

# **EATON BISHOP PARISH COUNCIL**

## **Minutes of the Annual Parish and Annual Statutory Council Meetings of Eaton Bishop Parish Council held at the Eaton Bishop Village Hall on Wednesday 11<sup>th</sup> May 2022 from 7.30 pm**

### **Present at the Zoom meeting:**

Cllr James Ball (Vice Chair - in the Chair)  
Cllr Alan Tydeman  
Cllr Rupert Chatwin  
Cllr Roger Knight  
Cllr David Richards  
Cllr Phil Davies

### **In attendance:**

Present were Parish Clerk Alison Wright, Lengthsman Paul Wright and one member of the public. Also present was PCSO Pete Knight.

The meeting commenced at 7.30 pm. The Vice Chair (Cllr James Wall) welcomed everyone to the meeting.

### **1.0 Annual Parish Meeting**

PCSO Pete Knight was in attendance and he updated the meeting regarding some crime trends in Eaton Bishop. Garages had been broken into, attempted break-ins had occurred, eggs, milk and a chicken had been stolen. A 20 year old male would be appearing in court.

Speed enforcement had been ongoing, with PC Jeff Rouse in attendance with the speed gun, making several visits during the month. PCSO Knight explained about a cautionary tale of a farmer who had been caught by a tarmac gang and who had parted with a substantial sum before realising what had happened and cancelling the cheque. The traders had broken trading standards law. Caution advised. Police presence was being increased in the area and assistance was being provided by South Wye colleagues. PCSO Knight reminded everyone to call in with any concerns. Call 101 for non-urgent matters, and crime reporting of a non urgent nature, and call 999 for urgent assistance.

### **2.0 Election of Chair and receipt of acceptance of office**

Cllr Becky Wall BEM was nominated for the role of Chair by Cllr Ball and seconded by Cllr Chatwin. There were no further nominations. Cllr Wall was duly elected.

### **3.0 Election of Vice Chair and receipt of acceptance of office**

Cllr Jim Ball was nominated for the role of Vice Chair by Cllr Chatwin and seconded by Cllr Richards. There were no further nominations. Cllr Ball was duly elected.

### **4.0 Apologies for Absence**

There were apologies received from Cllr Becky Wall BEM

### **5.0 Declarations of Interest**

There were two declarations of interest. There were declarations of interest in relation to the placing of livestock on the commons (Cllr Richards and Cllr Ball)

### **6.0 Minutes of previous meeting held on 13<sup>th</sup> April 2022**

The Minutes of the Parish Council Meeting, held on the 13<sup>th</sup> April 2022, were approved as a true and correct record of the meeting.

### **7.0 To receive reports from: Ward Councillor**

The **Ward Cllr** was not in attendance at the meeting.

### **8.0 Finance and Policies**

#### **8.1) To approve accounts and note balances (please see Finance Sheet)**

The bank balances were noted as: Business Account £26958.37\* and Treasurer's Account £4240.61, as at the meeting date.

\*Contained within the Business Account total are the following amounts:

**1) The Cooks Charity** Deposit of £2504.51

**2) RPA Grant Funding** for the Commons Projects - balance £4278.73 plus £359.50 = £4638.23

**3) Defibrillator Fund** balance £644.51.

To resolve to accept payments, as per listing.

**The following payments were approved:**

Clerk paid in accordance with contract for May

HM Revenue & Customs (Tax)

£89.00

Longfield Services (Lengthsman/bins)

£131.10

BHIB Ltd (Parish Council Insurance)

£378.29

**Resolved:** that the payments were passed for payment: Unanimous.

#### **8.2) To confirm selection of website provision (renew contract)**

It was resolved that the contract with the website provider, Chess, would be renewed and the renewal invoice would be paid when received.

#### **8.3) To confirm possible PC contribution towards defibrillator for Lower Eaton**

The provision of a third village defibrillator, for the area around Lower Eaton, was discussed and it was resolved that the funds held on deposit in the PC account, and ring-fenced to the defibrillator plus any funds raised before the account was paid, would be offset against the cost of the defibrillator and cabinet. The balance of the amount outstanding would be met by the parish council. The defib fund would then be accrued again, as fund raising continued, and the money used to help fund consumables such as batteries and pads for the unit.

#### **8.4) To discuss co-ordination of list for defibrillator contacts**

It was agreed that Cllr Tydeman would look at the appointment of two co-ordinators to set up, and then manage, the list of possible volunteers for defibrillator call out in the event of the defib being required. The call list would be professionally managed and operated by the emergency call centre. This service would attract an annual premium, the cost of which would be met by the parish council. Clerk to look into a web link to training video for use of a community defibrillator.

### **9.0 The Commons and Village Hall**

#### **9.1) Honnymoor Common and Little Marsh Common – updates**

There were four Dexter cattle grazing the common. Littlemarsh was all “looking good”. The recent tree works had consolidated things. Caroline Hanks and the Clerk signed off the signs for the common, for the temporary fencing, and Caroline thanked the parish council for permission for the recent survey to be undertaken on Honnymoor. Two nationally notable species had been recorded, brown sedge and Adders Tongue Fern. The common was a “rushy pasture and not a meadow”. Caroline asked the parish council for permission to lodge the commons for further research and the recording of species. This would form part of the Natural England data base of habitats and may enhance grant funding opportunities for future habitat management. It would also help to set up a map of good healthy habitats. Entry into the Countryside Stewardship Environmental Land Management Scheme 2024 would be progressed. The parish council thanked Caroline for all of her work and would formally confirm that they would wish for all survey and improvement options for the commons to be explored at the relevant time and in the appropriate manner. The parish council would be kept informed of when surveys were due to take place.

#### **9.2) Village Hall update**

Cllr Davies advised that the litter pick bags were still awaiting collection outside the hall and the Clerk would chase up their collection.

There had been a possible attempted forced entry at the rear of the hall and some local garages had been broken into. The new doors for the hall had been delayed.

### **10.0 Parish Roads and Footpaths plus flooding**

#### **10.1) To note any defects to be reported to Balfour Beatty.**

Littlemarsh Common Road and Pulley Avenue were both in a broken up state and requiring repairs and resurfacing. Vallets Farm corner, flooding onto the road and potholes frequently submerged under the water.

Pulley Avenue – (near numbers 9, 10 and 11) - unsteady path and posts in a poor state of repair on mesh fencing.

Check situation regarding footpath EB21 and steps.

**10.2) To put forward work for the Lengthsman**

Possible hedge cutting on Honeymoon road corner, subject to road safety and householder liaison to keep splay and visibility clear. Cllr Davies to co-ordinate.

Repairs and replacement installations (gates, fencing and notice board) to accident damage at Honeymoon.

**10.3) To discuss any issues of parish flooding**

No further reports this time.

**11.0 Planning**

11.1) To consider response to Planning Applications, as notified, and then determined by Herefordshire Council

No new applications to consider this time.

11.2) To receive any update regarding previous planning queries

There were some ongoing enquiries regarding access and container placement at a property in the village. These would be chased up a week before the June meeting.

**12.0 Information Sheet and Correspondence**

**12.1)** To note Information and Correspondence sheet including:

Talk Community Newsletters

Local Area Plan Consultation slide show

May road closures

New information on new reporting details for PROW (Public Rights of Way) and TRO (Traffic Regulation Orders):

**Herefordshire Council contact information**

PROW - [PROW@herefordshire.gov.uk](mailto:PROW@herefordshire.gov.uk)

PROW No – 01432 383550

TRO - [TM@herefordshire.gov.uk](mailto:TM@herefordshire.gov.uk)

**Cooks Field**

The suggestion of the creation of a pond, made by the tenant of the Cooks Field, would be subject to a site visit before a final decision.

**13.0 Matters to be raised on the Agenda for the next meeting**

All the usual items would be on the Agenda. End of year finance for 2020 – 2021.

**14.0 Confirmation of the date of the next Meeting**

The next Parish Council Meeting would be held on Thursday 16<sup>th</sup> June 2022, from 7.30pm, in the Eaton Bishop Village Hall.

***The meeting closed at 8.57 pm***

Signed:

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Chairman

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Date

Visit the Eaton Bishop Parish Website at: [www.eatonbishoppcc.btck.co.uk](http://www.eatonbishoppcc.btck.co.uk)