

**Hilton Parish Council**  
**Extra-ordinary Meeting held on Wednesday 7 August 2013 in the Village Hall at**  
**7.30pm**

Present: Councillors: P Balicki (Chairman), S Perry, A Goodridge, K Dunk, W Wilson and G Barradell.

In attendance: 5 members of the public, and Mrs Kathleen Baptie (Minutes Secretary, LGS Services).

**1. To receive any apologies for absence, and any declarations of interest**

Apologies from Cllrs Bates and Perez, out of parish, and Cllr Whyte, unwell.

**Comments and observations from members of the public and to receive reports from the County and District Councillors**

Mrs Heidi Bartlet noted that it was very dark walking along the side of the Church, walking back from Feast Week.

Mrs Margaret Shardlow expressed concern about a very wet area on the far side of the Church from the Village Hall which could be a blocked drain.

Mrs Sarah Partridge said she loved the fact that there are not too many lights in the village and asked whether a few more could be turned off in Church Lane.

A resident expressed her concerns about a street light which is attached to the corner of her house and makes a constant buzzing noise. It is connected to the light at the playground and she asked the Parish Council if it could be turned off. The Parish Council agreed that it would be looking at street lighting in the village fairly soon.

**2. Confirmation of the accuracy of the minutes of the last meeting of the Council and to receive and note minutes of and/or to determine recommendations made by committees**

RESOLVED that the minutes of the meeting of 17 July without residents names, be approved and signed by the Chairman as a true record. (Prop PB, 2nd GB, unanimous)

RESOLVED that at future meetings residents who speak at meetings would be asked whether they wanted their names to appear in the minutes. (Prop PB, 2nd AG, unanimous)

**3. Matters arising and carried forward from the last meetings for discussion/decision**

**3.1 (4) Finance and General Purposes Committee – To agree the Terms of Reference**

RESOLVED to adopt the draft terms of reference and include Hilton Parish Council in the title and the date of adoption. (Prop GB, 2nd KD, unanimous)

**3.2 (4) Review of delegation arrangements to committees, sub-committees, employees and other local authorities**

Carried forward to next meeting.

On a proposition by the Chairman, it was agreed to vary the order of business to take Item 3.5 at this point, followed by 3.4.

**3.5 (7) Appointment of any new committees, confirmation of the terms of reference, the number of members (including, if appropriate, substitute councillors) and receipt of nominations to them**

RESOLVED that the Council makes the following appointments -

- Hilton Common Joint Consultative Working Group- 3 members, Cllrs Ballicki, Wilson and Perry.

- Fireworks Co-ordinators – 3 members, Neil Sunderland, Simon Taylor and Craig Fleming.
- Tree Wardens – Chairman to approach Ian Stott and Angela Potter to ask if they would like to continue.
- Parish Paths Partnership – carried forward to next meeting.
- A14 Advisory Group – 3 members, Cllrs Dunk, Goodridge and Barradell.
- Hilton Action on Traffic – carried forward to next meeting.
- St Ives Road Safety Committee – carried forward to next meeting.
- Neighbourhood Forums – carried forward to next meeting.
- Hilton Neighbourhood Watch Committee – carried forward to next meeting.
- Hilton Town Trust - carried forward to next meeting.
- Street Lighting - carried forward to next meeting.
- Village Hall Management Committee - carried forward to next meeting.

The existing Terms of Reference for the above groups are to be brought to the next meeting.

### 3.4 **(6) Planning Committee – Review of Terms of Reference**

RESOLVED that the draft Terms of Reference be adopted by the Parish Council following the amendment to bullet point 9 to read ‘To maintain and update the village design statement’. (Prop PB, 2nd WW, unanimous)

### 3.3 **(4) To consider the arrangements and any purchase of fireworks**

RESOLVED to note that the organisers were required to have 8 marshals, a first aider, to notify the Fire and Police authorities and to check that the Parish Council’s insurance covers the event.

Cllr Dunk proposed that the Parish Council agree to spend the current amount of £2191.20 on this year’s fireworks but this was not seconded.

RESOLVED that the Parish Council would support the Firework Committee on 2 November in terms of manning the gate and helping to marshal, but it would like to restrict the amount spent on fireworks to £1,700. (Prop PB, 2nd GB, 6 in favour, 1 abstained)

RESOLVED to appoint Cllr Barradell to liaise with the Firework Committee regarding the Council’s decision.

### 3.6 **(13) To consider affiliation to the Cambridgeshire and Peterborough Association and any other bodies**

RESOLVED to renew membership to CAPALC at a cost of £358.55. (Prop PB, 2nd GB, all in favour)

## 4. **Planning Applications received**

### 4.1 **1300946FUL – Galley Hill Farm, Cambridge Road**

RESOLVED that the Parish Council would make no response as the deadline had passed. (Prop PB, 2nd KD, all in favour)

## 5. **Closure of meeting**

There being no further business, the meeting closed at 9.20 pm.

Signed .....Chairman .....date.