



## Club Constitution

### STOCKSFIELD STRIDERS



#### 1. Name

The club will be called *Stocksfield Striders* and will be affiliated to *England Athletics*.

#### 2. Aims and objectives

The aims and objectives of the club will be:

- To encourage and support runners in Stocksfield and surrounding area
- To circulate information on running to members
- To arrange a club night on a weekly basis and any other running or social events as are considered appropriate
- To encourage participation in local running events and organise such events as it considers appropriate
- To ensure a duty of care to all members of the club
- To provide all its services in a way that is fair to everyone
- To do all such things as the Management Committee thinks fit to further the interests of the club or to be incidental to or conducive to the attainment of all or any of the objectives above

#### 3. Club Equity Statement

This club is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport England definition of sports equity:

*Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them.*

*It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.*

- The club respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.
- The club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.
- All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.
- The club will deal with any incidence of discriminatory behaviour seriously, according to club disciplinary procedures.



## 4. Membership

Any person wishing to become a member of the club must complete and sign a membership form. The Secretary shall retain records of all members.

To ensure all present and future members receive fair and equal treatment, membership should consist of officers and members of the club. All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of practice that the club has adopted.

Members will be enrolled in one of the following categories:

- Full member
- Associate member
- Junior member
- Life member

## 5. Membership fees

Membership fees shall be payable on an annual basis. They shall be due on joining the club and on 1st April and paid by 30th April in each year.

The level of membership fees shall be set annually and agreed by the Management Committee or determined at the Annual General Meeting.

The Committee shall be entitled to make provision for different classes of membership fees, subject to agreement at the AGM.

## 6. Officers of the club

The officers of the club will be:

- Chair
- Secretary
- Treasurer
- Kit Secretary
- Communications/Publicity Officer
- Any other relevant positions

Officers will be elected annually at the Annual General Meeting.

All officers will retire each year but will be eligible for re-appointment.



## 7. Committee

The club will be managed through the Management Committee consisting of:

- The Management Committee meetings will be convened by the Secretary of the club and held no less than 6 times per year.
- The quorum required for business to be agreed at Management Committee meetings will be: 4.
- The Management Committee will be responsible for adopting new policy, codes of practice and rules that affect the organisation of the club.
- The Management Committee will have powers to appoint sub committees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business
- The Management Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

## 8. Finance

All club monies will be banked in an account held in the name of the club.

The financial year of the club shall run from 1<sup>st</sup> April to 31<sup>st</sup> March.

The Treasurer shall keep the accounts of the club and shall receive all monies for deposit in the club's account. No money shall be drawn from the club's account without the signature of two of the nominated signatories.

The Committee shall have the power to reimburse any club member for expenses incurred on behalf of the club.

A statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.

## 9. Annual General Meetings

The Committee shall organise an AGM to be held each year on or before 30<sup>th</sup> April.

The purpose of the AGM shall be to receive the reports of the Chairperson, Secretary and Treasurer on the club's activities during the previous year, to elect the Committee for the next year, to nominate or confirm nominations of signatories for the club's bank account, and to discuss any proposal or item which has been put before the Committee in writing at least 7 days prior to the meeting by any member.

Nominations for officers of the Management Committee will be sent to the Secretary prior to the AGM.



The Secretary shall publicise the meeting to members at least 21 days prior to the AGM. Each member attending shall be given an agenda, a copy of the previous minutes and a balance sheet.

The Chairperson shall run the meeting. All decisions shall be carried by a normal majority unless specified otherwise by the Constitution. The Secretary shall take the minutes of the meeting.

All members have the right to vote at the AGM.

The quorum for AGMs shall be either 10 or 25% of the membership, whichever is the greater on the date of the AGM.

The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

## 10. Discipline and appeals

All concerns, allegations or reports of poor practice and general complaints regarding the behaviour of members should be presented and submitted in writing to the Secretary.

The Management Committee will meet to hear complaints within 14 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 4 days of the hearing.

There will be the right of appeal to the Management Committee following disciplinary action being announced. The Committee should consider the appeal within 14 days of the Secretary receiving the appeal.

## 11. Dissolution

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

Should the club cease to exist, any money left in the club's account after paying all debts will be donated to a charity of the Committee's choice.



## 12. Amendments to the constitution

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

## 13. Declaration

*STOCKSFIELD STRIDERS* hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

**Signed:**

**Date:**

**Name:**

**Position: Club Chairman**

**Signed:**

**Date:**

**Name:**

**Position: Club Secretary**