

**PEGASUS PLAYScheme**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30TH SEPTEMBER 2010**  
**Registered Charity No: 299301**

**PEGASUS PLAYScheme**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30TH SEPTEMBER 2010**

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## PEGASUS PLAYScheme

### ANNUAL REPORT OF THE EXECUTIVE COMMITTEE FOR THE YEAR ENDED 30TH SEPTEMBER 2010

The playscheme is governed by its constitution and is a registered charity, number 299301. Its address is 14 Oswald Road, Dover, Kent CT17 0JS.

#### Trustees and Executive Committee

The Charity Trustees who have acted during the year were as follows:

S. Clark	V. McLester	K. Clark
S. Orridge	A. Govan	

The Executive Committee has general powers of management over the affairs of the Association and is made up of four officers and up to twelve members. Each member is elected at the Annual General Meeting.

The Executive Committee elected at the Annual General Meeting in March 2010 was as follows:

S. Clark	Chairman/Project Coordinator	V. McLester	Vice Chairman/Treasurer
S. Orridge	Secretary/Staff Coordinator	K. Clark	Child Coordinator
A. Govan	Committee	A. Renders	Committee

The object of the Association shall be to provide or assist in the provision of education and recreational facilities (including holidays) in the interests of social welfare for children and young persons with learning difficulties who reside in and around Dover and Deal, with the object of improving the quality of life of these children and young persons and with the ultimate aim of facilitating wherever possible their meaningful social integration within the local community. Other core aims of the playscheme include:

- Promoting a healthy and active lifestyle
- Promoting equal opportunities
- Introducing positive leisure activities
- Developing relationship and communication skills
- Developing life skills such as goal setting, planning and negotiation skills
- Supporting young people during difficult times of transition
- Developing tolerance and patience and encouraging positive attitudes towards other peoples wellbeing

#### Progress during the year

This year the Playscheme took place during the school summer holidays over a three week period from Monday 26th July 2010 to Friday 13th August 2010 between 9.30am and 3.30pm.

The scheme was attended by 57 children aged between 8 and 25 from the Dover and Deal area. Extra children were accommodated by giving split weeks when some children were on holiday. The children all had 'significant learning difficulties' and many also had physical disabilities or additional medical problems.

15 staff were employed to supervise 5 groups of 10 children. A Group Leader and 2 Assistant Group Leaders were assigned to each group. All staff members were qualified with relevant childcare qualifications to NVQ level 2, 3 or above. The staff were assisted by 64 volunteers the majority of whom volunteered for all 15 days. The staff and volunteers attended training sessions prior to the playscheme starting and on day one all staff, volunteers and committee members attended paediatric handling training.

All the groups were based in the Aspen 2 unit at Archers Court School, Dover. This venue was good for access to various activities and was a reasonable cost. The venue also provided easily accessible toileting, changing, kitchen and reception facilities.

A plan and budget were prepared and followed, enabling control over policy and financial decisions.

## PEGASUS PLAYScheme

### ANNUAL REPORT OF THE EXECUTIVE COMMITTEE (CONTINUED) FOR THE YEAR ENDED 30TH SEPTEMBER 2009

The playscheme now has a website at 'www.pegasusplayscheme.btik.com' which has proved valuable in the administration of the scheme and also as part of the fundraising system.

The Youth Forum has continued during the year. Anyone over the age of 17 can attend the monthly meetings and put forward their ideas for additions and improvements to the scheme.

Five 24 to 31 seat coaches with drivers were hired for the duration of the playscheme. This enabled all groups to attend offsite activities at the same time. Main outings were booked in advance but Group Leaders and Assistants had the opportunity to plan their groups free days. The groups visited many local activities including swimming, bowling and horse riding. This year new outings included Leeds Castle and Sea World for the older groups and canoeing for all the children.

The playscheme was beneficial in many ways:

- all those who took part, staff, volunteers, children and committee had a lot of fun.
- it offered opportunities for the children to experience things that may not have been possible without the support of the playscheme.
- the children were stimulated and stretched in activities, which developed their intellectual, physical and behavioural needs at the same time as having fun.
- parents benefitted from the support the scheme offered enabling them to spend time with other members of the family and providing respite from the stress and pressure often associated with the care of a child with special needs. Parents were also able to meet and chat with other parents when they brought and collected their children.
- the playscheme gave staff and volunteers a better understanding of the needs of children with special needs.

The success of the playscheme both in terms of meeting its objectives and raising funds to support itself has always been due to the generosity of time given by the staff, volunteers and committee. In excess of 4,000 volunteer hours were carried out over the period from 1st October 2009 to 30th September 2010. The playscheme is also wholly dependent upon the funding it receives from donations, contributions and grants.

The statement of financial activities reports net outgoing resources during the year of £11,053. The assets shown as equipment within the financial statements and all of the funds received are used solely for the furtherance of the playscheme's objectives. The Pegasus Playscheme Committee maintains a positive attitude to the playscheme and plans are underway for the year 2011.

#### **Statement of the Committee's responsibilities**

The committee is required to prepare annual financial statements and in preparing these financial statements, the committee is required to:

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the organisation will continue.

The committee is responsible for keeping proper accounting records. They are also responsible for safeguarding the assets of the organisation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Executive Committee

Date: 15th November 2010

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Trustee/Chairman

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF  
PEGASUS PLAYScheme**

I report on the financial statements of the charity for the year ended 30th September 2010, which are set out on pages 4 to 8.

**Respective responsibilities of the Executive Committee and Examiner**

The Executive Committee is responsible for the preparation of the financial statements and consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the Act; and
  - to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the Act.have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Mr M J Bell  
MJB & Co Accountancy Services  
45 Balfour Road  
Walmer  
Deal  
Kent CT14 7HY

Date: 15th November 2010

**PEGASUS PLAYScheme**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**INCOME AND EXPENDITURE**  
**FOR THE YEAR ENDED 30TH SEPTEMBER 2010**

	Notes	Unrestricted Funds £	2010 Restricted Funds £	Total Funds £	2009 Total Funds £
<b>Incoming Resources</b>					
Donations and Contributions		16,562	-	16,562	21,052
Grants (restricted)	2	-	10,582	10,582	21,950
Grants (unrestricted)	3	32,202	-	32,202	23,913
Bank Interest		25	-	25	249
<b>Total Incoming Resources</b>		<b>48,789</b>	<b>10,582</b>	<b>59,371</b>	<b>67,164</b>
<b>Resources Expended</b>					
<b>Direct charitable expenditure</b>					
Supervisors and Volunteers		22,293	-	22,293	21,977
Training		85	-	85	462
Materials and Outing Expenses		3,814	8,247	12,061	11,724
Venue and Storage Costs		3,028	-	3,028	3,692
Coach Hire		19,600	-	19,600	17,875
		<b>48,820</b>	<b>8,247</b>	<b>57,067</b>	<b>55,730</b>
<b>Other expenditure</b>					
Lottery Prizes		264	-	264	264
Stationery, Computer and Advertising		1,900	-	1,900	2,356
Committee Expenses		1,920	-	1,920	2,160
Youth Committee Expenses		-	309	309	-
Insurance		1,241	-	1,241	1,148
Telephone		1,342	-	1,342	355
Accountancy		250	-	250	250
Sundry Expenses		607	-	607	895
Depreciation of Equipment		1,639	3,885	5,524	5,460
<b>Total Resources Expended</b>		<b>57,983</b>	<b>12,441</b>	<b>70,424</b>	<b>68,618</b>
<b>Net Incoming/(Outgoing) Resources for the Year</b>		<b>(9,194)</b>	<b>(1,859)</b>	<b>(11,053)</b>	<b>(1,454)</b>
<b>Funds brought forward</b>		<b>52,773</b>	<b>13,834</b>	<b>66,607</b>	<b>68,061</b>
<b>Funds carried forward</b>		<b>43,579</b>	<b>11,975</b>	<b>55,554</b>	<b>66,607</b>

**PEGASUS PLAYScheme**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**BALANCE SHEET**  
**AS AT 30TH SEPTEMBER 2010**

	Notes	2010		2009	
		£	£	£	£
<b>FIXED ASSETS</b>					
Equipment	4		16,567		16,376
			-----		-----
			16,567		16,376
<b>CURRENT ASSETS</b>					
Cash at Bank		38,958		48,735	
Cash In Hand		279		222	
Prepayments		-		1,524	
		-----		-----	
		39,237		50,481	
<b>CURRENT LIABILITIES</b>					
Creditors and Accruals		250		250	
		-----		-----	
		250		250	
		-----		-----	
			38,987		50,231
			-----		-----
			55,554		66,607
			=====		=====
<b>FUNDS</b>					
Unrestricted			43,579		52,773
Restricted	5		11,975		13,834
			-----		-----
			55,554		66,607
			=====		=====

These financial statements were approved by the Executive Committee on 15th November 2010.

\_\_\_\_\_  
Trustee/Chairman

\_\_\_\_\_  
Trustee/Treasurer

**PEGASUS PLAYScheme**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30TH SEPTEMBER 2010**

**1. ACCOUNTING POLICIES**

- a) **Basis of Accounting**  
The financial statements have been prepared under the historical cost convention and on the receipts and payments basis, in accordance with the Statement of Recommended Practice for Accounting by Charities.
- b) **Income**  
Income, other than grants, is recognised when received. Grants are recognised once the conditions for receipts have been complied with, but not before receipt.
- c) **Depreciation**  
Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less estimated residual value over their expected useful lives as follows:
 

Equipment	25% reducing balance
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- d) **Taxation**  
No provision is made in the financial statements for taxation, as the Committee is of the opinion that all the Association's trading is of a charitable nature and therefore outside the scope of taxation.

**2. GRANTS (RESTRICTED)**

	2010	2009
	£	£
Action with Community Colyer Fergusson	2,335	-
Dover District Partnership Group - Bright Sparks	847	-
Dover Mayor	200	200
Baily Thomas Charitable Trust	2,000	-
St Margarets Parish Council	200	200
Dover District Council	-	3,200
Vodafone	-	7,600
Member Community	-	750
DDC Bridging the Gap	5,000	10,000
	-----	-----
	10,582	21,950
	=====	=====

- a) The Action with Community Colyer Fergusson Grant received during the year was to contribute towards the cost of computer equipment for the playscheme.
- b) The Dover District Partnership Group - Bright Sparks and Mayor of Dover Goodwill Fund grants received during the year was to contribute towards the cost of the playscheme Christmas party.
- c) The Baily Thomas grant received during the year was to contribute towards the cost of the childrens activities during the playscheme.
- d) The St Margarets Parish Council grant received during the year was to contribute towards the playscheme last day party.
- e) The DDC Bridging the Gap grant received during the year was to contribute towards the activity costs of the playscheme.



**PEGASUS PLAYScheme**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30TH SEPTEMBER 2010**

<b>3. GRANTS (UNRESTRICTED)</b>	2010	2009
	£	£
Woodward Charitable Trust	1,000	-
Dover District Council	3,200	-
Kent County Council	15,002	10,138
Pfizers	10,000	-
Eastern & Coastal Primary Care Trust	3,000	-
Dover Health & Wellbeing Partnership	-	11,275
Yapp Charitable Trust	-	2,500
	-----	-----
	32,202	23,913
	=====	=====

**4. TANGIBLE FIXED ASSETS**

	Equipment £
<b>Cost:</b>	
At 1st October 2009	41,985
Additions	5,715
	-----
	47,700
	-----
<b>Depreciation:</b>	
At 1st October 2009	25,609
Charge for Period	5,524
	-----
	31,133
	-----
<b>Net Book Value:</b>	
At 30th September 2010	16,567
	=====
At 1st October 2009	16,376
	=====

**PEGASUS PLAYScheme**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30TH SEPTEMBER 2010**

<b>5. RESTRICTED FUNDS</b>	Balance at 1st Oct 2009 £	Movement in Resources		Balance at 30th Sept 2010 £
		Incoming £	Outgoing £	
Awards for All Asset Fund	3,305	-	827	2,478
Kent Community Foundation No. 1	2,794	-	698	2,096
Pfizers Fund	478	-	120	358
Dover Mayor Fund	200	200	200	200
St Margarets Parish Council Fund	-	200	200	-
Action with Community Fund	-	2,335	584	1,751
Vodafone Fund	6,002	-	1,501	4,501
Member Community Fund	439	-	309	130
Dover District Partnership Group Fund	-	847	847	-
DDC Bridging the Gap Fund	-	5,000	5,000	-
Baily Thomas Charitable Trust Fund	-	2,000	2,000	-
Hedley Foundation Fund	450	-	113	337
Winkle Club Fund	166	-	42	124
	-----	-----	-----	-----
	13,834	10,582	12,441	11,975
	=====	=====	=====	=====

The Awards for All Asset Fund, Kent Community Foundation No.1 Fund, Pfizers Fund, Action with Community Fund, Vodafone Fund, Hedley Foundation Fund and Winkle Club Fund are represented by fixed asset equipment.

The Dover Mayor Fund and Member Community Fund are represented by cash at bank.

## PEGASUS PLAYScheme

### SCHEDULE OF DONATIONS AND CONTRIBUTIONS FOR THE YEAR ENDED 30TH SEPTEMBER 2010

	£
Mr and Mrs Duffield	300
Dover Corinthians	200
Christians Together	615
Whitfield PCC	500
Deal Fire Service	400
Harbour Shipping	36
South Foreland Rotary	350
Dover Town Council	600
Dover Lions	500
Oddfellows Dover	250
Gloria Catrell	105
Xmas Donation	25
Vanderlande	150
Amy Johnson	30
Sale of Games	28
Mayor New Year Party Raffle	259
Parent Donations	10,715
Xmas Party Raffle	155
Sponsored Waxing	579
Collection Boxes	502
Youth Committee	229
Sundry	34
	-----
	16,562
	=====