



WORTH VILLAGE HALL - BOOKING FORM

THIS AGREEMENT is made on the **Date** (1) between the **COMMITTEE** (2) and the **HIRER** (3) named below in consideration of the **Hiring Fee** (4) and subject to the **Hirer's Undertakings**.

The **COMMITTEE** agrees to permit the **HIRER** to use the **Premises** (5) for the **Purposes** (6) and for the **Period(s)** (7) as defined below.

1. **Date**.....

2. The **COMMITTEE: Worth Parish Hall Management Committee**

Authorised representative and Bookings Secretary: Caroline Austin

Address: 'Brunel'. The Street, Worth, Deal, Kent CT14 0BY

Telephone No: 01304 613997

E-Mail: bookworthvillagehall@gmail.com

3. The **HIRER** : (a) Organisation:.....

(b) Authorised representative (Print:)

Address:

Telephone No: E-Mail:

4. **Hiring Fee** £_____

(Cheques are to be made payable to 'Worth Parish Hall')

Refundable Deposit (payable with booking) £_____

Balance payable on or before the conclusion of the event for which the Hall is hired £_____

5. **Premises:** a) Whole of Parish Hall:

or

b) Part of Parish Hall, namely:

6. **Purpose of Hiring:**

7. **Period of Hiring:** Date(s).....

Hours - Fromto.....

ALL FUNCTIONS MUST END BY 11.45pm AND HALL VACATED BY MIDNIGHT

NOMINATION OF STEWARDS

The **HIRER**'s specific attention has been drawn to '**Duties of Stewards**' which the **HIRER** has read, understood and retained copies for reference.

8. Names and addresses of two Stewards (must be over 21)

1).....

2).....

HIRER'S UNDERTAKINGS (to be signed and returned to the Bookings Secretary at least ONE WEEK prior to commencement of hire)

I confirm that I have read and understood the **COMMITTEE**'s 'Standard Terms and Conditions for Hire of Worth Village Hall' and agree to observe and perform the provisions and stipulations contained or referred to therein, including all Appendices and Booking Conditions.

I accept full responsibility for ensuring that the 'Standard Terms and Conditions For Hire' and 'Duties of Stewards' are enforced and complied with relating to the hire.

I confirm that I have fully explained the 'Duties of Stewards' to those persons named at 8. 1) and 2) above.

Signed (**HIRER**):

Print Name.....

Date: