

PEGASUS PLAYScheme
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30TH SEPTEMBER 2012

Registered Charity No: 299301

PEGASUS PLAYScheme
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30TH SEPTEMBER 2012

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PEGASUS PLAYScheme
ANNUAL REPORT OF THE EXECUTIVE COMMITTEE
FOR THE YEAR ENDED 30TH SEPTEMBER 2012

The playscheme is governed by its constitution and is a registered charity, number 299301. Its address is 14 Oswald Road, Dover, Kent CT17 0JS.

Trustees and Executive Committee

The Charity Trustees who have acted during the year were as follows:

S. Clark	V. McLester	K. Bladon
A. Govan		

The Executive Committee has general powers of management over the affairs of the Association and is made up of four officers and up to twelve members. Each member is elected at the Annual General Meeting.

The Executive Committee elected at the Annual General Meeting in November 2011 was as follows:

S. Clark	Chairman/Fundraiser	A. Govan	Vice Chairman/Secretary
V. McLester	Treasurer	K. Bladon	Project/Child Coordinator
R McCoye	Staff Coordinator	A. Renders	Committee/Youth Forum
S Slingsby	Committee		

The object of the Association shall be to provide or assist in the provision of education and recreational facilities (including holidays) in the interests of social welfare for children and young persons with learning difficulties who reside in and around Dover and Deal, with the object of improving the quality of life of these children and young persons and with the ultimate aim of facilitating wherever possible their meaningful social integration within the local community. Other core aims of the playscheme include:

- Promoting a healthy and active lifestyle
- Promoting equal opportunities
- Introducing positive leisure activities
- Developing relationship and communication skills
- Developing life skills such as goal setting, planning and negotiation skills
- Supporting young people during difficult times of transition
- Developing tolerance and patience and encouraging positive attitudes towards other peoples wellbeing

Progress during the year

This year the Playscheme took place during the school summer holidays over a three week period from Monday 23rd July 2012 to Friday 10th August 2012 between 9.30am and 3.30pm.

This year the playscheme celebrated its 25th anniversary and to mark the occasion additional celebrations were organised for the first and last days of the scheme.

The scheme was attended by 51 children aged between 8 and 21 from the Dover and Deal area. Extra children were accommodated by giving split weeks when some children were on holiday. The children all had 'significant learning difficulties' and many also had physical disabilities or additional medical problems.

16 staff were employed to supervise 4 groups of 12 children. A Group Leader and 3 Assistant Group Leaders were assigned to each group. All staff members were qualified with relevant childcare qualifications to NVQ level 2, 3 or above. The staff were assisted by 48 volunteers the majority of whom volunteered for all 15 days. The staff and volunteers attended training sessions prior to the playscheme starting.

All the groups were based at Astor School, Dover. This venue was good for access to various activities and was a reasonable cost. The venue also provided easily accessible toileting, changing, kitchen and reception facilities.

A plan and budget were prepared and followed, enabling control over policy and financial decisions.

PEGASUS PLAYScheme

ANNUAL REPORT OF THE EXECUTIVE COMMITTEE (CONTINUED) FOR THE YEAR ENDED 30TH SEPTEMBER 2012

The Youth Forum has continued during the year. Anyone over the age of 17 can attend the monthly meetings and put forward their ideas for additions and improvements to the scheme.

Four coaches with drivers were hired for the duration of the playscheme. This enabled all groups to attend offsite activities at the same time. Main outings were booked in advance but Group Leaders and Assistants had the opportunity to plan their groups free days. The groups visited many local activities including swimming, bowling and horse riding. This years outings included Sea Safari coordinated by the Dover Lifeboat Station for the older groups and 'Build a Bear' which were particularly enjoyed by the children.

The playscheme was beneficial in many ways:

- all those who took part, staff, volunteers, children and committee had a lot of fun.
- it offered opportunities for the children to experience things that may not have been possible without the support of the playscheme.
- the children were stimulated and stretched in activities, which developed their intellectual, physical and behavioural needs at the same time as having fun.
- parents benefitted from the support the scheme offered enabling them to spend time with other members of the family and providing respite from the stress and pressure often associated with the care of a child with special needs. Parents were also able to meet and chat with other parents when they brought and collected their children.
- the playscheme gave staff and volunteers a better understanding of the needs of children with special needs.

The success of the playscheme both in terms of meeting its objectives and raising funds to support itself has always been due to the generosity of time given by the staff, volunteers and committee. In excess of 4,000 volunteer hours were carried out over the period from 1st October 2011 to 30th September 2012. The playscheme is also wholly dependent upon the funding it receives from donations, contributions and grants.

The statement of financial activities reports net outgoing resources during the year of £5,622. The assets shown as equipment within the financial statements and all of the funds received are used solely for the furtherance of the playscheme's objectives. The Pegasus Playscheme Committee maintains a positive attitude to the playscheme and plans are underway for the year 2013.

Statement of the Committee's responsibilities

The committee is required to prepare annual financial statements and in preparing these financial statements, the committee is required to:

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the organisation will continue.

The committee is responsible for keeping proper accounting records. They are also responsible for safeguarding the assets of the organisation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Executive Committee

Trustee/Chairman

Date: 14th November 2012

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
PEGASUS PLAYScheme**

I report on the financial statements of the charity for the year ended 30th September 2012, which are set out on pages 4 to 8.

Respective responsibilities of the Executive Committee and Examiner

The Executive Committee is responsible for the preparation of the financial statements and consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the Act.have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Mr M J Bell
MJB & Co Accountancy Services
45 Balfour Road
Walmer
Deal
Kent CT14 7HY

Date: 14th November 2012

PEGASUS PLAYScheme
STATEMENT OF FINANCIAL ACTIVITIES
INCOME AND EXPENDITURE
FOR THE YEAR ENDED 30TH SEPTEMBER 2012

	Notes	2012 Unrestricted Funds £	2012 Restricted Funds £	Total Funds £	2011 Total Funds £
Incoming Resources					
Donations and Contributions		23,268	-	23,268	26,210
Grants (restricted)	2	-	24,110	24,110	31,950
Grants (unrestricted)	3	17,749	-	17,749	21,812
Bank Interest		302	-	302	18
		-----	-----	-----	-----
Total Incoming Resources		41,319	24,110	65,429	79,990
		-----	-----	-----	-----
Resources Expended					
Direct charitable expenditure					
Supervisors and Volunteers		30,395	-	30,395	27,043
Training and Professional Fees		189	-	189	865
Materials and Outing Expenses		6,866	5,700	12,566	11,246
Venue and Storage Costs		2,278	-	2,278	1,930
Coach Hire		1,720	14,660	16,380	17,640
		-----	-----	-----	-----
		41,448	20,360	61,808	58,724
Other expenditure					
Lottery and Raffle Prizes		295	-	295	412
Stationery, Computer and Advertising		1,014	-	1,014	1,835
Committee Expenses		767	-	767	880
Youth Committee Expenses		621	-	621	365
Insurance		932	-	932	1,169
Telephone		1,131	-	1,131	1,998
Accountancy		255	-	255	255
Sundry Expenses		139	-	139	311
Depreciation of Equipment		1,065	3,024	4,089	4,582
		-----	-----	-----	-----
Total Resources Expended		47,667	23,384	71,051	70,531
		-----	-----	-----	-----
Net Incoming/(Outgoing) Resources for the Year		(6,348)	726	(5,622)	9,459
Funds brought forward		55,533	9,480	65,013	55,554
		-----	-----	-----	-----
Funds carried forward		49,185	10,206	59,391	65,013
		=====	=====	=====	=====

**PEGASUS PLAYScheme
STATEMENT OF FINANCIAL ACTIVITIES
BALANCE SHEET
AS AT 30TH SEPTEMBER 2012**

	Notes	2012		2011	
		£	£	£	£
FIXED ASSETS					
Equipment	4		12,260		13,740
			-----		-----
			12,260		13,740
CURRENT ASSETS					
Cash at Bank		47,120		50,356	
Cash In Hand		266		372	
Prepayments		-		800	
		-----		-----	
		47,386		51,528	
		-----		-----	
CURRENT LIABILITIES					
Creditors and Accruals		255		255	
		-----		-----	
		255		255	
		-----		-----	
			47,131		51,273
			-----		-----
			59,391		65,013
			=====		=====
FUNDS					
Unrestricted			49,185		55,533
Restricted	5		10,206		9,480
			-----		-----
			59,391		65,013
			=====		=====

These financial statements were approved by the Executive Committee on 14th November 2011.

Trustee/Chairman

Trustee/Treasurer

PEGASUS PLAYScheme

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH SEPTEMBER 2012

1. ACCOUNTING POLICIES

- a) **Basis of Accounting**
The financial statements have been prepared under the historical cost convention and on the receipts and payments basis, in accordance with the Statement of Recommended Practice for Accounting by Charities.
- b) **Income**
Income, other than grants, is recognised when received. Grants are recognised once the conditions for receipts have been complied with, but not before receipt.
- c) **Depreciation**
Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less estimated residual value over their expected useful lives as follows:
- | | |
|-----------|----------------------|
| Equipment | 25% reducing balance |
|-----------|----------------------|
- d) **Taxation**
No provision is made in the financial statements for taxation, as the Committee is of the opinion that all the Association's trading is of a charitable nature and therefore outside the scope of taxation.

2. GRANTS (RESTRICTED)

	2012	2011
	£	£
Comic Relief	9,660	-
Coalfields Regeneration Trust - Bridging the Gap	5,000	-
Garfield Weston Foundation	5,000	-
KCC Small Grants	2,500	-
Mulberry Cottages	750	-
Kent Police	500	-
KCC Members Grant	500	-
St Margarets at Cliffe Parish Council	200	-
The Henry Smith Charity	-	9,950
Archers Trust	-	3,000
Ward and Partners Charitable Fund	-	5,000
Kent County Council	-	5,500
The Cooperative	-	1,000
Pfizers	-	7,500
	-----	-----
	24,110	31,950
	=====	=====

- a) The Comic Relief and Coalfield Regeneration Trust grants received during the year were to contribute towards the cost of coach hire for the scheme.
- b) The Garfield Weston Foundation and KCC Members grants received during the year were to contribute towards the cost of the playscheme activities.
- c) The KCC Small Grants, Mulberry Cottages and Kent Police grants received during the year were to contribute towards the cost of equipment purchased for the playscheme.
- d) The St Margarets at Cliffe Parish Council grant received during the year was to contribute towards the cost of first aid kits for the playscheme.

PEGASUS PLAYScheme

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30TH SEPTEMBER 2012**

3. GRANTS (UNRESTRICTED)	2012 £	2011 £
Greggs Foundation	1,000	-
Dover District Council	1,500	2,500
Kent County Council	14,999	14,999
Aylesham Parish Council	250	-
Eastern & Coastal Primary Care Trust	-	4,113
St Margarets Parish Council	-	200
	-----	-----
	17,749	21,812
	=====	=====

4. TANGIBLE FIXED ASSETS

	Equipment £
Cost:	
At 1st October 2011	49,455
Additions	2,609

	52,064

Depreciation:	
At 1st October 2011	35,715
Charge for Period	4,089

	39,804

Net Book Value:	
At 30th September 2012	12,260
	=====
At 1st October 2011	13,740
	=====

PEGASUS PLAYScheme

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30TH SEPTEMBER 2012**

5. RESTRICTED FUNDS	Balance at 1st Oct 2011 £	Movement in Resources		Balance at 30th Sept 2012 £
		Incoming £	Outgoing £	
Awards for All Asset Fund	1,857	-	464	1,393
Kent Community Foundation No. 1	1,572	-	393	1,179
Pfizers Fund	268	-	67	201
Action with Community Fund	1,313	-	328	985
Vodafone Fund	3,375	-	844	2,531
Hedley Foundation Fund	252	-	64	188
Winkle Club Fund	93	-	23	70
The Cooperative Fund	750	-	188	562
Comic Relief Fund	-	9,660	9,660	-
Coalfields Regeneration Trust Fund	-	5,000	5,000	-
Garfield Weston Foundation Fund	-	5,000	5,000	-
KCC Small Grants Fund	-	2,500	340	2,160
Mulberry Cottages Fund	-	750	188	562
Kent Police Fund	-	500	125	375
KCC Members Grant Fund	-	500	500	-
St Margarets Parish Council Fund	-	200	200	-
	-----	-----	-----	-----
	9,480	24,110	23,384	10,206
	=====	=====	=====	=====

The KCC Small Grants Fund was represented by fixed assets and cash at bank at the year end. All other fund balances at the year end were represented by fixed assets.

PEGASUS PLAYScheme

**SCHEDULE OF DONATIONS AND CONTRIBUTIONS
FOR THE YEAR ENDED 30TH SEPTEMBER 2012**

	£
Wellesley House Trust	189
Luke Sponsored Cycle Ride	485
Dover Skittles Association	364
Helen Thomas Paris Cycle Ride	140
T Clark	130
Bredenstone Lodge	500
Hilda Hovells	130
Peace and Harmony	500
Dover Lions	500
Barclays Bank	595
Ing Banking	2,330
Mick Brown London Marathon	534
Astor School	338
Rathbone Trust	1,000
Charities Aid	104
D and L Martin	100
Parent Donations	10,860
My Donate	2,588
Gloria Cattell	50
Collection Boxes	396
Ball & Raffle Tickets	444
Jamie Torch	260
Quiz Night	507
Sundry	224

	23,268
	=====