

AZERLEY PARISH COUNCIL

MINUTES

DATE: Thursday 28th November 2013
TIME: 19.30 hrs
LOCATION: Winksley Church Room
PRESENT: Councillors Colin Macintosh (Chairman), Reg Merrin (Vice-Chairman), Lauren Carr, Nick Jackson, Brian Thackray and Robert Weatherhead.
IN ATTENDANCE: Iona Taylor (Clerk)
County and District Councillor Margaret Atkinson
Mike Atkinson and Howard Mountain
27 members of the public (until after item 3).

1. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA – none.

2. APOLOGIES

Apologies were received and accepted from Councillor Fleetham due to an alternative engagement.

3. PLANNING AND DEVELOPMENT

3.1 Consultations on applications.

The following applications were considered and responses agreed to the consultations being carried out by the planning authority:

<i>Reference</i>	<i>Proposal</i>	<i>Response to LPA</i>
6.19.146.C.FUL 13/04271/FUL	Change of use from former nursery/garden centre to form static caravan site, erection of reception block and storage and formation of new vehicular access.(Revised Scheme) at Land Comprising OS Field 0789 Gate Bridge Road Galphay.	Parish Council objects as it is considered that, for a number of reasons, proposal is against Harrogate Borough Council's policy TR4.
6.37.59.FUL 13/04350/FUL	Erection of garages and store at The Farmhouse, Winksley Banks, Winksley.	No objections.
13/04546/FUL	Installation of French doors to first floor at Marigold Cottage, Galphay.	Comment questioning the aesthetics of this proposal.
6.19.131.C.FUL 13/04554/FUL	Erection of extension to garage and installation of door at School House, Galphay Lane, Galphay.	No objections.

3.2 Updates and decisions on applications, appeals and enforcement investigations.

<i>Reference</i>	<i>Proposal</i>	<i>Update / Decision</i>
6.37.1.E.FUL 12/03598/FUL	Demolition of porch and erection of single storey extension, canopy and steps at Toldrum Farm, Winksley.	Passed
6.19.171.A.FUL 12/03228/FUL	Erection of single storey extension at Woodlands Cottage, Mickley.	Passed
6.19.108.B.DISCON 13/00197/DISCON	Approval of details under conditions 9 and 14 (noise levels, grid connection details and construction methodology) of planning permission 6.19.108.B.FUL at Mill House, Mickley.	Passed
Planning enforcement: 12/00593/BRPC	Non compliance with conditions at Mill House, Mickley.	Refer to application above.
Stop Notice.	Operation / running of the hydro-electric plant in breach of the requirements of Condition 9 of planning permission reference 6.19.108.B.FUL at Mill House, Mickley.	Refer to application above.

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6.18.69.B.FUL 13/01843/FUL	Erection of double garage and stables at Bush Farm, Grewelthorpe.	Passed
6.37.17.K.FUL 13/03212/FUL	Change of use of land to allow 12 camping pods in place of 12 tent pitches within existing caravan park at Woodhouse Farm, Winksley.	Permission granted for 8 woodland pods.
6.37.17.K.FUL	Two storey extension at Woodhouse Farm, Winksley.	Passed
6.19.7.D.FUL 13/03224/FUL	Erection of extension to store at Jenead, Azerley Lane, Galphay.	Passed

3.3 Harrogate Borough Council Core Strategy review.

It was noted that Harrogate Borough Council is starting a process to review their Core Strategy. This is the central document of their Local Development Plan and contains the restrictive policies which mean that there is currently little scope for housing and other development in this parish. The review process is likely to take several years.

A first consultation with Parish Councils was considered and responses agreed to the questions being asked. In particular the Parish Council agreed the vision that it would like Harrogate Borough Council to use when deciding on the policies that it will use to guide development in the District in the period up to 2035. It was also agreed that the Parish Council believes that there should be some housing development allowed in rural villages.

4. MINUTES OF THE LAST MEETINGS

The minutes of the last meetings held on 26th September and 31st October 2013 were approved and signed.

5. MATTERS ARISING FROM THE MINUTES

5.1 Website and newsletter.

Generally positive feedback on the website and newsletter were received.

Following feedback from Councillors Merrin and Thackray it was agreed not to distribute a copy of the newsletter to every household in Mickley, but to display one copy on the noticeboard instead.

The importance of keeping the website up to date was noted.

5.2 Report from parish consultation meeting with Harrogate Borough Council.

Councillor Macintosh, who had represented this Council at the meeting held on 11th November, reported on the key points which had been covered. The minutes from the meeting had also been circulated to Parish Councillors. The following points were noted:

- Emptying of litterbins – Harrogate Borough Council is sorry that some litterbins have overflowed during the implementation of a new system since the inception of wheelie bin collections. Concerns can be reported to Harrogate Borough Council's Customer Service Centre. The Borough Council is looking to reduce bin numbers and is also investigating locations where wheelie bins may be a suitable alternative. There do not yet appear to be any permanent proposals for regular collections from bins.
- Highways Officers may execute or commission temporary repairs to roads to ensure that they are kept in a safe condition. There may be occasions where these may fail again before permanent works can be completed and further temporary repairs may be necessary. All permanent repairs carried out by contractors are expected to be fit for purpose and if this is not the case then a defect notice is issued by the Area Office and the contractor must carry out required remedial works at their own cost.

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- Highways North Yorkshire work to County policy and their main priority is to keep major routes treated and passable in severe winter weather. To achieve this they use 93 gritters and work with 120 farmers and contractors who help to clear snow in rural areas. Councillor Macintosh had discussed the protocols for deploying the farmers and contractors, citing concerns from last winter when they had not been given a timely go-ahead to carry out snow clearance works.

5.3 Mickley garden waste collection.

The green garden waste service has been incrementally introduced across the borough since 2005; however the monies allocated has only enable a limited expansion programme. The current service is at full capacity. A review of the service in being undertaken in order to determine the future of the service, including the costs of any further expansion. The Borough Council is not legally obliged to collect garden waste.

Alternatives for residents without a green garden waste collection scheme include home composting and taking their rubbish to a tip.

6. ROAD GRITTING IN MICKLEY

A request from Mickley resident Mrs I'Anson for the Parish Council to purchase a gritter with which to treat roads not covered by the County Council's programme was considered.

For a number of reasons including, but not exclusively, liability and insurance it was agreed that gritting roads is not something that the Parish Council is prepared to undertake.

7. HIGHWAYS

7.1 Back Lane in Galphay.

A response had not yet been received from Highways North Yorkshire about further / improved signage at this location.

7.2 Update on previously reported highways faults.

<i>Ref.</i>	<i>Fault / Issue</i>	<i>Update / Outcome</i>
Az 2-12	Potholes on West Lane, Galphay.	Permanent repairs have not yet been carried out.
Az 5-12	Adverse condition of Heathfield Lane, Winksley.	Surface breaking up again.
Az 9-12	Road between Owster Hill Farm & Galphay.	Temporary repairs failing and no permanent ones carried out yet.
Az 11-12	Grit collecting on Galphay Bridge.	Grit bins not yet provided.

8. FINANCIALS

8.1 Financial report.

It was resolved that the following report be approved and recorded:

<i>Bank Balances as at 23/11/13:</i>	
Santander Current a/c ****2922	£7,775.61
TOTAL	£7,775.61

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<i>Payments to be approved and recorded:</i>		
<i>Payee</i>	<i>Details</i>	
Iona Taylor	Clerk, September 2013	£124.22
DTMS Ltd	Caretaker, October (Invoice 5885)	£416.93
GVI	Hall Hire on 31/10/13	£7.50
Iona Taylor	Clerk, October 2013	£129.88
Farm & Land Services Ltd	Grasscutting, Invoice 4005	£116.40
TOTAL		£794.93
<i>Receipts to be recorded:</i>		
<i>Received From</i>	<i>Details</i>	
North Yorkshire County Council	Grasscutting Reimbursement	£462.47
HMRC	VAT Reclaim 1/8/13 - 31/10/13	£185.39
TOTAL		£647.86

8.2 Donation to Ripon CAB.

It was resolved that a donation of £100 be made to this organisation.

8.3 Mid-year financial reports.

The 2013/14 mid-year monitoring against budget and mid-year balance analysis reports were considered.

The monitoring against budget report showed that half way through the year the Council was under budget by about £430; however this position may change before the end of March 2014. The underspend is mainly because of limited unexpected expenditure so far in the financial year.

The mid-year balance analysis report showed that the Parish Council has unallocated reserves of about £5,900 which are significantly over the recommended levels. However it was noted that this means that the Council is in a healthy financial position.

8.4 Contribution to Clerk's planning training.

It was noted that the Clerk had been reimbursed £23 twice by this Parish Council. The Clerk apologised for this error and it was agreed that it could be repaid through her November / December invoice.

8.5 2014/2015 budget.

The draft budget was considered. It was agreed that an increased allowance of £464.80 for unexpected expenditure be included. This will be useful in the event of any significant maintenance works being required.

8.6 Precept requirement for 2014/15.

It was resolved that a precept of £4,250 be applied for.

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9. PARISH CARETAKER

Whilst there were no new tasks for inclusion on the job list it was noted that there is a significant backlog of work for the caretaker to undertake over the winter.

10. CORRESPONDENCE

The Clerk reported on items received including:

10.1 Lloyds Banking Group.

It was noted that an update on this bank's strategy has been received. Councillors were reminded that this Parish Council owns 121 shares in the banking group.

10.2 Household Waste Recycling Centres (HWRC's).

A consultation on proposals to charge for accepting soil and rubble waste at HWRCs was noted. It was agreed that this Parish Council should object to the proposals on the basis that they are likely to cause an increase in fly-tipping and that savings would be better generated by changes and reductions to opening times.

11. NEXT MEETING

The date of the next meeting was confirmed as being on 30th January 2014 at 19.30hrs in Mickley Church Room.

12. 2014 SCHEDULE OF MEETINGS

The 2014 schedule, providing for a meeting on the last Thursday of each month, was approved.

13. ANY OTHER BUSINESS – none.

Meeting closed at 21.11 hrs.

These minutes were recorded and prepared by Iona Taylor, Clerk to the Parish Council.

SIGNED: (Chairman)

DATE: