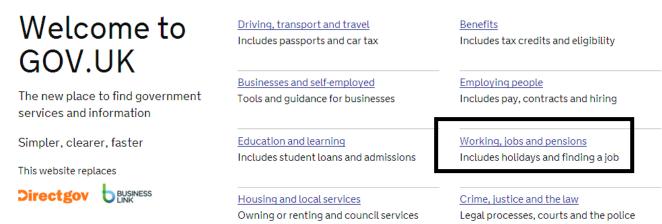
## **Logging into Universal Job Match**

Go to the web site address www.gov.uk



Click on the Working, jobs and pensions section and then Finding a Job on the next screen followed by Find a Job with Universal Job Match.

## Select login to Universal Jobmatch



Enter your Gateway ID number and password then click on Log in.

Don't panic if you misplaced or cannot remember your user ID or password, simply select the forgotten your user ID or forgotten your password option.

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og in using	A User ID & password:
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	A User ID & password:
	r User ID & password:
Enter you	r User ID & password:  Forgotten your User ID?
Enter you	r User ID & password:

- When you have finished your online session, you should either close t
   Please do not use the browser back button as it may not function as

The way of recovering a user ID or password is very similar. Select either 'forgotten your user ID' or 'forgotten your password' as appropriate.



Select the link relevant to whether you use the Government Gateway account only for Universal Johnatch or for other government services as well.

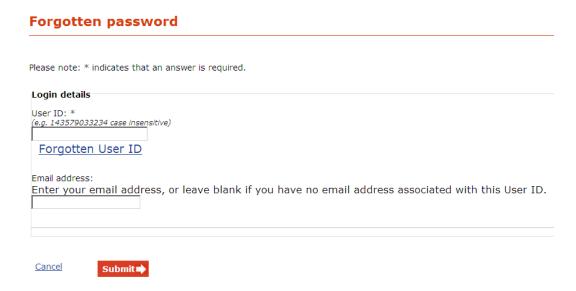
You will be asked to enter your password and the email address used when creating your account.

## If you have forgotten your User ID and you do not have a verified email address associated with the account, you will not be able to use this facility. Please contact the Help Desk. Please note: \* indicates that an answer is required. Login details Password: \* Forgotten password Email address: \* Enter the verified email address associated with the User ID to be resent. Cancel Submit

When you click the **submit** button first part of your user ID will be shown on the screen with the remainder sent to your email address



The only difference when recovering a password is that you will need to enter your user ID with your email address.



Part of your password will appear on the screen with the remainder in an email.