

FRIENDS OF BURNLEY CEMETERIES

Minutes of Meeting

Wednesday 20th May 2015, 2pm Cemetery Offices, Rossendale Road

Present: Susan Barker, Secretary; Pam Wood, (Burnley Civic Trust); Robert Glover (Burnley Civic Trust); Brenda Hayman; Carol Downham; Kathleen Armfield; Julie Kayley; Cameron Collinge (Burnley Borough Council).

	DETAILS	ACTION
1	<p>Apologies: John Sellick, Treasurer (St. Leonard's, Padiham); Brian Dunn; Roger Frost, Chair;</p>	
2	<p>Minutes of last meeting: two points amended in Officers Reports section of the minutes - 3i) membership subscription changed to voluntary subscription and 3ii) April amended to February. The minutes then approved as a true record, Julie proposing and Kathleen seconding.</p> <p>Matters arising not covered below: It was felt that dog fouling incidents have not been as bad since the recent publicity about prosecutions. Work is well under way to remove the rubbish store at Padiham St. John's Rd Cemetery. Susan has yet to write to the Council about spending some of the income from the sale of the buildings at Padiham St. John's Road Cemetery. Repair of Mereclough Graveyard boundary wall is being organised.</p>	<p>Susan to send letter</p>
3	<p>Events for 2015: Open Day 2015 - Saturday 6th June 2015. Cameron is arranging to acquire 3 3mx6m gazebos and to provide sandwiches and other refreshments. 6 to 8 tables and some chairs also required. We may be needed to help serve drinks. Arrangements are in hand to have the crane in operation on the day. The chapel will be available for the Funeral Services displays if required. Pam has contacted the Funeral Services, Freshfields, British Legion Bikers who will be having displays. She has also arranged for the mayor to open the event and for the three walks to take place. The Co-operative Funeral Services have kindly donated a food hamper for the raffle (draw at 3.30pm) and other members have volunteered various items - Brenda has volunteered to sell tickets on the day together with her animal welfare stall. Julie has designed and put up the poster and is organising a cake stall. There will also be displays of information from the Civic Trust and Trees for Burnley and plants and heritage books/second hand books for sale. Details of the event will be sent to the local press and various public places. Hopefully it will be a sunny day with a good number of visitors and an opportunity to promote the cemeteries and our group and we may raise some funding in the process.</p> <p>Heritage Open Day Walks 10th to 13th September 2015 Information received from David Smith, Burnley Civic Trust has been circulated by email and details of openings/walks are required before the 20th June in order to be included in the promotional booklet. It's an opportunity to get a much wider promotion of walks. Brenda agreed to lead a Blackburn Cemetery walk on the 10th, commencing at 2pm. Susan agreed to lead a walk and will fit in with any other walks at the cemeteries after contacting Molly and Roger who may also be prepared to lead a walk.</p>	<p>Final arrangements to be made by telephone/email</p> <p>Susan to contact Molly & Roger and complete event form before deadline date. All-please let Susan know any other events before deadline date</p>
4	<p>Officers Reports: John reported that cash in the bank is £194.86 - there have been no recent withdrawals.</p>	

5	Burnley Council Officers Reports: Cameron reported that it was proposed to provide new soil and plants for the raised bed and circular bed near the entrance to Padiham St. John's Road Cemetery.	
6	Issues from Cemeteries and Churchyards: Julie showed a photograph of the unsightly dead vegetation caused by weed spraying around graves. Cameron reported that the width of the spraying was a concern - contractors employed to do the work had not been careful enough. Cameron's staff have now been trained for this work and greater care will be taken in future.	
7	Newsletter: Susan handed out copies of the completed newsletter - a further 100 copies have been ordered from Nu-age for wider circulation.	Susan to circulate
8	Projects and Grants: Healey Music Memorial refurbishment- Susan has left telephone message and contacted TSB Ironcraft in Hapton via their website but has not yet received a reply. Carol said she would have a word with Tim to find out if they want to give a quote. <i>Update:</i> Prompted by Carol a meeting has been arranged for Friday afternoon at the monument to look at the work involved. Walks Leaflets- Susan has drafted an email to Lancashire County Council's grants section about the possibility of a grant for the first of our leaflets (Molly's history trail) and will send it in the next few days when the website has been updated. There was some discussion about the number of copies/cost effectiveness. The costs for design and production are as follows: 100@£525, 250@£550, 500 @£575, 750@£600, 1000@625, 1500@£650, 2000@£675, 2500@£700. The number may depend on the grant we can obtain - if anyone has any comments on what they think is an appropriate number please let me know. Epitaphs Booklet - Brenda has checked the final proof and hopes that the booklet will be available in time for the Open Day. She already has orders for the booklet which is priced for sale at £1.50. It was confirmed that Brenda will pass income to either John or Susan for banking from time to time as sales proceed and that the booklet be promoted on the website with Brenda as supplier (SAE required). Thanks to Brenda for all her work. Signage - Cameron has agreed with Simon Goff that priority this year will be given to providing signs at the Crematorium (the most used facility) and at the main (Rossendale Road) entrance for the cemetery. Discussions are ongoing with Simon about the 'Plot' signs and it has been suggested that the Friends draft up a sign for the Soldier Plot.	Carol to contact Tim All - comments to Susan please Brenda to co-ordinate sales ALL to promote the booklet Susan to arrange walk-over of plot
9	Any other matters: None	
10	DATE OF NEXT MEETING which will be AGM: <u>WEDNESDAY 22nd JULY 2015</u>, 2pm at Burnley Cemetery Offices.	

SB/21.5.2015