

**PEGASUS PLAYScheme**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30TH SEPTEMBER 2014**

**Registered Charity No: 299301**

**PEGASUS PLAYScheme**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30TH SEPTEMBER 2014**

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**PEGASUS PLAYScheme**  
**ANNUAL REPORT OF THE EXECUTIVE COMMITTEE**  
**FOR THE YEAR ENDED 30TH SEPTEMBER 2014**

The playscheme is governed by its constitution and is a registered charity, number 299301. Its address is 14 Oswald Road, Dover, Kent CT17 0JS.

**Trustees and Executive Committee**

The Charity Trustees who have acted during the year were as follows:

S. Clark	V. McLester	K. Bladon
A. Govan		

The Executive Committee has general powers of management over the affairs of the Association and is made up of four officers and up to twelve members. Each member is elected at the Annual General Meeting.

The Executive Committee elected at the Annual General Meeting on 26th November 2013 was as follows:

S. Clark	Chairman/Fundraiser	A. Govan	Vice Chairman/Secretary
V. McLester	Treasurer	K. Bladon	Project/Child Coordinator
S Slingsby	Committee	A. Renders	Committee/Youth Forum

The object of the Association shall be to provide or assist in the provision of education and recreational facilities (including holidays) in the interests of social welfare for children and young persons with learning difficulties who reside in and around Dover and Deal, with the object of improving the quality of life of these children and young persons and with the ultimate aim of facilitating wherever possible their meaningful social integration within the local community. Other core aims of the playscheme include:

- Promoting a healthy and active lifestyle
- Promoting equal opportunities
- Introducing positive leisure activities
- Developing relationship and communication skills
- Developing life skills such as goal setting, planning and negotiation skills
- Supporting young people during difficult times of transition
- Developing tolerance and patience and encouraging positive attitudes towards other peoples wellbeing

**Progress during the year**

This year the Playscheme took place during the school summer holidays over a three week period from Monday 28th July 2014 to Friday 15th August 2014 between 9.30am and 3.30pm.

The scheme was attended by 47 children and young adults aged between 8 and 30 from the Dover and Deal area. Extra children were accommodated by giving split weeks when some children were on holiday. The children all had significant learning difficulties' and many also had physical disabilities or additional medical problems.

16 staff and 2 trainees were employed to supervise 4 groups of children. A Group Leader and 3 Assistant Group Leaders were assigned to each group. All staff members were qualified with relevant childcare qualifications to NVQ level 2, 3 or above. The staff were assisted by 42 volunteers the majority of whom volunteered for all 15 days. The vast majority of the staff and volunteers have worked for Pegasus previously and their experience proves invaluable to the success of the scheme. The staff and volunteers were given training prior to the playscheme starting.

All the groups were based at Astor College for the Arts, Dover. This venue was good for access to various activities and was a reasonable cost. The venue also provided easily accessible toileting, changing, kitchen and reception facilities. All parent evaluation replies received after the scheme stated that they were happy with the venue.

A plan and budget were prepared and followed, enabling control over policy and financial decisions.

## PEGASUS PLAYScheme

### ANNUAL REPORT OF THE EXECUTIVE COMMITTEE (CONTINUED) FOR THE YEAR ENDED 30TH SEPTEMBER 2014

The Youth Forum has continued during the year. Anyone over the age of 18 can attend the monthly meetings and put forward their ideas for additions and improvements to the scheme.

Four coaches with drivers were hired for the duration of the playscheme. This enabled all groups to attend offsite activities at the same time. Main outings were booked in advance but Group Leaders and Assistants had the opportunity to plan their groups free days. The groups visited many local activities including cinema, sailing, bowling and horse riding. This year's outings included Laser Quest, The Vineyard and Brockhill Park where the children could do a range of outdoor activities.

The playscheme was beneficial in many ways:

- all those who took part, staff, volunteers, children and committee had a lot of fun.
- it offered opportunities for the children to experience things that may not have been possible without the support of the playscheme.
- the children were stimulated and stretched in activities, which developed their intellectual, physical and behavioural needs at the same time as having fun.
- parents benefitted from the support the scheme offered enabling them to spend time with other members of the family and providing respite from the stress and pressure often associated with the care of a child with special needs. Parents were also able to meet and chat with other parents when they brought and collected their children.
- the playscheme gave staff and volunteers a better understanding of the needs of children with special needs.

The success of the playscheme both in terms of meeting its objectives and raising funds to support itself has always been due to the generosity of time given by the staff, volunteers and committee. In excess of 4,000 volunteer hours were carried out over the period from 1st October 2013 to 30th September 2014. The playscheme is also wholly dependent upon the funding it receives from donations, contributions and grants.

The statement of financial activities reports net incoming resources during the year of £2,372. The assets shown as equipment within the financial statements and all of the funds received are used solely for the furtherance of the playscheme's objectives. The Pegasus Playscheme Committee maintains a positive attitude to the playscheme and plans are underway for the year 2015.

#### **Statement of the Committee's responsibilities**

The committee is required to prepare annual financial statements and in preparing these financial statements, the committee is required to:

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the organisation will continue.

The committee is responsible for keeping proper accounting records. They are also responsible for safeguarding the assets of the organisation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Executive Committee

Date:

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Trustee/Chairman

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF  
PEGASUS PLAYScheme**

I report on the financial statements of the charity for the year ended 30th September 2014, which are set out on pages 4 to 8.

**Respective responsibilities of the Executive Committee and Examiner**

The Executive Committee is responsible for the preparation of the financial statements and consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the Act; and
  - to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the Act.have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Mr M J Bell  
MJB & Co Accountancy Services  
45 Balfour Road  
Walmer  
Deal  
Kent CT14 7HY

Date: 0

**PEGASUS PLAYScheme**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**INCOME AND EXPENDITURE**  
**FOR THE YEAR ENDED 30TH SEPTEMBER 2014**

		2014		2013
	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds £
				Total Funds £
<b>Incoming Resources</b>				
Donations and Contributions		28,806	-	28,806
Grants (restricted)	2	-	26,784	26,784
Grants (unrestricted)	3	16,299	-	16,299
Bank Interest		76	-	76
		-----	-----	-----
<b>Total Incoming Resources</b>		45,181	26,784	71,965
		-----	-----	-----
<b>Resources Expended</b>				
<b>Direct charitable expenditure</b>				
Supervisors and Volunteers		19,663	10,000	29,663
Training and Professional Fees		592	-	592
Materials and Outing Expenses		5,866	3,600	9,466
Venue and Storage Costs		2,302	-	2,302
Coach Hire		4,920	12,500	17,420
		-----	-----	-----
		33,343	26,100	59,443
		-----	-----	-----
<b>Other expenditure</b>				
Lottery and Raffle Prizes		380	-	380
Stationery, Computer and Advertising		1,068	-	1,068
Committee Expenses		725	-	725
Youth Committee Expenses		396	-	396
Insurance		795	-	795
Telephone		2,313	-	2,313
Accountancy		260	-	260
Sundry Expenses		125	-	125
Depreciation of Equipment		1,234	2,854	4,088
		-----	-----	-----
<b>Total Resources Expended</b>		40,639	28,954	69,593
		-----	-----	-----
<b>Net Incoming/(Outgoing) Resources for the Year</b>		4,542	(2,170)	2,372
		-----	-----	-----
<b>Funds brought forward</b>		36,339	11,401	47,740
		-----	-----	-----
<b>Funds carried forward</b>		40,881	9,231	50,112
		=====	=====	=====

**PEGASUS PLAYScheme**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**BALANCE SHEET**  
**AS AT 30TH SEPTEMBER 2014**

	Notes	2014		2013	
		£	£	£	£
<b>FIXED ASSETS</b>					
Equipment	4		12,265		13,828
			-----		-----
			12,265		13,828
<b>CURRENT ASSETS</b>					
Cash at Bank		37,850		33,962	
Cash In Hand		257		210	
		-----		-----	
		38,107		34,172	
		-----		-----	
<b>CURRENT LIABILITIES</b>					
Creditors and Accruals		260		260	
		-----		-----	
		260		260	
		-----		-----	
			37,847		33,912
			-----		-----
			50,112		47,740
			=====		=====
<b>FUNDS</b>					
Unrestricted			40,881		36,339
Restricted	5		9,231		11,401
			-----		-----
			50,112		47,740
			=====		=====

These financial statements were approved by the Executive Committee on 11th November 2014.

\_\_\_\_\_  
Trustee/Chairman

\_\_\_\_\_  
Trustee/Treasurer

## PEGASUS PLAYScheme

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH SEPTEMBER 2014

#### 1. ACCOUNTING POLICIES

- a) **Basis of Accounting**  
The financial statements have been prepared under the historical cost convention and on the receipts and payments basis, in accordance with the Statement of Recommended Practice for Accounting by Charities.
- b) **Income**  
Income, other than grants, is recognised when received. Grants are recognised once the conditions for receipts have been complied with, but not before receipt.
- c) **Depreciation**  
Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less estimated residual value over their expected useful lives as follows:
- |           |                      |
|-----------|----------------------|
| Equipment | 25% reducing balance |
|-----------|----------------------|
- d) **Taxation**  
No provision is made in the financial statements for taxation, as the Committee is of the opinion that all the Association's trading is of a charitable nature and therefore outside the scope of taxation.

#### 2. GRANTS (RESTRICTED)

	2014	2013
	£	£
Comic Relief	10,000	8,000
The Henry Smith Charity	10,000	-
Kent County Council	2,500	-
Kent Community Foundation	1,500	-
Deal Town Council	784	-
Greggs Foundation	2,000	2,000
Coalfields Regeneration Trust - Bridging the Gap	-	5,000
Aylesham Parish Council	-	220
St Margarets Parish Council	-	300
Monica Rabagliati Trust	-	500
	-----	-----
	26,784	16,020
	=====	=====

- a) The Comic Relief and Kent County Council grants received during the year were to contribute towards the cost of coach hire for the playscheme.
- b) The Henry Smith Charity grant received during the year was to contribute towards the running costs of the playscheme.
- c) The Kent Community Foundation and Deal Town Council grants received during the year were to contribute towards the cost of horse riding activities for the playscheme.
- d) The Greggs Foundation grant received during the year was to contribute towards the cost of activities for the playscheme.



**PEGASUS PLAYScheme**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30TH SEPTEMBER 2014**

<b>3. GRANTS (UNRESTRICTED)</b>	2014 £	2013 £
Dover Town Council	1,000	-
Dover District Council	1,500	1,500
Kent County Council	12,749	17,499
Whitfield Parish Council	250	-
Jack Hewitt Youth Fund	500	-
St Margarets Parish Council	300	-
	-----	-----
	16,299	18,999
	=====	=====

**4. TANGIBLE FIXED ASSETS**

	Equipment £
<b>Cost:</b>	
At 1st October 2013	58,246
Additions	2,525
	-----
	60,771
	-----
<b>Depreciation:</b>	
At 1st October 2013	44,418
Charge for Period	4,088
	-----
	48,506
	-----
<b>Net Book Value:</b>	
At 30th September 2014	12,265
	=====
At 1st October 2013	13,828
	=====

**PEGASUS PLAYScheme**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30TH SEPTEMBER 2014**

<b>5. RESTRICTED FUNDS</b>	Balance at 1st Oct 2013 £	Movement in Resources		Balance at 30th Sept 2014 £
		Incoming £	Outgoing £	
Awards for All Asset Fund	1,044	-	262	782
Kent Community Foundation No. 1	883	-	222	661
Pfizers Fund	151	-	38	113
Action with Community Fund	739	-	185	554
Vodafone Fund	1,898	-	475	1,423
Hedley Foundation Fund	141	-	36	105
Winkle Club Fund	52	-	13	39
The Cooperative Fund	421	-	105	316
Comic Relief Fund	-	10,000	10,000	-
Coalfields Regeneration Trust Fund	3,750	-	938	2,812
KCC Small Grants Fund	1,620	-	405	1,215
Mulberry Cottages Fund	421	-	105	316
Kent Police Fund	281	-	70	211
The Henry Smith Charity Fund	-	10,000	10,000	-
Greggs Foundation Fund	-	2,000	2,000	-
Kent Community Foundation No. 2	-	1,500	1,500	-
Deal Town Council	-	784	100	684
Kent County Council Fund	-	2,500	2,500	-
	----- 11,401	----- 26,784	----- 28,954	----- 9,231
	=====	=====	=====	=====

The Deal Town Council Fund at the year end is represented by cash at bank. All other fund balances were represented by fixed assets.

**PEGASUS PLAYScheme**

**SCHEDULE OF DONATIONS AND CONTRIBUTIONS  
FOR THE YEAR ENDED 30TH SEPTEMBER 2014**

	£
Dover Girls Grammer School	91
Bredenstone Lodge	250
Dover Castle Lodge	150
Toyota	1,500
V Cloke	150
Dover Pool League	120
L Burrows	135
Charities Aid Foundation	425
Runashore	100
Slough Rotary Club	400
Gift Aid	1,394
Dover Police	500
Parent Donations	13,248
My Donate	8,187
Youth Forum	240
Jamie Walk	100
J Powell	84
Collection Boxes and Wristbands	56
Ball & Raffle Tickets	1,253
Sundry	423
	-----
	28,806
	=====