to the Secretary of not less than ten members stating the purpose of the meeting and any motions to be proposed.

## 8. QUORUM

20 members present shall constitute a Quorum at an Annual General or Extraordinary General Meeting of the Society.

## 9. VOTING

At all General Meetings only members present whose subscriptions have been paid, shall be entitled to vote. Voting shall be by a show of hands except that any member present may demand that a formal ballot of those present should be taken.

## 10. AMENDMENTS

The Constitution may, subject as hereinafter provided, be amended by a two-thirds majority of the members present at an Annual General Meeting or Extraordinary General Meeting provided that 10 days notice of the amendments intended to be proposed shall have been sent to every member at his/her last recorded address, and further provided that nothing therein contained shall authorise any amendment which might cause the Society to cease to be eligible as a Charity at Law.

No alteration may be made in the objects clause, the dissolution clause or in this clause until the approval in writing shall have been obtained of the Charity Commissioners or other authority having charitable jurisdiction; and no alteration shall be made that would have the effect of causing the Society to cease to be a Charity at law.

## 11. NOTICE OF MEETINGS

Notice of the Annual General Meeting or of any Extraordinary General Meeting shall be given to members by the Secretary at least ten days prior to the date of such meeting and posted on the Society's website. At the discretion of the Committee, email or other electronic delivery shall suffice for notices to members under clause 10 and this clause.

## 12. DISSOLUTION OF THE SOCIETY

The Society may be dissolved by a resolution passed by a two-thirds majority of those present and voting at a Special General Meeting convened for the purpose of which ten days notice shall have been given. Such resolution may give instructions for the disposal of any assets held by, or in the name of the Society, provided that if any property remains after the satisfaction of all debts and liabilities such property shall not be paid to or distributed among the members of the Society but shall be given or transferred to such other charitable institution(s) having objects similar to some or all of the objects of the Society as the Society may with the approval of the Charity Commissioners or other authority having charitable jurisdiction determine.

Constitution adopted at the extraordinary general meeting on 20 November 2017.