**FRIENDS OF BURNLEY CEMETERIES**  
**Minutes of Meeting**  
**Wednesday 1st JUNE 2016, 1pm Cemetery Offices, Rossendale Road**

**Present:** Julie Kayley; Susan Barker, Secretary; Robert Glover (Burnley Civic Trust); Brenda Hayman. John Sellick, Treasurer (St. Leonard’s Padiham); Carol Downham.

<table>
<thead>
<tr>
<th>DETAILS</th>
<th>ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1</strong></td>
<td>Apologies: None</td>
</tr>
<tr>
<td><strong>2</strong></td>
<td><strong>Minutes of last meeting and matters arising:</strong> The minutes of the March Meeting approved as correct. Julie proposed and Robert seconded. No matters arising not covered below.</td>
</tr>
<tr>
<td><strong>3</strong></td>
<td><strong>Officers Reports:</strong> John reported that the bank balance stood at £228.53</td>
</tr>
</tbody>
</table>
| **4** | **Burnley Council Officers Reports:** Cameron attended the meeting briefly to report that Angela was on sick leave and answered several questions that had arisen during the meeting. There are staffing shortages due to illness and holidays and they are struggling even to keep up with mowing.  
\(a\) It was proposed to take out the soil from the raised planter at *St. John’s Road Cemetery* and resoil and plant.  
\(b\) No definite proposal as yet to fund and provide the main *signage*.  
\(c\) Cameron asked that the Friends did not carry out any further *ivy removal* without agreeing the site with him - there is concern that gravestones could fall and that Friends and other members of public could be injured.  
\(d\) Cameron confirmed that the *paths in Burnley Cemetery* which had been overlain with earth would be grassed and mown. |
| **5** | **Issues from Cemeteries and Churchyards:** See 4 above. Since the meeting Carol has weeded the circular bed near the entrance to *St John’s Rd Cem* and planted summer bedding. Susan has weeded the raised bed and put up a notice about the friends work and asked for interested volunteers. Susan and Carol will monitor the raised bed for a while to remove any further weed growth and it can then be planted with perennials, bulbs and small shrubs. Both bins in the cemetery are full/overflowing and in need of urgent attention. Cameron has been informed. There was discussion about soil provision and John asked whether some might be available for Blackburn Road Cemetery where levelling was necessary. Cameron said he would investigate. Julie also asked whether a *litter basket* could be provided *part way down the main route at Burnley Cemetery* and Cameron agreed to site one. |
| **6** | **Newsletter:** John confirmed that he can print the newsletter using St. Leonard’s printer. Susan will send him the file by email. The newsletter has now been printed and circulation is in progress. |
| **7** | **Projects and grants:**  
\(\text{Working party feedback} - \) See 4c above. Thursday 16th June was set as the next working party. *Update* - work at St. John’s Rd Cem has taken place (see 5 above) and on the 16th the ornamental beds at the Hapton Valley Mining Memorial and the War Memorial have been weeded, remaining bedding removed ready for planting with new bedding. The cross bed on the former chapel site has also been tidied. Unfortunately the new rose bushes which were doing quite well have now been stripped of leaves and some buds perhaps by the squirrels or possibly deer - hopefully they will recover. Further planting by the Friends is proposed.  
**Heritage Lottery Fund-Music Memorial Refurbishment:** Simon Goff has provided details of a contractor who may be able to give a quote. Susan to follow up.  
**Walks leaflets:** Funding sources still needed  
**Signage:** See 4b above. Work on the smaller plot signs needs to be continued. |

Cameron to action bin emptying, soil for John and litter basket as agreed with Julie  
John to arrange payment  
Susan to ring the contractor.
| 8 | **Events for 2016:**  
**Walks:** Susan to contact Molly about availability for walks for Heritage Open Days and/or the open day and Peter Hornby for his usual walk on the open day. Susan and Brenda will lead walks for Heritage Open Days at St. John's Road and Blackburn Road Cemeteries respectively. Dates to be confirmed by phone and submitted to Burnley Civic Trust by the end of June for HOD publicity.  
**Open Day:** It was agreed that the open day be changed to Sunday the 7th August, at the same time 1 to 3.30pm. Julie will prepare a poster to be displayed. Susan to contact Anna from Freshfields, undertakers, bikers and to speak to Cameron about refreshments, gazebos, chapel opening, etc. and arrange some publicity. | **Susan to contact Molly and Peter and inform Civic Trust of HOD publicity.**  
**All** |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td><strong>Any other matters:</strong> The visit to Darwen Cemetery to be discussed at the next meeting.</td>
<td></td>
</tr>
</tbody>
</table>
| 10 | **DATE OF NEXT MEETING - The Annual General Meeting:** WEDNESDAY 13th JULY 2016  
**1pm Cemetery Offices, Rossendale Road.** | |

SB/19.6.2016