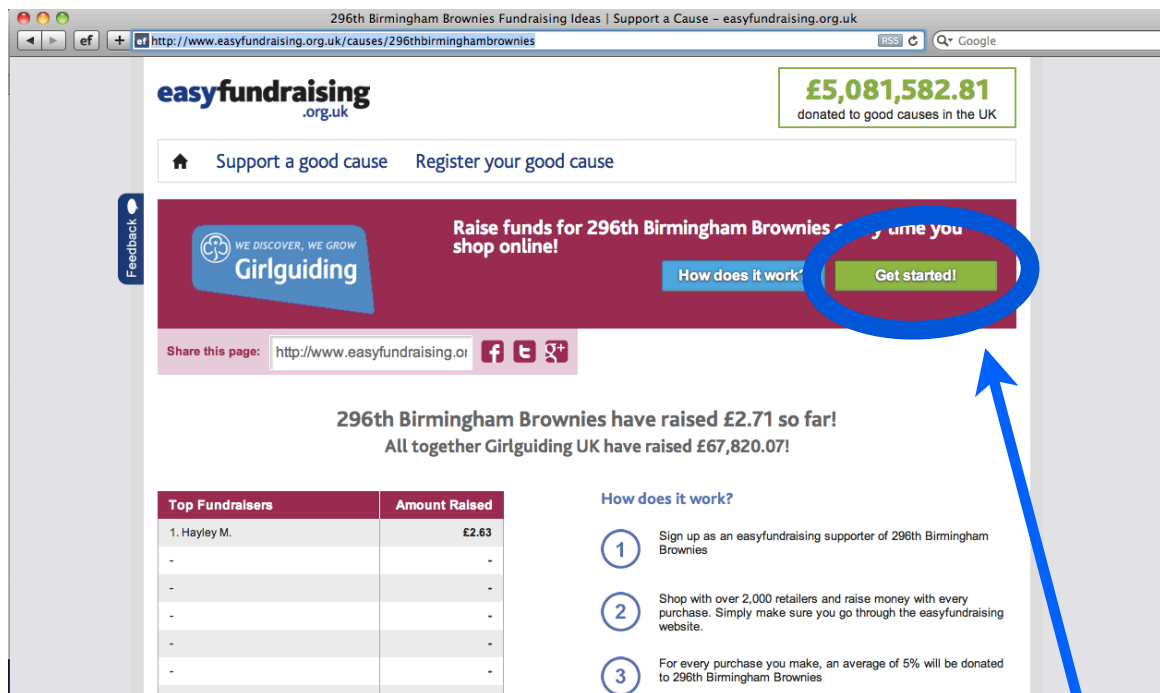


# EASYFUNDRAISING STEP BY STEP GUIDE

1) VISIT:

<http://www.easyfundraising.org.uk/causes/296thbirminghambrownies>

A webpage looking like this will come up



2) CLICK THE GREEN GET STARTED BUTTON TO SIGN UP.

3) FILL IN THE PERSONAL DETAILS SECTION AND FOLLOW THE INSTRUCTIONS ON SCREEN, YOU WILL NEED AN EMAIL AND PASSWORD WHICH YOU WILL NEED TO REMEMBER.

The screenshot shows the 'Create an account: Personal details' form on the Easyfundraising website. The form is titled 'Create an account: Personal details' and is for supporting the 296th Birmingham Brownies. It includes fields for 'First name', 'Last name', 'Email address', and 'Password (minimum 8 characters)'. There are also checkboxes for 'I agree to the Terms & Conditions' and 'If you do not wish to receive handy hints, tips, offers and information via email to help you raise as much as possible for your cause, please tick the box.' A 'Proceed' button is visible at the bottom right of the form. A 'Our privacy promise' section is also present, stating that the organization takes privacy seriously and will not pass on contact details to other organizations.

(There is also a section below which has FAQ's and information about the privacy of your details.)

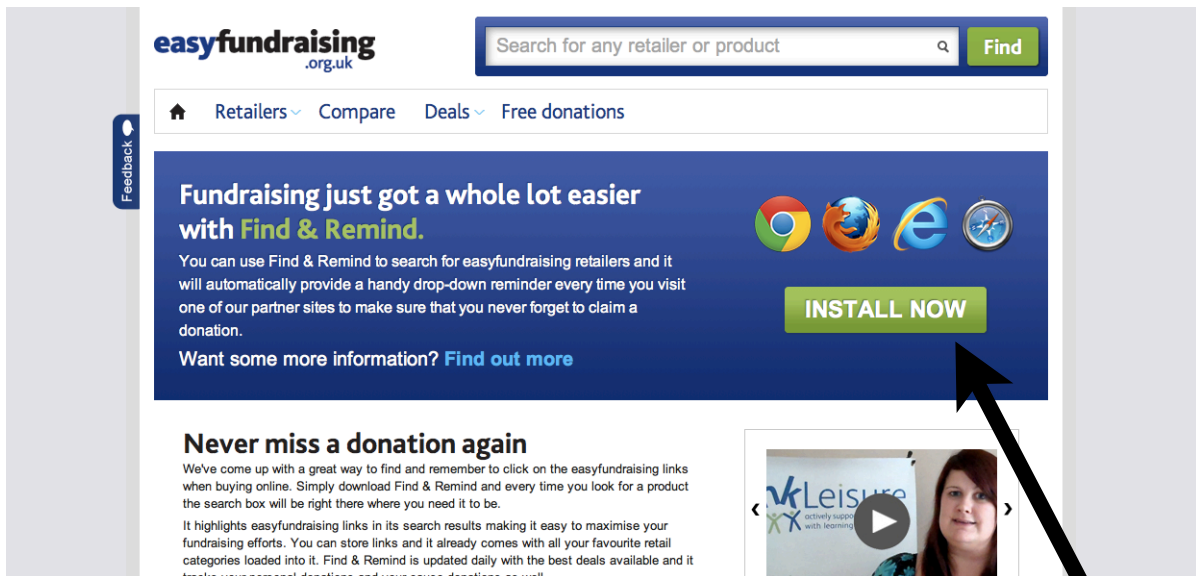
ONCE YOU CLICK PROCEED YOU ARE SIGNED UP! THAT EASY!

# EASYFUNDRAISING STEP BY STEP GUIDE

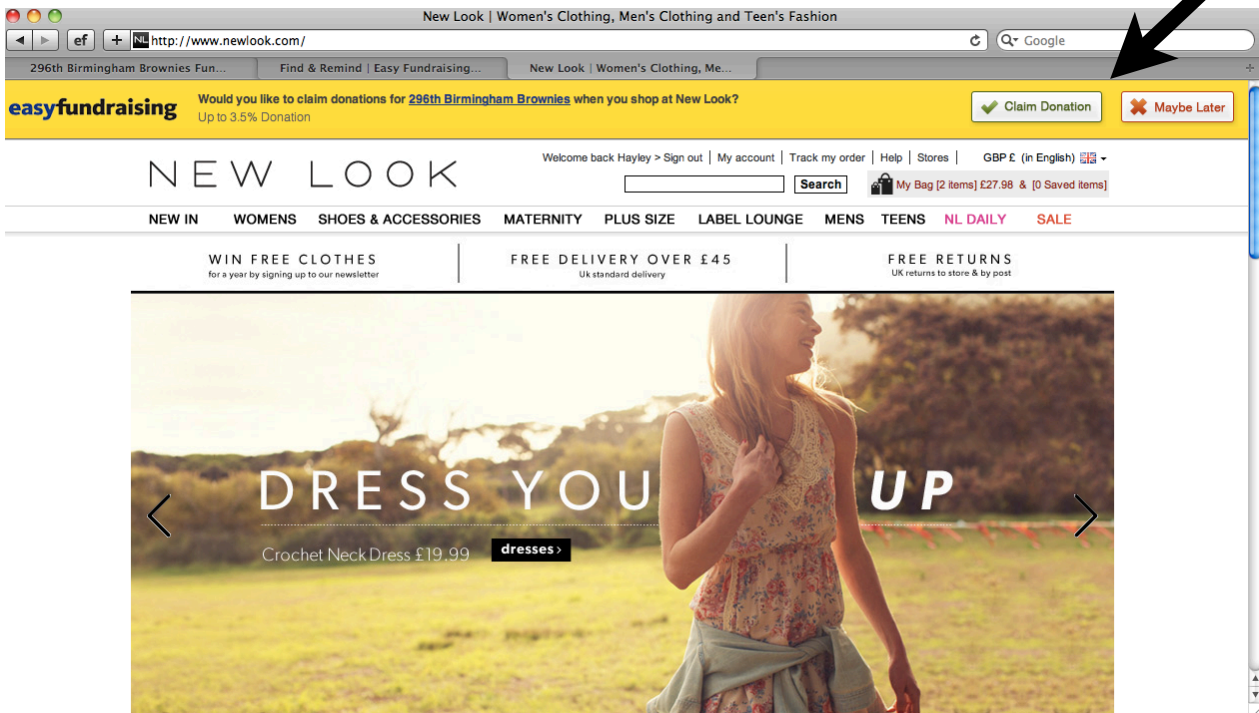
## SHOPPING!

### INSTALL FIND AND REMIND

- 1) VISIT: <http://www.easyfundraising.org.uk/find-and-remind/>  
A page like this will load.



- 2) CLICK INSTALL NOW BUTTON AND FOLLOW THE ON SCREEN INSTRUCTIONS. This increases your chance of raising money because when you visit a website a banner will appear reminding you that you can raise money with them. This example is on Safari (MAC) but a similar thing will appear on all internet browsers.  
3) CLICK CLAIM DONATION BEFORE YOU SHOP! (The banner then turns green, you may need to click a couple of times before it turns green.)



Once you have checked out a donation will be registered and applied to the account within 30 days, notification of the donation will be emailed to you.

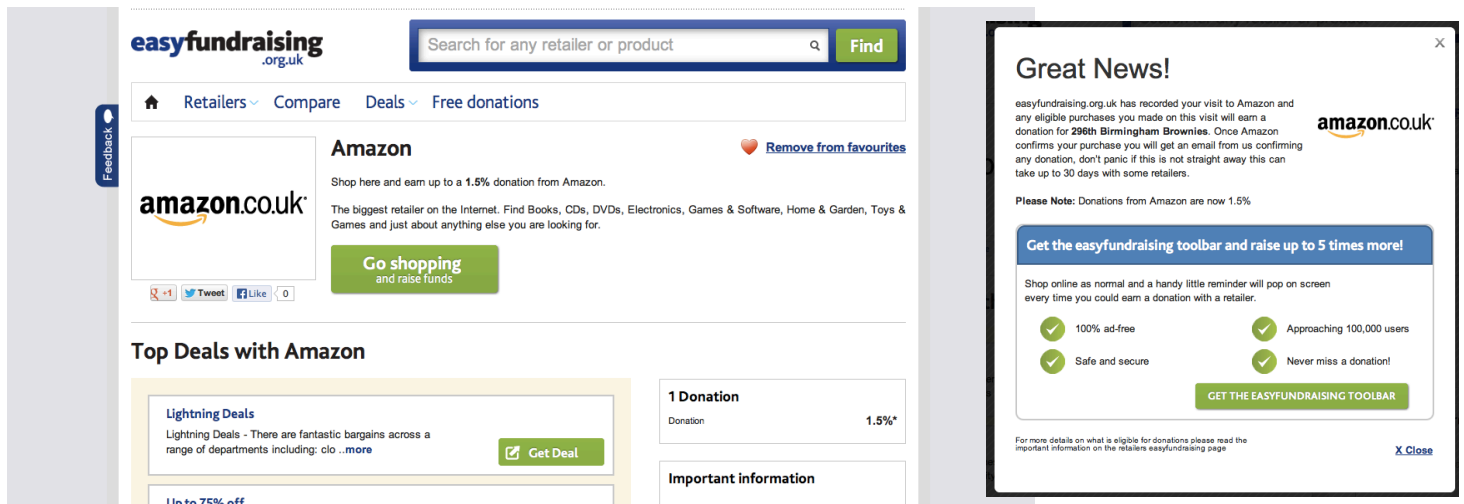
# EASYFUNDRAISING STEP BY STEP GUIDE

## IF YOU DO NOT INSTALL FIND AND REMIND

- 1) Each time you shop you will need to log into easyfundraising with your email and password. 2) Then in the search bar type in the retailer you want to shop with e.g Amazon.



This page will come up and you simply click the green box 'Go shopping'. It will take you to the retailers website. The easyfundraising page changes to the box which registers you and after checking out will receive a donation.



PLEASE NOTE THIS PROCESS WILL NEED TO BE FOLLOWED EACH TIME YOU SHOP ONLINE IF YOU DON'T INSTALL FIND AND REMIND.

Once you have done this a couple of times it becomes habit and a natural part of shopping online which you can encourage friends and family to sign up for. The more supporters we have the more money we raise! No matter how small the donation with over 20 brownies and each one raising £1 a month it will all add up!

Take a look around easyfundraising to because there are lots of voucher codes and discounts for you when you shop!