

**PEGASUS PLAYScheme**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30TH SEPTEMBER 2016**  
**Registered Charity No: 299301**

**PEGASUS PLAYScheme**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30TH SEPTEMBER 2016**

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**PEGASUS PLAYScheme**  
**ANNUAL REPORT OF THE EXECUTIVE COMMITTEE**  
**FOR THE YEAR ENDED 30TH SEPTEMBER 2016**

The playscheme is governed by its constitution and is a registered charity, number 299301. Its address is 14 Oswald Road, Dover, Kent CT17 0JS.

**Trustees and Executive Committee**

The Charity Trustees who have acted during the year were as follows:

S. Clark	V. McLester	A. Govan	K. Bladon
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The Executive Committee has general powers of management over the affairs of the Association and is made up of four officers and up to twelve members. Each member is elected at the Annual General Meeting.

The Executive Committee elected at the Annual General Meeting on 24th November 2015 was as follows:

S. Clark	Chairman/Fundraiser	S Slingsby	Vice Chairman
V. McLester	Treasurer	A Govan	Secretary/Staff Coordinator
A. Renders	Committee/Youth Forum	K Bladon	Committee/Child Coordinator
J. Edwards	Committee	M. Buddle	Committee

The object of the Association shall be to provide or assist in the provision of education and recreational facilities (including holidays) in the interests of social welfare for children and young persons with learning difficulties who reside in and around Dover and Deal, with the object of improving the quality of life of these children and young persons and with the ultimate aim of facilitating wherever possible their meaningful social integration within the local community. Other core aims of the playscheme include:

- Promoting a healthy and active lifestyle
- Promoting equal opportunities
- Introducing positive leisure activities
- Developing relationship and communication skills
- Developing life skills such as goal setting, planning and negotiation skills
- Supporting young people during difficult times of transition
- Developing tolerance and patience and encouraging positive attitudes towards other peoples wellbeing

**Progress during the year**

This year the Playscheme took place during the school summer holidays over a three week period from Monday 25th July 2016 to Friday 12th August 2016. This marked the 30 year anniversary since the start of the scheme.

The scheme was attended by a maximum of 39 children and young adults aged between 8 and 30 from the Dover and Deal area. This was less than the anticipated 48 full time places available. The children all had significant learning difficulties' and many also had physical disabilities or additional medical problems.

12 full time staff were employed to supervise 4 groups of children. A Group Leader and 2 Assistant Group Leaders were assigned to each group. All staff members were qualified with relevant childcare qualifications to NVQ level 2, 3 or above. The staff were assisted by 41 volunteers the majority of whom volunteered for all 15 days. The vast majority of the staff and volunteers have worked for Pegasus previously and their experience proves invaluable to the success of the scheme. The staff and volunteers were given training prior to the playscheme starting.

All the groups were based at Astor College for the Arts, Dover. This venue was good for access to various activities and was a reasonable cost. The venue also provided easily accessible toileting, changing, kitchen and reception facilities. All parent evaluation replies received after the scheme stated that they were happy with the venue.

A plan and budget were prepared and followed, enabling control over policy and financial decisions.

## PEGASUS PLAYScheme

### ANNUAL REPORT OF THE EXECUTIVE COMMITTEE (CONTINUED) FOR THE YEAR ENDED 30TH SEPTEMBER 2016

The Youth Forum has continued during the year. Anyone over the age of 18 can attend the monthly meetings and put forward their ideas for additions and improvements to the scheme.

Four coaches with drivers were hired for the duration of the playscheme. This enabled all groups to attend offsite activities at the same time. Main outings were booked in advance but Group Leaders and Assistants had the opportunity to plan their groups free days. The groups visited many local activities including water sports, sailing, bowling and horse riding. This year's outings included Sea Safari, The Vineyard and Brockhill Park where the children could do a range of outdoor activities. A last day party and Prom were also held at the end of the scheme.

The playscheme was beneficial in many ways:

- all those who took part, staff, volunteers, children and committee had a lot of fun.
- it offered opportunities for the children to experience things that may not have been possible without the support of the playscheme.
- the children were stimulated and stretched in activities, which developed their intellectual, physical and behavioural needs at the same time as having fun.
- parents benefitted from the support the scheme offered enabling them to spend time with other members of the family and providing respite from the stress and pressure often associated with the care of a child with special needs. Parents were also able to meet and chat with other parents when they brought and collected their children.
- the playscheme gave staff and volunteers a better understanding of the needs of children with special needs.

The success of the playscheme both in terms of meeting its objectives and raising funds to support itself has always been due to the generosity of time given by the staff, volunteers and committee. In excess of 4,000 volunteer hours were carried out over the period from 1st October 2015 to 30th September 2016. The playscheme is also wholly dependent upon the funding it receives from donations, contributions and grants.

The statement of financial activities reports net incoming resources during the year of £2,172. The assets shown as equipment within the financial statements and all of the funds received are used solely for the furtherance of the playscheme's objectives. The Pegasus Playscheme Committee maintains a positive attitude to the playscheme and plans are underway for the year 2017.

#### **Statement of the Committee's responsibilities**

The committee is required to prepare annual financial statements and in preparing these financial statements, the committee is required to:

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the organisation will continue.

The committee is responsible for keeping proper accounting records. They are also responsible for safeguarding the assets of the organisation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Executive Committee

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Trustee/Chairman

Date: 1st December 2016

## **INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF PEGASUS PLAYScheme**

I report on the financial statements of the charity for the year ended 30th September 2016, which are set out on pages 4 to 8.

### **Respective responsibilities of the Executive Committee and Examiner**

The Executive Committee is responsible for the preparation of the financial statements. The Executive Committee consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion as to whether the financial statements give a 'true and fair view' and the report is limited to those matters set out in the next statement.

### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the 2011 Act.have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Mr M J Bell  
MJB & Co Accountancy Services  
45 Balfour Road  
Walmer  
Deal  
Kent CT14 7HY

Date: 1st December 2016

**PEGASUS PLAYScheme**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**INCOME AND EXPENDITURE**  
**FOR THE YEAR ENDED 30TH SEPTEMBER 2016**

		2016			2015
	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds £	Total Funds £
<b>Incoming Resources</b>					
Donations and Contributions		33,064	-	33,064	29,225
Grants (restricted)	2	-	17,148	17,148	6,510
Grants (unrestricted)	3	16,500	-	16,500	29,631
Bank Interest		77	-	77	40
		-----	-----	-----	-----
<b>Total Incoming Resources</b>		49,641	17,148	66,789	65,406
		-----	-----	-----	-----
<b>Resources Expended</b>					
<b>Direct charitable expenditure</b>					
Supervisors and Volunteers		27,562	-	27,562	31,036
Training and Professional Fees		234	-	234	134
Materials and Outing Expenses		6,136	1,200	7,336	11,151
Venue and Storage Costs		2,610	-	2,610	2,474
Coach Hire		2,420	15,000	17,420	18,070
		-----	-----	-----	-----
		38,962	16,200	55,162	62,865
<b>Other expenditure</b>					
Lottery and Raffle Prizes		600	-	600	600
Stationery, Computer and Advertising		830	-	830	528
Committee Expenses		796	-	796	412
Youth Forum Expenses		251	-	251	713
Insurance		899	-	899	795
Telephone		2,288	-	2,288	2,408
Accountancy		270	-	270	260
Sundry Expenses		355	-	355	55
Depreciation of Equipment		1,324	1,842	3,166	3,611
		-----	-----	-----	-----
<b>Total Resources Expended</b>		46,575	18,042	64,617	72,247
		-----	-----	-----	-----
<b>Net Incoming/(Outgoing) Resources for the Year</b>		3,066	(894)	2,172	(6,841)
<b>Funds brought forward</b>		36,864	6,407	43,271	50,112
		-----	-----	-----	-----
<b>Funds carried forward</b>		39,930	5,513	45,443	43,271
		=====	=====	=====	=====

**PEGASUS PLAYScheme**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**BALANCE SHEET**  
**AS AT 30TH SEPTEMBER 2016**

	Notes	2016	2015
		£	£
<b>FIXED ASSETS</b>			
Equipment	4	9,492	10,826
		-----	-----
		9,492	10,826
<b>CURRENT ASSETS</b>			
Cash at Bank		35,907	32,240
Cash In Hand		314	465
		-----	-----
		36,221	32,705
		-----	-----
<b>CURRENT LIABILITIES</b>			
Creditors and Accruals		270	260
		-----	-----
		270	260
		-----	-----
		35,951	32,445
		-----	-----
		45,443	43,271
		=====	=====
<b>FUNDS</b>			
Unrestricted		39,930	36,864
Restricted	5	5,513	6,407
		-----	-----
		45,443	43,271
		=====	=====

These financial statements were approved by the Executive Committee on 1st December 2016.

\_\_\_\_\_  
Trustee/Chairman

\_\_\_\_\_  
Trustee/Treasurer

**PEGASUS PLAYScheme**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30TH SEPTEMBER 2016**

**1. ACCOUNTING POLICIES**

- a) **Basis of Accounting**  
The financial statements have been prepared under the historical cost convention and on the receipts and payments basis, in accordance with the Statement of Recommended Practice for Accounting by Charities.
- b) **Income**  
Income, other than grants, is recognised when received. Grants are recognised once the conditions for receipts have been complied with, but not before receipt.
- c) **Depreciation**  
Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less estimated residual value over their expected useful lives as follows:
- |           |                      |
|-----------|----------------------|
| Equipment | 25% reducing balance |
|-----------|----------------------|
- d) **Taxation**  
No provision is made in the financial statements for taxation, as the Committee is of the opinion that all the Association's trading is of a charitable nature and therefore outside the scope of taxation.

**2. GRANTS (RESTRICTED)**

	2016	2015
	£	£
Comic Relief	-	4,410
Albert Burns Children's Trust	5,000	-
St Margarets Parish Council	500	-
Dover District Council	948	-
Port of Dover Community Fund	10,000	-
The Woodward Charitable Trust	700	1,000
Jack Hewitt Youth Fund	-	600
Deal Marine Panto	-	500
	-----	-----
	17,148	6,510
	=====	=====

- a) The Albert Burns Children's Trust and Port of Dover Community Fund grants received during the year were to contribute towards the cost of coach hire for the scheme.
- b) The St Margarets Parish Council grant received during the year was to contribute towards the cost of activities for the scheme.
- c) The Dover District Council grant received during the year was to contribute towards the cost of equipment for the scheme.
- d) The Woodward Charitable Trust grant received during the year was to contribute towards the running costs of the playscheme.



**PEGASUS PLAYScheme**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30TH SEPTEMBER 2016**

<b>3. GRANTS (UNRESTRICTED)</b>	2016	2015
	£	£
Kent Reliance Provident Society Fund	2,000	-
Dover District Council	1,500	1,500
Kent County Council	10,000	16,831
The Barbara Ward Children's Foundation	-	2,500
Provincial Grand Lodge East Kent Freemasons	-	2,000
Greggs Foundation	-	2,000
Albert Burns Childrens Fund	-	2,000
Affinity Water	-	2,500
The A.M. Order of Purchasers	3,000	-
St Margarets Parish Council	-	300
	-----	-----
	16,500	29,631
	=====	=====

**4. TANGIBLE FIXED ASSETS**

	Equipment £
<b>Cost:</b>	
At 1st October 2015	62,943
Additions	1,832
	-----
	64,775
	-----
<b>Depreciation:</b>	
At 1st October 2015	52,117
Charge for Period	3,166
	-----
	55,283
	-----
<b>Net Book Value:</b>	
At 30th September 2016	9,492
	=====
At 1st October 2015	10,826
	=====

**PEGASUS PLAYScheme**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30TH SEPTEMBER 2016**

<b>5. RESTRICTED FUNDS</b>	Balance at 1st Oct 2015 £	Movement in Resources		Balance at 30th Sept 2016 £
		Incoming £	Outgoing £	
Awards for All Asset Fund	586	-	148	438
Kent Community Foundation No. 1	495	-	125	370
Pfizers Fund	85	-	21	64
Action with Community Fund	415	-	104	311
Vodafone Fund	1,067	-	267	800
Hedley Foundation Fund	78	-	20	58
Winkle Club Fund	29	-	7	22
The Cooperative Fund	237	-	59	178
Coalfields Regeneration Trust Fund	2,109	-	527	1,582
KCC Small Grants Fund	911	-	228	683
Mulberry Cottages Fund	237	-	59	178
Kent Police Fund	158	-	40	118
Albert Burns Children's Trust Fund	-	5,000	5,000	-
St Margarets Parish Council Fund	-	500	500	-
Dover District Council Fund	-	948	237	711
Port of Dover Community Fund	-	10,000	10,000	-
The Woodward Charitable Trust	-	700	700	-
	-----	-----	-----	-----
	6,407	17,148	18,042	5,513
	=====	=====	=====	=====

All fund balances at the year end were represented by fixed assets.

## PEGASUS PLAYScheme

### SCHEDULE OF DONATIONS AND CONTRIBUTIONS FOR THE YEAR ENDED 30TH SEPTEMBER 2016

	£
Ivy & Jane Charitable Trst	500
Sterlingbuild	100
Dawn Berry Reindeers	76
Linda Cooke	20
Cloke Scaffolding	100
Dover Girls Grammar	72
Whitfield PC	350
Deb Coe Craft Fair	100
Simon Langton School	80
Howdens	400
Millipede ME	1,000
Kelly Harris	60
Emma Ludlow	20
Corinthians 1208 Lodge	100
Astor College Non Uniform Day	316
Austin	125
Evans Sandwich Music Festival	560
Whitfield WI	120
Oddfellows	100
Thompson Bell	385
R&S Hewson	50
London Marathon	1,572
NJ & KA Jones	120
Scarlett Isaacson	10
Charity Boxes	61
B Pilott fun day	641
Pauline Hulks	20
Shepherd Neame	500
Sundry	99
Parent Donations	14,080
My Donate and Gift Aid	10,378
Sweets in Jar Fundraising	50
Ball & Raffle Tickets	899
	-----
	33,064
	=====