

Hopwood Hall Ward Community First Panel Meeting
Held on Monday 8th October 2012 at The Phoenix Centre, Heywood

1. Present: Sandra Trickett, Linda Ingham and Lucy Sutcliffe.

Apologies: Stuart Hay, Louise Kershaw, Chris Furlong, Susan Emmott and Sharon Worsley.

2. List of applications:

- Heywood Charities Fete £2500
- 1st Heywood St John's Scout and Guide group £2500
- Cartwheel Arts £2410

3. Declaration of Interest:

Lucy Sutcliffe declared an interest in the Cartwheel Arts application as she works for them.

4. Applications

The members of the panel who has declared an interest in certain applications remained in the room but were not involved in the discussions.

Heywood Charities Fete applied to for funding for the 2013 Charities Fete.

Amount requested: £2500

Amount recommended: £2500

1st Heywood St John's Scout and Guide group applied to fund a trip to Switzerland.

Amount requested: £2500

Amount recommended: £0

Comments: The panel felt that the application was a resubmission of a previous application that Community First has funded. We were unable to make a decision with the information provided in the application so have asked the group to resubmit the application to the next funding round with a list of the information we feel needed to make an informed decision.

Cartwheel Arts applied to run 'Attitude' – a project exploring sexual attitudes in young people.

Amount requested: £2410

Amount recommended: £2410

This leaves a remainder of £7824.00 to allocate during 2012/13.

Lucy will circulate dates for the next funding round, which will take place January / February 2013.

5. Community First plan

Lucy Sutcliffe circulated the Community First plan guidelines to the panel. As she had only recently received them and no one had had chance to read them it was decided that the panel would take them home and send any recommendations to Lucy Sutcliffe via email by 15th November 2012.

Lucy would then create a document based on this and circulate by 15th December and circulate to panel and call a meeting if required. The deadline for submitting the plan to the Community Development Foundation (CDF) is January 2013.

6. Website

We have received some correspondence from CDF with requirements for the website. As a minimum we need:

- Who is on your panel

- What are the local priorities for funding in your ward
- Contact details (your unique panel email address)
- Dates of meetings
- What happened at meetings
- What projects you agreed to fund
- How funded projects progress and ultimately achieve

Lucy will update website over next few weeks with required information. She will also contact groups we have recommended to appear in Heywood Advertiser to generate interest and inform people about what we are doing.

ACTION – all panel members to send photo and brief biography that can be uploaded to the website by Friday 19th October.

7. A. O. B.

Sandra suggested meeting with North and West Heywood wards to develop a Community First plan.

8. Date of the next meeting

Tbc – Lucy will circulate dates