FRIENDS OF BURNLEY CEMETERIES  
Minutes of Meeting  
Friday 16th March 2018, 1pm Cemetery Offices, Rossendale Road

Present: Susan Barker, Secretary; Robert Glover (Burnley Civic Trust); Julie Kayley. Steve Roberts, Burnley Borough Council

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<th>DETAILS</th>
<th>ACTION</th>
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<td>1 Apologies: John Sellick; Brenda Hayman (Treasurer); Carol Downham, Anna Brame</td>
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| 2 Minutes of last meeting: Minutes agreed as correct. Proposed Julie Kayley, Seconded Robert Glover  
Matters arising: Susan hopes to have the two Padiham WW1 booklets produced before first WW1 walk on 25th April so that publicity can be done. | Susan to complete booklets and publicise |
| 3 Friends Officers Reports:  
Brenda reported by email that the bank balance is £409.83.  
Susan reported that another query about family graves had been received. | |
| 4 Burnley Council Officers Reports:  
Steve Roberts apologised for not being able to attend previous meetings and hoped that he/a representative would attend future meetings. He reported that staff shortages continued to be a problem. There was some hope that this would improve with the imminent appointment of a full time post. He answered questions as follows:-  
- Signs: He agreed that main information signs at two entrances should be a priority and will speak to Simon and report back.  
- St. John’s Road Cemetery: The trees have been felled by Electricity workers due to overhead line issues. Plans in hand to repair the footpath by the road.  
- Fallen Headstones: Steve would like to see temporary staff hired to deal with these and unsafe headstones. This would depend on funding being made available. A new machine that will help in this task will soon be acquired. | Steve/his representative to report back to next meeting |
| 5 Issues from Cemeteries and Churchyards:  
John reports that St. Leonard’s event at Mama Mia’s was successful, raising £450 and that a grant of £400 has been received towards new benches. The church is also having a new Wall of Remembrance built adjacent to the Chapel. It should be completed before Easter. | |
| 6 Newsletter: Susan circulated a draft of the Spring newsletter and will arrange to have copies printed and circulated when minor corrections are done. | Susan to action |
| 7 Projects and grants:  
a) Heritage Lottery Fund-Music Memorial Refurbishment: Susan now has a CD of Monumental Inscriptions from the Family History Society and a list of publicly funded headstones can be drawn up. Sean Kerr, the Parks Development Officer, is not aware of any local groups to carry out research but it was agreed that Susan would contact St. Mark’s Church on Rossendale Road to check interest. An initial HLF bid can then be made.  
b) Walks leaflets: Julie will provide Susan with information about her tragedy trail in Burnley Cemetery and Susan will do similar trail in St. John’s Cem. Julie has suggested we produce a fund raising booklet and will report to the next meeting. Susan to arrange printing of more copies of the walk leaflet.  
c) Signage: See 4 above  
d) Xmas wreath removals: A small group has removed spent wreaths/flowers and a second sessions has been arranged for Friday 6th April, 11 to 12.30ish.  
e) May Day Stall at Towneley 7th May: The stall has been booked - Susan to confirm arrangements by email closer to the event. Susan, Carol and Robert to man the stand. | Susan to contact local church groups  
Julie and Susan to action  
Susan to email |
| 8 Any other matters: None | |
| 9 DATE OF NEXT MEETING: FRIDAY 11th MAY 2018 1pm. at Burnley Cemetery Offices, Rossendale Road. | |

SB/27.3.2018.