

Covid19 Risk Assessment Form Template

Clubhouse Facilities	Y	Y	Y	M	H	M	M	M	M	All facilities open for use. Wipe down/ sanitize after use. Ventilation. Toilets - wipes/spray available for wiping down before/after us. TRACK AND TRACE IN PLACE FOR MEMBERS/VISITORS TO SIGN IN/OUT (visitors to provide contact details)	Club committee	Ongoing	Y
Hygiene and Sanitisation	Y	Y	Y	H	M	H	H	H	H	Hand sanitizers available around the clubhouse. Anti-bacterial wipes/sprays for wiping down and spraying furniture and equipment. Members/Visitors may wear their own masks. Staggered seating.	Safeguarding officer	Ready for indoor season, then ongoing	Y
MEMBERS	Y	Y	Y	M	L	M	M	M	M	Own members are aware of social distancing. Keeping clubhouse clean after use and respecting all members/visitors personal space	Club members	Ongoing	Y
VISITORS	Y	Y	Y	L	L	L	L	L	M	Various posters visible around the clubhouse to make visitors aware of rules of keeping all members/ visitors safe. Track and trace in force. Sanitizer around clubhouse	Club committee	Ongoing	Y
Emergency Procedures	Y	Y	Y	L	H	L	L	L	M	We have all members' details which are available to everyone. Fire exits are well signed. Defibrillator available for use positioned in entrance of ASDA. First aid equipment available	Club committee	Ongoing	Y
Ventilation	Y	Y	Y	L	L	L	L	L	L	Ventilation system in place above government guidance's. Windows open around clubhouse	Club members	Ongoing	Y